SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK
JOINT POWERS AUTHORITY

9:30 a.m. – 12:00 p.m.
Friday, April 16, 2010
County Administrative Center
1600 Pacific Highway, Room 302/303
San Diego

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to
the meeting if you wish to speak to an item on the agenda. The Board may take
action on any item listed on the Consent or Action agenda.

Introductions and Announcements

Approval of the Minutes of March 19, 2010

Executive Directors Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to
address the Board on items of interest within the jurisdiction of the Board and not
appearing on today's agenda. Comments relating to items on today's agenda are to be
taken at the time the item is heard. Pursuant to the Brown Act, no action shall be
taken by the Board on public comment items.

CONSENT

1. JPA Boardmember Attendance at American Council of Engineering
   Companies Award Dinner in Washington, D.C. (page 3)

ACTION

2. Report from Budget Committee (page 7)

3. Old Survey Road 97 – Historic Assessment and Possible Trail Connection
to Ramona Grasslands (page 9)

4. El Camino Real and Via de la Valle Road Widenings and Utility
   Undergrounding (page 15)

5. CAC By-Law Amendment (page 19)
INFORMATION

6. Coordination Reports (oral)
   a. San Dieguito River Valley Conservancy
   b. Friends of the San Dieguito River Valley
   c. Volcan Mountain Preserve Foundation
   d. San Dieguito Lagoon Committee

7. Status Reports (Oral)
   a. River Park Projects

8. Jurisdictional Status Reports
   An opportunity for the Board members to report on actions taken within their jurisdictions to further the park planning process, or on problems which have arisen.

9. Communications

THE NEXT REGULAR JPA MEETING IS SCHEDULED FOR FRIDAY, MAY 21, 2010

If you have any questions, please call Dick Bobertz at (858) 674-2270.

****Due to the high cost of printing and mailing the JPA and CAC agendas, the JPA has converted to an email distribution of both agendas. Please advise the office at 858 674-2270 if you do not have an e-mail address and want other arrangements will be made. Full packets will continue to be mailed free of charge to JPA and CAC members upon request. For others, the cost of the full agenda, with backup material, is $45 per year, and the cost of the agenda without backup material is $10 per year.

The agenda and minutes are available at no cost on the San Dieguito River Park web site at www.sdrp.org.
TO: JPA Board

FROM: Staff

SUBJECT: Attendance at Washington D.C. Award Ceremony for David Kreitzer Lake Hodges Bicycle/Pedestrian Bridge

RECOMMENDATION:

Authorize JPA Board Member Roberts to attend and represent the Board at the American Council of Engineering Companies Award Ceremony in Washington, D.C. on April 27, 2010

SITUATION:

The David Kreitzer Lake Hodges Bicycle/Pedestrian Bridge will receive an engineering excellence award at the American Council of Engineering Companies April 27, 2010 annual event in Washington, D.C. The event is considered the “Academy Awards” of the engineering industry.

Board Member David Roberts will be in Washington, D.C. that day and has volunteered to represent the San Dieguito River Park at the event and accept the award with representatives of T.Y. Lin, the bridge engineers. Since Board Member Roberts will be in Washington on other business, there will be no cost to the JPA.

Attachment 1: Invitation
February 23, 2010

Mr. Alvaro Piedhrata
T. Y. Lin International
Two Harrison Street
Suite 500
San Francisco, CA 94105

Dear Mr. Piedhrata:

Congratulations! Your firm has been named an Honor Award winner in ACEC’s 2010 Engineering Excellence Awards (EEA) competition for your project, “David Kreitzer Lake Hodges Bicycle Pedestrian Bridge.”

Your firm and client will each receive this award during the EEA Gala dinner to be held at the Grand Hyatt Washington Hotel in Washington, D.C., on Tuesday, April 27.

Please keep news about your award confidential until the Gala. ACEC will handle all pre-Gala publicity.

Rehearsal for the awards presentation will take place on Tuesday, April 27, at 3:00 p.m. in the Constitution Ballroom, followed by formal photographs of the award winners at 4:00 p.m. Please make sure appropriate representatives of your firm and client are available for the rehearsal, formal photographs, and award presentation at the Gala.

