



San Dieguito River Valley  
 Regional Open Space Park  
 18372 Sycamore Creek Road  
 Escondido, CA 92025  
 (858) 674-2270 Fax (858) 674-2280  
 www.sdrp.org

**JOINT POWERS AUTHORITY  
 BOARD OF DIRECTORS**

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Vice-Chair Jerry Finnell  
 Del Mar City Council

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 Supervisor, County of San Diego

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 Solana Beach City Council

Dr. Philip Pryde  
 Citizens Advisory Committee

Darlyn Davenport, Ex Officio  
 22nd District Agricultural Assoc.

Dick Bobertz  
 Executive Director

**AGENDA  
 SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK  
 CITIZENS ADVISORY COMMITTEE**

10:30 a.m. to 12:15 p.m.  
 Friday, October 7, 2005

**\*\*NEW MEETING LOCATION\*\***

Hope Methodist Church, Coventry Hall  
 16550 Bernardo Heights Parkway

(Corner of Bernardo Center Drive and Bernardo Heights Parkway, on top of hill)  
 Rancho Bernardo

In order to conduct the meetings effectively, the Chair has asked the Citizens Advisory Committee appointees to please sit at the front of the room. Alternates (who are not sitting in for the regular appointee) and others present are invited to sit in the rows behind the committee. Discussion during the meeting will be conducted by the appointees. Alternates and others are welcome to address the committee during the public comment period or if recognized by the Chair during the meeting. Speaker slips are available. It is important that CAC members comply with the Chair's Meeting Procedures and maintain decorum and politeness at all times. A quorum is a simple majority of current members. **The Chair cannot start the meeting until a quorum is present. PLEASE ARRIVE BY 10:25 A.M!** The CAC may take action on any item listed on the Consent or Discussion/Action agenda, but only when a quorum is present. If a quorum is temporarily lost during the meeting, no further discussion will take place until the quorum is regained. If the quorum is not regained, the meeting will be adjourned. **Please advise the Chair at the beginning of the meeting if you must leave before 12:15 p.m.**

NOTICE: Agenda packets are distributed by e-mail only. If you do not have an e-mail address, please contact the office at 858 674-2270 to make alternative arrangements.

Roll Call and Introductions

Chair

*Late arrivals should speak to staff to make sure their attendance is noted.*

Approval of Minutes:

- a) July 8, 2005
- b) There are no minutes to approve for August as there was no quorum at the August meeting.

Chair's Report

Chair

- a) Appointment of Nominating Committee (see attached CAC Bylaws)

Executive Director's Report

Staff

Public Comment

Public

### DISCUSSION/ACTION

1. Project Review Committee Report:
  - a. Proposed Changes to Project Review Policy
  - b. Other
2. Trails Committee Report (oral)
3. San Dieguito Watershed Management Plan Presentation
4. Fairbanks Ranch Country Club – Proposed Purchase of Property

### INFORMATION

5. Progress Reports on Ongoing Projects (Oral Reports)
  - a. Lake Hodges Bicycle/Pedestrian Bridge
  - b. Sikes Adobe Historic Farmstead
  - c. Wetland Restoration Project/Coastal Trail
6. Communications An opportunity for any CAC member or the public to bring to the CAC's attention a project or activity not reviewed by the Project Review Committee in their reports.

Adjournment

Chair

If you have any questions, please call Dick Bobertz at (858) 674-2270.

\*\*\*\*Due to the high cost of printing and mailing the JPA and CAC agendas, **the full packets are distributed only by e-mail.** If you do not have an e-mail address, staff will mail agendas to JPA or CAC members at no cost. For interested parties who are not JPA or CAC members, the cost of the full agenda, with backup material, is \$45 per year, and the cost of the agenda without backup material is \$10 per year. **The agenda and minutes are available at no cost on the San Dieguito River Park website, [www.sdrp.org](http://www.sdrp.org).**

**Agenda Item 1a**  
**October 7, 2005**

**TO:** CAC

**FROM:** Staff

**SUBJECT:** Project Review Committee Policy

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**RECOMMENDATION:**

Discuss and make recommendation to the JPA Board.