The EEA reception will begin at 6:00 p.m. followed by the Gala at 7:00 p.m. Due to time constraints, we request that no more than three (3) representatives from your firm and client accept the award on stage during the actual awards presentation. However, up to eight (8) individuals may take part in the formal photographs.

Enclosed you will find a Gala registration form to list attendees from your firm and client, and a fact sheet. Please complete and return the registration form by March 19, 2010.

Contact Daisy Nappier at ACEC headquarters at (202) 347-7474 or by email: dnappier@acec.org if you have any questions.
Once again, congratulations on winning this important award. We look forward to seeing you in Washington, D.C., on April 27.

Sincerely,

Timothy Psomas
ACEC Chairman

David A. Raymond
ACEC President and CEO

cc: ACEC/California
ACEC’s Engineering Excellence Awards (EEA) Gala – the “Academy Awards” of the engineering industry – will take place this year on Tuesday, April 27th from 6pm-10pm at the Grand Hyatt Washington Hotel.

This world-class event brings together leaders of our industry, Members of Congress, Cabinet members and media, to celebrate great engineering achievements.

As an EEA sponsor, you will enjoy benefits such as preferred seating, acknowledgement in the onsite program, and recognition in ACEC’s award-winning publications Engineering Inc., Last Word and website.

If you have any questions please contact Daisy Nappier at 202-347-7474.

We appreciate your consideration and hope we can count on your support!
To: JPA Board

From: Staff

Subject: Report from Budget Committee

Recommendation:
Review and Provide Direction to Staff

The Budget Committee was scheduled to meet on April 12 to consider the following:

A. Results of a scheduled March 19 meeting with SANDAG
B. Results of a scheduled April 6 meeting with Mayor Sander’s office.
C. Research of options available to reduce the cost of personnel benefits.

A. The meeting with SANDAG occurred on March 19th. Participants were SANDAG Executive Director Gary Gallegos, SANDAG Board Chair Lori Holt Pfeiler, SANDAG staff Keith Greer, JPA Board members Slater-Price, and Lightner, JPA staff Bobertz and Carter. The meeting resulted in agreement that the “Quality of Life Initiative” which is a proposed ½ cent sales tax increase planned for the 2012 ballot held potential to provide a future funding source for the San Dieguito River Park. However, success of such a ballot initiative that would require a 2/3 approval vote cannot be predicted and current polling data is negative.

B. The scheduled April 6th meeting with Mayor Sanders had to be rescheduled to April 15th. Meeting participants were expected to be Mayor Sanders, JPA Board Chair Earnest, JPA Board members Slater-Price, and Cunningham, Solana Beach Councilmember Heebner, Poway Mayor Don Higginson, and Escondido Mayor Holt-Pfeiler. Results of the meeting will be reported at the JPA Board meeting.

C. The $944,631 of River Park annual personnel costs is composed of $593,324 of direct salaries and $351,307 of benefits in nine categories. Four of those categories – Unemployment Insurance (SUI), Social Security (OASDI), Medicare (ER Medi) and Workers Compensation – amount to $65,562 and would have to be paid to provide legal benefits under any reorganization. The other five categories of benefits paid under the County system are:
Retirement – CERS $97,364
Retirement – CERS offset 42,838
Post Retirement Health Supplement 12,875
Pension Obligation Bond 72,208
Flex Credit 60,460

Retirement – CERS If the JPA were to withdraw from the County Retirement System (requires majority vote of employees) there would be an estimated remaining annual obligation of 6-8% of $97,364 = $5,842-$7,789 for twenty years to cover residual County obligations to employees. A $15,000 actuarial study would be required to determine the exact amount and would have to be paid by the JPA (3/25/10 meeting with Brian White, Chief Executive Officer of SDCERA, Wayne Brechtel and Dick Bobertz).

Estimated annual savings $89,575 - $91,522
First year cost $15,000

A meeting with other County Retirement and Human Resource Department personnel to determine JPA alternatives for the remaining benefit categories could not be scheduled until the afternoon of 4/16/10 following the JPA Board meeting. Results of that meeting will be considered by the Budget Committee and incorporated into their recommendations for the FY 2010/11 budget at the 5/21/10 JPA Board meeting.

Establishment of an alternative retirement benefit JPA attorney Wayne Brechtel’s firm provides a retirement plan for its employees consisting of a 401k fund with employer matching contributions. The plan cost $1,000 to set up with an annual fee of $1,000 and $20 per employee to administer. Private retirement plans usually include an employer contribution of either a match of employee contributions or a percentage of employee salary. For comparison, Wayne’s firm provides 3% of employee salary. Using that as a model, JPA cost to set up an independent retirement program would be:

  First year set up and fees $2,220
  3% salary employer contribution 17,800
  $20,020

These preliminary calculations indicate that a significant reduction of JPA personnel costs could be realized if a private retirement system were substituted for the existing County system.
TO: JPA
FROM: Staff
SUBJECT: Old Survey Road 97 – Historic Assessment and Possible Trail Connection to Ramona Grasslands

RECOMMENDATION:

Adopt attached resolution requesting the Historic Site Board’s favorable consideration of the Old Survey Road 97 as a historically significant route and requesting that the County of San Diego Park and Recreation Department give strong consideration to using Old Survey 97 as a trail connecting San Pasqual Valley and the Ramona Grasslands.

SUMMARY:

Old Survey Road 97 is a historic roadbed located east of Santa Maria Creek, between the Coast to Crest Trail in San Pasqual Valley and the Ramona Grasslands (or Santa Maria Valley), recently purchased in large part by the County of San Diego Park & Recreation Department. Its northern end in the San Pasqual Valley is at about 400 feet elevation above mean sea level. In the course of about 3 miles, it climbs to approximately 1330 feet elevation above mean sea level.

The Ramona Trails Association hired historian Stephen Van Wormer to assess the historical significance of the Old Survey Road 97. Mr. Van Wormer determined that it is eligible for listing on the National Register of Historic Places, California Register of Historic Resources and the San Diego County Local Register of Historical Resources at the local level of significance.

BACKGROUND

The information below is an excerpt from the Historical Assessment, sans references. Click here for the text of the full report with existing condition photographs. A brief slide show of the existing condition photographs will be shown at today’s meeting.

“The trail from San Pasqual to Santa Maria was established in the late 18th century. Father Juan Mariner of San Mission Diego and Captain Juan Pablo Grijalva of the San Diego Presidio followed the route to the San Jose’ Valley at present day Warner’s Ranch in 1795 during an exploratory. By the 1820s San Diego and San Luis Rey missions used the San José valley to graze cattle and sheep. It was not until Mexican military parties began to travel on to the desert that a route would be opened from the mountains to the Colorado River linking the San Pasqual – Santa Maria road with the San José Valley and the desert. In the 1820s explorations established San Jose’ Valley as a gateway through the mountains for an overland trail to Sonora and the Mexican interior. In 1825 San Diego Presidio Alferez Santiago Arguello, while in pursuit of
Indian horse thieves, discovered the pass leading from Valle de San Jose’ to the desert via San Felipe Valley.

Later, Jose’ Romero, captain of the Tucson Presidio, and Lt. of Engineers Romualdo Pacheco delineated the trail via the San Jose’ Valley through Santa Ysabel and to San Diego via Santa Maria, San Pasqual and Los Peñasquitos as the official route for overland travel from Sonora to California. An alternative route for travelers wishing to bypass San Diego and reach the coast at a more northerly point led from El Valle de San Jose’ through Puerta La Cruz, Cañada Aguanga, and Temecula to San Gabriel and Los Angeles. This would become the main branch of the Southern Overland trail 20 years later.

In spite of establishment of the route, travel between California and Sonora remained infrequent through the 1820s. The last official use of the road took place in 1834 when Rafael Amador carried dispatches from Mexican President Santa Ana to California governor Figueroa. In the early 1830s the Sonora trail became the path of overland traders. In 1832 the Jackson-Young party from Santa Fe, New Mexico followed the trail along the Gila River, through present day central Arizona, to its junction with the Colorado. They then crossed the desert along the route established by Romero and Pacheco to the San Jose’ Valley and continued to Los Angeles. As a member of this expedition Jonathan Trumbull Warner first crossed the valley that would later commonly be known as his ranch. Jackson returned by the same route with 600 mules and 100 horses.