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At your July 8 meeting, the CAC reviewed proposed changes to the JPA's Project Review Policy. Several additions or changes were suggested at the meeting, and the policy was referred to staff to incorporate those suggestions. The attached draft policy represents staff's understanding of the proposed revisions. The JPA Board must approve amendments to the attached policy.

**Agenda Item 1a**  
**October 7, 2005**

**POLICY NO. P90 - 1**  
**ADOPTION DATE: 5/18/90**

**POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER  
VALLEY REGIONAL OPEN SPACE PARK  
JOINT POWERS AUTHORITY**

PROJECT REVIEW AND COMMENT

PURPOSE

The San Dieguito River Park Joint Powers Authority (JPA) was formed to create, preserve and enhance the San Dieguito River Valley Regional Open Space Park (Park). The purpose of this policy is to ~~establish procedures and guidelines for~~ the JPA and the Citizens Advisory Committee (CAC) regarding their review and comments on projects.

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POLICY

It is the policy of the JPA that the focus of JPA and CAC efforts ~~is~~ to implement the goals and objectives of the Park. The JPA and the CAC ~~and its Project Review Committee (PRC)~~ will review and comment, when appropriate on ~~those~~ ~~public or private development~~ projects which are within the focused planning area, contiguous or immediately adjacent to the focused planning area and/or have a direct impact on the Park. Comments will be confined to the relationship of the project to the Park and any impacts it may have on park plans, goals and objectives.

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~~For purposes of the CAC's project review a Project Review Committee is established, the members of which must be current members or alternates of the CAC. The CAC Chair shall approve membership in the PRC. The PRC should comprise a broad geographic representation of the River Park Focused Planning Area, and a maximum of eleven and minimum of five members. The PRC Chair may invite non-CAC members to attend PRC meetings in a non-voting capacity. Applicants who attend a PRC meeting shall be given a copy of this policy, and informed that the PRC is advisory to the CAC.~~

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~~All applicants shall be informed of the time, date and place of CAC and JPA meetings at which their project is scheduled for action and offered the opportunity to speak and/or provide additional information.~~

Members of the JPA and the CAC may comment on projects outside of the park which do not directly impact the park as individuals only or as representatives of other organizations. In no case are they to represent themselves as speaking for the JPA or the CAC.

## Agenda Item 1a October 7, 2005

When a project has no significant impact on the park it may be handled administratively or at the committee level and not taken to the JPA Board.<sup>1</sup> A project need not be referred to the Board where staff or the PRC determines the project does not impact the focused planning area, or where staff or the PRC determines the project clearly falls within policies the Board has previously adopted or policy statements the Board has previously issued. Any member of the CAC who believes that the project needs further review may appeal to the CAC to request it be remitted back to the PRC, which will determine if further review is merited.<sup>2</sup>

~~Projects shall be reviewed by the CAC and JPA Project Review Committees only after the project has been submitted to the jurisdiction within which it lies, or after a permit has been applied for from a permitting agency.<sup>34</sup>~~

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<sup>1</sup> Included by amendment approved 1/18/91.

<sup>2</sup> Included by amendment approved 4/19/91.

<sup>3</sup> Included by amendment approved 3/15/91.

<sup>4</sup> Deleted by amendment approved 1/21/05.

**Agenda Item 4**  
**October 7, 2005**

**TO:** CAC

**FROM:** Staff

**SUBJECT:** Potential Sale of Fairbanks Ranch Country Club

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**RECOMMENDATION:**

Discuss and make recommendation to the JPA Board.