Traffic increased during the 1830s and 40s as livestock traders drove herds of horses eastward to Sonora and New Mexico and the route between the Colorado River and Warner's Ranch became permanently established. Water holes were discovered and maintained, and the names by which many are still known assigned. West of the river the most difficult part of the trail lay across the Colorado Desert, until the waters of Carrizo Creek were reached. The 90 mile stretch of wind blown sand drifts, stone covered terraces, and salt flats with little to no vegetation had no permanent sources of running water.

Documentation of the use of the cut off to San Diego via Santa Ysabel, Santa Maria and San Pasqual during this period is scanty. However, when American armies invaded Mexico in 1846 they found the route via San Pasqual and Santa Maria to be well established and the main trail to San Diego. This provides evidence of its continued use during the previous decades. It was the fact that a band of Mexican guerrilla fighters camped at San Pasqual blocked the main trail to San Diego that prompted General Kearny to attack on the morning of December 6, 1846, resulting in the battle of San Pasqual. Beginning with the Mexican-American War of 1846-1848 and until the completion of the Southern Pacific Railroad in the mid 1870s, the route to San Diego via Santa Maria and San Pasqual became part of a major passage for overland migration and communication along the Southern Overland Trail.

Following earlier trails established by Spanish and Mexican explorers and Sonora and Santa Fe traders, invading American armies marching to California established an overland route from Texas through Arizona along the Gila River to where it joined the Colorado at present day Yuma, Arizona. From the junction of the two rivers, the trail followed the already well-
established route across the Colorado Desert and northward along the east side of the Peninsular Range through the Carrizo Corridor, San Felipe Valley, Warner's Pass, and San Jose' Valley. The trail to San Diego forked to the southwest at this point, running through Santa Ysabel, while the main road continued northward to Temecula and Los Angeles.

General Stephen W. Kearny's Army of the West crossed the desert between the Colorado River and Warner's Ranch in early December 1846, and camped at Santa Maria on the evening of December 4, 1846. The trail from Warner's Ranch via Santa Ysabel and the San Pasqual Valley to San Diego was the only way to get wagons from the desert to San Diego. In September 1849 Lt. Cave J. Couts, commanding Company A of the First Dragoons, pioneered an alternate road from Mission San Diego via El Cajon (Santa Monica) to Rancho Santa Maria, at present-day Ramona, which intersected the trail to Warner's Ranch and shortened the trip. The San Pasqual Valley trail, however, remained the main wagon road, and was later used by the overland stage.

The San Pasqual – Santa Maria route to the desert remained so important, in fact, that in 1854 it was the first in San Diego County to be declared a public road by the County Board of Supervisors. It was described as “from the Ranch Soledad via Peñasquitos, San Pasqual, San Ysabel, Warner’s, San Phillipe [Felipe] and Vallecito to Ft. Yuma on the Colorado River” (Board of Supervisors 1854: Vol. 1 page 28).

The SDRP Trails Committee reviewed the location of the Old Survey Road, and believes that it would make an ideal trail connecting the Coast to Crest Trail in San Pasqual Valley with future trails in the Ramona Grasslands. Most of the old road is on public property.

**CAC RECOMMENDATION:**

The CAC was scheduled to discuss this item at their April 9th meeting. However, there was no quorum, so no action could be taken.

**ALTERNATIVES**

1. Support this historic trail alignment.
2. Do not support this trail alignment.
3. Give staff other direction.

**RECOMMENDATION:**

Adopt attached resolution requesting the Historic Site Board’s favorable consideration of the Old Survey Road 97 as a historically significant route and requesting that the County of San Diego Park and Recreation Department give strong consideration to using Old Survey 97 as a trail connecting San Pasqual Valley and the Ramona Grasslands.
Respectfully Submitted,

Susan Carter
Deputy Director

Attachment 1: Map of Old Survey Road 97
Attachment 2: Draft Resolution
Figure 1: Location of Old Survey Road 97 and earlier San Pasqual to Santa Maria Trails plotted on the U.S.G.S. San Pasqual 1954 (Updated 1988) Quadrangle.
RESOLUTION NUMBER 10-__________

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY CONCERNING OLD SURVEY ROAD 97

WHEREAS Old Survey Road 97 is a historic roadbed located east of Santa Maria Creek, between the Coast to Crest Trail in San Pasqual Valley and the Ramona Grasslands, which were recently purchased in large part by the County of San Diego for natural open space and park and recreation purposes;

WHEREAS the Ramona Trails Association hired historian Stephen Van Wormer to assess the historical significance of the Old Survey Road 97, and Mr. Van Wormer determined that it is eligible for listing on the National Register of Historic Places, California Register of Historic Resources and the San Diego County Local Register of Historical Resources at the local level of significance;

WHEREAS, in 1854, Old Survey Road 97 was the first route in San Diego County to be declared a public road by the County Board of Supervisors; and

WHEREAS approximately 90% of Old Survey Road 97 is on public property, and in its current condition is still generally passable for public use;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Powers Authority requests 1) that the Historic Site Board of the County of San Diego give favorable consideration to designating the Old Survey Road 97 as a historically significant route; and 2) that the County of San Diego Park and Recreation Department evaluate using Old Survey Road 97 as a public multi-purpose, non-motorized trail connecting the Coast to Crest Trail in San Pasqual Valley with trails planned in the Ramona Grasslands.

The foregoing resolution 10-__________ was adopted the 16th day of April, 2010 by the following vote:

AYE _____
NO _____
ABSTAIN _____
ABSENT _____

______________________________
Richard Earnest, Chair

ATTEST:______________________________
Dick Bobertz, Executive Director
TO: JPA
FROM: Staff
SUBJECT: El Camino Real and Via de la Valle Road Widening and Utility Undergrounding

RECOMMENDATION:

Adopt attached resolution supporting the comprehensive approach the City of San Diego is taking with the proposed widening of El Camino Real and Via de la Valle, supporting the use of roundabouts instead of traditional traffic signals, and commending the City and SDGE on their plan to expedite undergrounding of the utility poles adjacent to Via de la Valle.

SITUATION:

The San Dieguito River Park JPA has been following the progress of several important public projects in the western river valley, bringing them to the PRC, CAC and JPA Board at various times over the past several years. These projects include the widening of Via de la Valle and El Camino Real, the replacement of the El Camino Real Bridge, and undergrounding of utilities in the area. The lack of a comprehensive plan to coordinate these projects projected to have significant negative impacts on the river valley’s rural character prompted many concerns from the San Dieguito River Park JPA and supporters and from the community at large, which eventually led to the creation of an ad-hoc Western River Valley task force in 2006 by then-councilman Scott Peters. The task force recommended several design changes to reduce the environmental and aesthetic impacts of these projects on the western river valley.

The road widening projects are still in the planning and permitting stages although positive progress in their designs has recently been made. A representative of the City’s engineering design team will be at today’s meeting to present design changes including intersection roundabouts, reduced roadway widening widths, and the undergrounding of utilities along Via de la Valle.

Widening of Via de la Valle and El Camino Real

The widening of El Camino Real from Sea Country Lane to San Dieguito Drive is currently under construction, but based on the efforts of the JPA and community the road footprint has been reduced from what was originally proposed and the existing drainage culvert will be replaced with a new single-span culvert to better facilitate wildlife movement and a trail crossing. The second segment of El Camino Real from San Dieguito Drive to Via de la Valle is still in the planning stages and a new Draft EIR is expected to be released by the City later this
year. Recent design changes include intersection roundabouts and a reduced roadway footprint, two aspects that were recommended by the task force. The City’s project engineer will present these items.

Utility Undergrounding

In 2006, the CAC and JPA Board took action on the issue of the utility lines along Via de la Valle and sent a letter to the Mayor of San Diego asking that the unsightly lines be undergrounded to improve views to the soon-to-be-restored lagoon. Members of the San Dieguito Planning Board also organized to advocate for utility undergrounding. SDG&E powerlines were relocated on new power poles just south of Via de la Valle on the “Villages” property (currently owned by SCE and to be transferred to JPA in near future). In addition, 33 old utility poles containing other power and telephone lines still exist along the south side of Via de la Valle. The City’s project engineer will provide new information about undergrounding these utilities along with the widening of Via de la Valle.