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**SITUATION:**

At your July 8, 2005 meeting, the CAC considered the potential sale of the Fairbanks Ranch Country Club property by the City to the Fairbanks Ranch Country Club. The CAC voted to recommend the following action to the JPA Board:

“Ask the City of San Diego to refuse to sell the property to Fairbanks Ranch Country Club because the property is dedicated open space and the sale is not in the public interest and does not benefit the citizens or the River Park. In addition, their motion included that the City should rigorously enforce the terms of the permit conditions as written, specifically with respect to the trail.” Vote: Yes 20 Opposed 1 abstaining 2.

This action was brought forward to the JPA Board at their September 16<sup>th</sup> meeting, with essentially the same recommendation by staff. Following discussion, the JPA Board determined that the letter to the City should state what the San Dieguito River Park’s objectives for the property are, because it is how the property is used that should be important to the River Park, not who owns it. The Board directed staff to prepare a draft letter to that effect, and return at the next meeting for action.

Staff has identified several objectives for the property, which are listed below for your consideration:

“The JPA would not support sale of this critical open space land located within the San Dieguito River Valley unless the sale meets the objectives of the San Dieguito River Park in the form of the following conditions:

- An open space deed restriction is placed on the land such that no uses are allowed other than those allowed under the current open space zone
- The FRCC may not expand or intensify its operations.
- The invasive species monitoring and maintenance program requirements shall be

## **Agenda Item 4**

### **October 7, 2005**

made part of any title transfer and the program be enforced by the City or appropriate resource agency.

- An alignment and construction of the San Dieguito River Park's Coast to Crest Trail along the north side of the San Dieguito River to the satisfaction of the JPA is specifically identified and included in the deed.
- That should the FRCC ever cease operations, the land will remain in open space."

Staff recommends that the CAC discuss these and any other conditions that the CAC believes would be appropriate to recommend that the JPA incorporate into a letter to the City.

# SAN DIEGUITO RIVER PARK CITIZENS ADVISORY COMMITTEE BY-LAWS<sup>1</sup>

## I. NAME AND AREA

- A. The name of this organization shall be San Dieguito River Park Citizens Advisory Committee, known hereafter as CAC.
- B. The area addressed by the CAC shall be the focused planning area of the San Dieguito River Valley Regional Open Space Park and areas which directly impact the focused planning area.

## II. PURPOSE

- A. The primary purpose of the CAC shall be to advise the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Powers Authority in matters relating to the planning, funding, property acquisition, design, improvement, operation and management of the San Dieguito River Park. The CAC is a standing committee of the San Dieguito River Park Joint Powers Authority.
- B. Additionally, the purpose of the CAC shall be
  - 1. To provide an open forum for community discussion on park related issues;
  - 2. To organize and implement special community events deemed of interest to persons interested in the San Dieguito River Park;
  - 3. To gather and disseminate park-related information to residents and property owners within and adjacent to the San Dieguito River Valley.
  - 4. To advise the JPA on land use matters within or which directly impact the focused planning area.

## III. GENERAL PROVISIONS

- A. All CAC activities shall be nonpartisan and nonsectarian and shall not discriminate against any person or persons by reason of age, race, color, sex, creed, national origin or sexual preference.
- B. The CAC shall not take part, officially or unofficially, in the election of any candidate for public office.

- C. A copy of current CAC bylaws shall be available for perusal at any public meeting of the CAC. A copy of the bylaws shall be provided at cost to any individual or organization upon request.