Respectfully submitted,

Shawna Anderson
Principal Environmental Planner

Attachment 1: Draft Resolution
RESOLUTION NUMBER 10-___________

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY
CONCERNING ROADWAY PROJECTS IN THE SAN DIEGUITO WESTERN RIVER VALLEY AREA OF THE CITY OF SAN DIEGO

WHEREAS the City of San Diego has been pursuing several major road widening projects at El Camino Real and Via de la Valle for a number of years;

WHEREAS the San Dieguito River Park Joint Powers Authority was concerned that the lack of a comprehensive plan to coordinate these projects would have significant negative impacts on the river valley’s rural character;

WHEREAS, prompted by the concerns from the San Dieguito River Park JPA and supporters and from the community at large, an ad-hoc Western River Valley task force was created in 2006 by then-councilman Scott Peters,

WHEREAS, the task force recommended several design changes to reduce the environmental and aesthetic impacts of these projects on the western river valley;

WHEREAS, the City of San Diego has now developed a comprehensive approach to the different road widening projects and has incorporated into their comprehensive plan many of the design changes proposed by the task force, including the use of roundabouts instead of traffic signals;

WHEREAS, the San Dieguito River Park Joint Powers Authority has urged the City of San Diego to expedite the undergrounding of the numerous power poles along Via de la Valle; and

WHEREAS, through the leadership efforts of Councilmember Sherri Lightner, the City of San Diego and San Diego Gas & Electric have announced that the power poles along Via de la Valle will be undergrounded in the near future;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Powers Authority supports the comprehensive approach the City of San Diego is taking with the proposed widening of El Camino Real and Via de la Valle, supports the use of roundabouts instead of traditional traffic signals, and commends the City of San Diego and San Diego Gas & Electric on their plan to expedite undergrounding of the utility poles adjacent to Via de la Valle.
The foregoing resolution 10- was adopted the 16th day of April, 2010 by the following vote:

AYE
NO
ABSTAIN
ABSENT

__________________________
Richard Earnest, Chair

ATTEST:______________________________
Dick Bobertz, Executive Director
TO: JPA

FROM: Staff

SUBJECT: By-Law Amendment

RECOMMENDATION:

Modify the CAC by-laws to enable further amendments by 2/3 of CAC membership present at meetings as opposed to 2/3 of entire CAC membership.

SUMMARY:

As currently written, in order to amend the Citizens Advisory Committee’s by-laws, the by-laws state that 2/3rds of the entire CAC membership must vote on the amendment (Section XII-A). Then the JPA must concur with the amendment.

There are currently 35 CAC members. Therefore, 24 CAC members are needed to be in attendance to amend the by-laws. There have been some pending proposed amendments on the CAC agenda for several months, but the CAC has not had a super-majority in attendance in order to vote on the amendments. The JPA Counsel has reviewed the issue, and deemed that the CAC may not use mail-in votes, email votes or proxy votes to get around the problem. It is his recommendation that the JPA Board change Section XII-A of the CAC by-laws to allow amendments by 2/3 of the CAC members present, by adding the word “present” to that section (see Attachment 1).

Attachments:
1. Proposed Amendment
2. CAC ByLaws
Section XII as currently written:

XII. AMENDMENTS
    A. These Bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of the CAC membership, provided that the proposed changes were listed on the agenda mailed out to the CAC members, and are later approved by the JPA Board of Directors.

Proposed change to Section XII:

XII. AMENDMENTS
    A. These Bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of the CAC membership present, provided that the proposed changes were listed on the agenda mailed out to the CAC members, and are later approved by the JPA Board of Directors.
SAN DIEGUITO RIVER PARK CITIZENS ADVISORY COMMITTEE BY-LAWS

I. NAME AND AREA
   A. The name of this organization shall be San Dieguito River Park Citizens Advisory Committee, known hereafter as CAC.
   B. The area addressed by the CAC shall be the focused planning area of the San Dieguito River Valley Regional Open Space Park and areas which directly impact the focused planning area.

II. PURPOSE
   A. The primary purpose of the CAC shall be to advise the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Powers Authority in matters relating to the planning, funding, property acquisition, design, improvement, operation and management of the San Dieguito River Park. The CAC is a standing committee of the San Dieguito River Park Joint Powers Authority.
   B. Additionally, the purpose of the CAC shall be
      1. To provide an open forum for community discussion on park related issues;
      2. To organize and implement special community events deemed of interest to persons interested in the San Dieguito River Park;
      3. To gather and disseminate park-related information to residents and property owners within and adjacent to the San Dieguito River Valley.
      4. To advise the JPA on land use matters within or which directly impact the focused planning area.

III. GENERAL PROVISIONS
   A. All CAC activities shall be nonpartisan and nonsectarian and shall not discriminate against any person or persons by reason of age, race, color, sex, creed, national origin or sexual preference.
   B. The CAC shall not take part, officially or unofficially, in the election of any candidate for public office.
C. A copy of current CAC bylaws shall be available for perusal at any public meeting of the CAC. A copy of the bylaws shall be provided at cost to any individual or organization upon request.

IV. GENERAL MEMBERS

A. Membership shall be open to the following organizations: all community planning groups whose planning area overlaps or directly impacts the focused planning area of the San Dieguito River Park; a selection of homeowner associations; a biologist representing Association of Environmental Professionals; a landscape architect representing American Society of Landscape Architects; Friends of the San Dieguito River Valley; RVR PARC; San Dieguito Lagoon Committee; San Dieguito River Valley Conservancy; local governmental entities owning property in the river valley; region-wide environmental organizations with significant interest in the river valley, and selected other special interest organizations with significant interest in the river valley.

B. Member organizations may be recommended by the CAC and approved by the JPA Board.

C. Member organizations will appoint, preferably from among their members, an individual and an alternate who will represent the organization on the CAC.

D. Additionally, the JPA Board shall appoint to the CAC six property owners representing a geographic range of the river valley. Property owners should agree to serve as the conduit for other property owners' interests as well as their own.

E. Organizations or property owners are expected to be represented at the meetings by either the appointed representative or an alternate. If neither the appointed representative nor alternate attends a meeting the organization or property owner is considered absent. Three consecutive absences or four absences within a twelve-month period shall result in the organization or property owner no longer being a member of the CAC. The Executive Director shall keep an up-to-date roster from which shall be determined membership status and each month's quorum. Organizations or property owners who lose their membership status under this paragraph may petition the JPA Board in writing for reinstatement and upon approval thereof shall be reinstated to full membership status after attendance at two consecutive meetings.

F. No person shall represent more than one organization on the CAC.
G. A quorum for the purpose of conducting business will consist of a simple majority of the members of the Citizens Advisory Committee.

H. When an organization or member is added to a newly created position on the CAC, that organization or member shall not have full voting status until after attendance at two consecutive meetings.

I. New CAC members and alternates, and new representatives, are required to obtain an orientation about the River Park and the role of the CAC from River Park staff.

V. OFFICERS

A. Officers of the CAC shall be the Chair and Vice-Chair. The Chair shall be recommended by the CAC subject to the approval of the JPA Board. The Vice-Chair shall be selected by the CAC. The CAC shall select a Chair and Vice-Chair by secret ballot.

B. The terms of the Officers shall be two one years, renewable by appointment in the case of the Chair and election in the case of the Vice-Chair. The term shall begin with the effective date of these by-laws.

C. Nominations for Vice-Chair may be made from the floor by any eligible CAC member. The Vice-Chair must represent an organization or property owners.

D. A vacancy in the office of the Vice-Chair shall be filled by a majority vote of CAC members present at the meeting following the meeting at which such vacancy is created, provided that such members present constitute a quorum.

E. The Chair shall be the principal officer and shall preside over all meetings of the CAC. The Chair may or may not represent an organization. Should the Chair be selected from the CAC body, then during the term of office he or she shall no longer be the formal representative of the organization that appointed him or her, and that organization will appoint another representative. The Chair shall vote only in the case of a tie vote.

F. The Vice-Chair shall, in the absence of the Chair, carry out all the duties and responsibilities of the principal officer.
G. The maximum term of office of the Chair shall be 3 (three) two year terms. However, the Chair may be reelected to office and serve a maximum of 2 (two) additional two year terms if he/she has been out of office for at least one full two year term. This clause shall take effect beginning with election of officers in the first election held after its inclusion in the by-laws. \[11\]

VI. SUBCOMMITTEES

A. The Chair, with the advice and consent of the CAC, shall establish subcommittees and approve membership in those subcommittees, as necessary or appropriate to carry on the work of the CAC.