#### IV. GENERAL MEMBERS

- A. Membership shall be open to the following organizations: all community planning groups whose planning area overlaps or directly impacts the focused planning area of the San Dieguito River Park; a selection of homeowner associations; a biologist representing Association of Environmental Professionals; a landscape architect representing American Society of Landscape Architects; Friends of the San Dieguito River Valley;<sup>2</sup> San Dieguito Lagoon Committee; San Dieguito River Valley <sup>3</sup>Conservancy; local governmental entities owning property in the river valley; region-wide environmental organizations with significant interest in the river valley, and selected other special interest organizations with significant interest in the river valley.
- B. Member organizations may be recommended by the CAC and approved by the JPA Board.
- C. Member organizations will appoint, preferably from among their members, an individual and an alternate who will represent the organization on the CAC.
- D. Additionally, the JPA Board shall appoint to the CAC six property owners representing a geographic range of the river valley. Property owners should agree to serve as the conduit for other property owners' interests as well as their own.
- E. Organizations or property owners are expected to be represented at the meetings by either the appointed representative or an alternate. If neither the appointed representative nor alternate attends a meeting the organization or property owner is considered absent. Three consecutive absences or four absences within a twelve-month period shall result in the organization or property owner no longer being a member of the CAC. The Executive Director shall keep an up-to-date roster from which shall be determined membership status and each month's quorum. Organizations or property owners who lose their membership status under this paragraph may petition the JPA Board in writing for reinstatement and upon approval thereof shall be reinstated to full membership status after attendance at two consecutive meetings.<sup>4</sup>
- F. No person shall represent more than one organization on the CAC.

- G. A quorum for the purpose of conducting business will consist of a simple majority of the members of the Citizens Advisory Committee.
- H. When an organization or member is added to a newly created position on the CAC, that organization or member shall not have full voting status until after attendance at two consecutive meetings.<sup>5</sup>
- I. New CAC members and alternates, and new representatives, are required to obtain an orientation about the River Park and the role of the CAC from River Park staff.<sup>6</sup>

## V. OFFICERS

- A. Officers of the CAC shall be the Chair and Vice-Chair. The Chair shall be recommended by the CAC subject to the approval of the JPA Board. The Vice-Chair shall be selected by the CAC. The CAC shall select a Chair and Vice-Chair by secret ballot.<sup>7</sup>
- B. The terms of the Officers shall be two years<sup>8</sup>, renewable by appointment in the case of the Chair and election in the case of the Vice-Chair. The term shall begin with the effective date of these by-laws.
- C. Nominations for Vice-Chair may be made from the floor by any eligible CAC member. The Vice-Chair must represent an organization or property owners.<sup>9</sup>
- D. A vacancy in the office of the Vice-Chair shall be filled by a majority vote of CAC members present at the meeting following the meeting at which such vacancy is created, provided that such members present constitute a quorum.
- E. The Chair shall be the principal officer and shall preside over all meetings of the CAC. The Chair may or may not represent an organization. Should the Chair be selected from the CAC body, then during the term of office he or she shall no longer be the formal representative of the organization that appointed him or her, and that organization will appoint another representative. The Chair shall vote only in the case of a tie vote.<sup>10</sup>
- F. The Vice-Chair shall, in the absence of the Chair, carry out all the duties and responsibilities of the principal officer.

- G. The maximum term of office of the Chair shall be 3 (three) two year terms. However, the Chair may be reelected to office and serve a maximum of 2 (two) additional two year terms if he/she has been out of office for at least one full two year term. This clause shall take effect beginning with election of officers in the first election held after its inclusion in the by-laws.<sup>11</sup>

## VI. SUBCOMMITTEES

- A. The Chair, with the advice and consent of the CAC, shall establish subcommittees and approve membership in those subcommittees, as necessary or appropriate to carry on the work of the CAC.
  - 1. Each subcommittee shall have a chair, and the chair of each subcommittee shall be a member of the CAC.
  - 2. All members and alternates shall be eligible to serve on subcommittees.
  - 3. The chair of a subcommittee may invite non-members to attend in a non-voting capacity if necessary.
  - 4. The subcommittee shall report its activities to the CAC at each regularly scheduled meeting.
  - 5. A subcommittee shall not represent itself as speaking for the CAC unless the CAC has taken action on the item being represented.
  - 6. All subcommittees shall be comprised of CAC members only who constitute less than a quorum of the CAC, unless inclusion of outside members is approved by the full CAC and/or unless a membership greater than a quorum of the CAC is approved by the CAC. In either such case all meetings of the subcommittee shall be noticed and held in conformance with the Ralph M. Brown Act. Other subcommittee meetings of less than a quorum and containing no outside members need not comply with the Brown Act, but as a

matter of policy shall be open and public attendance and participation shall be encouraged.