1. Each subcommittee shall have a chair, and the chair of each subcommittee shall be a member of the CAC.

2. All members and alternates shall be eligible to serve on subcommittees.

3. The chair of a subcommittee may invite non-members to attend in a non-voting capacity if necessary.

4. The subcommittee shall report its activities to the CAC at each regularly scheduled meeting.

5. A subcommittee shall not represent itself as speaking for the CAC unless the CAC has taken action on the item being represented.

6. All subcommittees shall be comprised of CAC members only who constitute less than a quorum of the CAC, unless inclusion of outside members is approved by the full CAC and/or unless a membership greater than a quorum of the CAC is approved by the CAC. In either such case all meetings of the subcommittee shall be noticed and held in conformance with the Ralph M. Brown Act. Other subcommittee meetings of less than a quorum and containing no outside members need not comply with the Brown Act, but as a
matter of policy shall be open and public attendance and participation shall be encouraged.

B. The Chair may appoint a Steering Subcommittee to coordinate CAC activities with staff, and such other tasks as may be necessary. The Chair or Vice-Chair of the CAC shall be a member of the Steering Subcommittee.

VII. MEETINGS

A. All regular and special meetings of the CAC shall be open to the public.

B. Regular meetings shall be held at least once a month unless otherwise designated by majority vote of the Board or at the discretion of the Chair.

C. Special meetings held to obtain input from the community at large shall be publicized and scheduled at a time and place so as to maximize participation.

D. The Ralph M. Brown Act (Govt Code Sections 54950-54961) shall govern the proceedings, noticing and general activities of this Citizens Advisory Committee.

VIII. AGENDAS

A. The Chair of the CAC shall establish a proposed agenda for each meeting of the CAC, and shall cause staff to mail it one week in advance of the meeting.

B. The agenda will have a place for Consent items, Action items, and Information items. It will also list the names of currently active Subcommittees.

C. At the beginning of each meeting, a supplemental item may be added to the agenda if 2/3 of the total membership agrees to place the item on the agenda, and if the need to place the item on the agenda arose after the publication of the agenda. In addition, if an emergency is found by majority vote, based on specified facts, an item may be added to the agenda. Unless any supplemental items are added as Consent Agenda items, they shall be placed at the end of the Action Agenda and shall be heard at the conclusion of the items on the proposed agenda.
D. At the beginning of any meeting, any CAC member may request a different order of business than that proposed by the Chair. Granting such a request shall be the decision of the Chair.

IX. TESTIMONY AND DISCUSSION

A. All agenda items shall be open for public discussion following discussion by the CAC members prior to making a decision.

B. If necessary, the Chair shall establish appropriate time limits for individuals and group presentations, to maximize the participation of interested parties.

C. Additional public comment will be accepted at the end of the meeting.

X. ACTIONS

A. The CAC staff will record the aye votes, no votes, and abstentions on each action taken, and such will be noted in the meeting notes.

B. Each member organization or property owner representative member will have one vote.

C. Unless they are time-sensitive, CAC actions will be referred to the JPA Board for review and action. Where time does not permit such referral, a letter from the CAC will be directed to the JPA Boardmember(s) in whose jurisdiction the matter lies.

D. If no quorum is present, the CAC may, at the discretion of the Chair, take an informal and non-binding vote that conveys the sense of the attendees and that vote may be conveyed to the JPA Board, provided that the Board is informed of the count of the vote and that there was no quorum present.

XI. PARLIAMENTARY AUTHORITY

A. All matters not covered in these Bylaws shall be governed by the most current edition of Robert's Rules of Order.

XII. AMENDMENTS

A. These Bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of the CAC membership, provided that the proposed
changes were listed on the agenda mailed out to the CAC members, and are later approved by the JPA Board of Directors.

1 Adopted by JPA Board, November 15, 1990
2 Deleted by JPA Board, April 18, 2003
3 Deleted by JPA Board, April 18, 2003
4 Added by JPA Board, October 20, 1995
5 Added by JPA Board, October 20, 1995
6 Added by JPA Board, April 18, 2003
7 Added by JPA Board, April 18, 2003
8 Changed by JPA Board, April 18, 2003
9 Added by JPA Board, April 18, 2003
10 Added by JPA Board, April 18, 2003
11 Added by JPA Board, April 18, 2003
12 Added by JPA Board, July 18, 1997
13 Deleted by JPA Board, April 18, 2003