- B. The Chair may appoint a Steering Subcommittee to coordinate CAC activities with staff, and such other tasks as may be necessary. The Chair or Vice-Chair of the CAC shall be a member of the Steering Subcommittee.

## VII. MEETINGS

- A. All regular and special meetings of the CAC shall be open to the public.
- B. Regular meetings shall be held at least once a month unless otherwise designated by majority vote of the Board or at the discretion of the Chair.
- C. Special meetings held to obtain input from the community at large shall be publicized and scheduled at a time and place so as to maximize participation.
- D. The Ralph M. Brown Act (Govt Code Sections 54950-54961) shall govern the proceedings, noticing and general activities of this Citizens Advisory Committee.

## VIII. AGENDAS

- A. The Chair of the CAC shall establish a proposed agenda for each meeting of the CAC, and shall cause staff to mail it one week in advance of the meeting.
- B. The agenda will have a place for Consent items, Action items, and Information items. It will also list the names of currently active Subcommittees.
- C. At the beginning of each meeting, a supplemental item may be added to the agenda if 2/3 of the total membership agrees to place the item on the agenda, and if the need to place the item on the agenda arose after the publication of the agenda. In addition, if an emergency is found by majority vote, based on specified facts, an item may be added to the agenda. Unless any supplemental items are added as Consent Agenda items, they shall be placed at the end of the Action Agenda and shall be heard at the conclusion of the items on the proposed agenda.

- D. At the beginning of any meeting, any CAC member may request a different order of business than that proposed by the Chair. Granting such a request shall be the decision of the Chair.

#### IX. TESTIMONY AND DISCUSSION

- A. All agenda items shall be open for public discussion following discussion by the CAC members prior to making a decision.
- B. If necessary, the Chair shall establish appropriate time limits for individuals and group presentations, to maximize the participation of interested parties.
- C. Additional public comment will be accepted at the end of the meeting.

#### X. ACTIONS

- A. The CAC staff will record the aye votes, no votes, and abstentions on each action taken, and such will be noted in the meeting notes.
- B. Each member organization or property owner representative member will have one vote.
- C. Unless they are time-sensitive, CAC actions will be referred to the JPA Board for review and action. Where time does not permit such referral, a letter from the CAC will be directed to the JPA Boardmember(s) in whose jurisdiction the matter lies.
- D. <sup>1213</sup>

#### XI. PARLIAMENTARY AUTHORITY

- A. All matters not covered in these Bylaws shall be governed by the most current edition of Robert's Rules of Order.

#### XII. AMENDMENTS

- A. These Bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of the CAC membership, provided that the proposed changes were listed on the agenda mailed out to the CAC members, and are later approved by the JPA Board of Directors.

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- <sup>1</sup> Adopted by JPA Board, November 15, 1990
  - <sup>2</sup> Deleted by JPA Board, April 18, 2003
  - <sup>3</sup> Deleted by JPA Board, April 18, 2003
  - <sup>4</sup> Added by JPA Board, October 20, 1995
  - <sup>5</sup> Added by JPA Board, October 20, 1995
  - <sup>6</sup> Added by JPA Board, April 18, 2003
  - <sup>7</sup> Added by JPA Board, April 18, 2003
  - <sup>8</sup> Changed by JPA Board, April 18, 2003
  - <sup>9</sup> Added by JPA Board, April 18, 2003
  - <sup>10</sup> Added by JPA Board, April 18, 2003
  - <sup>11</sup> Added by JPA Board, April 18, 2003
  - <sup>12</sup> Added by JPA Board, July 18, 1997
  - <sup>13</sup> Deleted by JPA Board, April 18, 2003