SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
11:00 a.m. – 12:30 p.m.
Friday, February 19, 2016
County Administration Center
1600 Pacific Highway, Room 302/303
San Diego

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak to an item on the agenda. The Board may take action on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Roll Call

Approval of the Minutes of January 15, 2016 (Page 3)

Executive Director’s Report

- Sikes Adobe Ribbon Cutting
- Organizational Updates (Page 9)

Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today’s agenda. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

INFORMATION

1. *San Dieguito River Park Trails Management Plan and Standards* draft for public review
   Document can be viewed and downloaded [here](#)

2. *San Dieguito River Park Bylaws* draft for review (Page 10)

3. SDRP time spent by jurisdiction report (Page 17)
4. Citizen Advisory Committee update (Page 18)

DISCUSSION/ACTION

5. Approval of resolutions for County NRP/CE grant submittals

   a. SDRP Infrastructure Grant (Page 21)
   b. Founders Tribute Grant (Page 25)
   c. Sikes Adobe Event Series Grant (Page 29)

6. Project Status updates

   a. Pamo Valley trail
   b. Coast Ranger Station
   c. Horsepark Trail Segment storm damage

7. Coordination Reports (oral)

   a. San Dieguito River Valley Conservancy
   b. Friends of the San Dieguito River Valley
   c. Volcan Mountain Preserve Foundation
   d. San Dieguito Lagoon Committee

8. Jurisdictional Status Reports

   An opportunity for the Board members to report on actions taken within
   their jurisdictions to further the park planning process, or on problems
   which have arisen.

9. Communications

10. Adjourn to Closed Session

    a. Conference with Legal Counsel to Discuss Liability Claim Pursuant to
       California Government Code Sec. 54956.9(d)(2): City of San Diego Fee Dispute

THE NEXT REGULAR JPA MEETING WILL BE March 18, 2016

If you have any questions, please call Kevin McKernan at (858) 674-2270 Ext. 15

****Due to the high cost of printing and mailing the JPA and CAC agendas, the JPA
   has converted to an email distribution of both agendas. Please advise the office at 858
   674-2270 if you do not have an e-mail address and want other arrangements to be
   made. The agenda and minutes are available at no cost on the San Dieguito River Park
   web site at www.sdrp.org
SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of January 15, 2016

MEMBERS PRESENT

Don Mosier - Chair
Dianne Jacob – Vice Chair
Olga Diaz
Dave Grosch
Mark Kersey
Dave Roberts
Dave Zito
Tom Golich

REPRESENTING

City of Del Mar
County of San Diego
City of Escondido
City of Poway
City of San Diego
County of San Diego
City of Solana Beach
Citizens Advisory Committee

MEMBERS ABSENT

Sherri Lightner
Becky Bartling

REPRESENTING

City of San Diego
22 District Agricultural Association

VISITORS/STAFF PRESENT

Wayne Brechtel
Kevin McKernan
Shawna Anderson
Brenda Miller
Leana Bulay
David Vidal
Dustin Fuller
Jacqueline Winterer
Bill Michalsky
Terry Kopanski
Jeff Barnouw
Keith Corry
Garrett Hagar
Trish Boaz
Adam Wilson
Ed Spaeth

JPA Counsel
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
22nd District Agricultural Association
Friends of the San Dieguito River Valley
Sierra Club
San Dieguito Lagoon Committee
Friends of the San Dieguito River Valley
Supervisor Roberts Staff
Supervisor Kerseys Staff
San Dieguito River Valley Conservancy
Dianne Jacobs Staff
Ramona Trails

Introduction and Announcements

Chair Mosier convened the meeting at 11:02 a.m. in the County Administration Building, 1600 Pacific Highway, Room 302/303, San Diego, CA 92101

Executive Director McKernan introduced David Vidal and explained his position as Ranger 1/History & Interpretation working at Sikes Adobe Historic Farmstead. David will be working under the direction of Leana Bulay, newly promoted to Manager of Interpretation and Outreach.
Approval of Minutes of November 20, 2015

Boardmember Zito made a motion to approve the minutes of November 20, 2015. Boardmember Roberts seconded the motion.

Yes Votes: Mosier, Jacob, Roberts, Golich, Diaz, Grosch, Zito
Absent: Lightner, Kersey

Boardmember Kersey arrived to the meeting at 11:09 a.m.

Executive Director's Report

Executive Director McKernan presented a Power Point showing the damage done in various areas of the River Park from the storm on January 7th and 8th. Director McKernan showed pictures of the Horsepark Trail, upstream from the Birdwing near El Camino Real and Via de la Valle which had major damage. Director McKernan also showed pictures of the North Shore Trail around Lake Hodges and the trail near the Birdwing.

a. Mid-Year Budget Status

Director McKernan presented the 2nd quarter budget update with less than 50% spent in the Operating Budget. The Coastal Budget 2015 is being finalized. The Coastal Budget 2016 has been approved by Southern California Edison. Money was added to the Coastal Budget 2016 to reconstruct a viewing platform at the end of the boardwalk. The cash situation is positive due to the member agency billing process. The 2nd Quarter Budget Report is on the Consent Agenda.

b. Personnel and Organizational Chart Update

Director McKernan presented the Organizational Chart explaining the new position of Manager of Interpretation and Outreach, Leana Bulay and David Vidal’s position under the Manager of Interpretation and Outreach. Director McKernan stated he has not found the need to hire the Management Analyst Position.

Director McKernan also verbally presented the Summary of Accomplishments 2015. Regarding habitat restoration; 4,700 native plants were planted on 13 sites, monitored 100 acres of invasive species and planted 150 pounds of seeds. Trail development projects were done in the following areas; acquired trail easement through Rancho Santa Fe Association, completed Osuna Valley Bridge Study, obtained a Coast permit for the Ranger Station and in the process of permitting the Pamo Valley Trail. Regarding Education and Outreach; received over $100,000 in grants. The County of San Diego Neighborhood Reinvestment Program grant to purchase one van for the Watershed Explorer Program, a second grant from the county NRP program for restoration projects at the Sikes Adobe Historic Farmstead, and a grant from the San Diego Foundation through the San Dieguito River Valley Conservancy for the second van for the Watershed Explorer Program. Director McKernan announced a Ribbon Cutting Ceremony at Sikes Adobe on February 8th. Over $23,000 in private donations were received in 2015. Over 1,000 students have been involved in education programs in the Park in 2015 and over 8,000 hours of volunteer time, which calculated at the standard rate, represents over $250,000 in labor costs donated in 2015.
Public Comment – No public comment

CONSENT

1. Approve and File FY 15/16 Second Quarter Budget Report

RECOMMENDATION:
Board action to approve and file FY15/16 second quarter budget report

2. Approve Citizen’s Advisory Committee Chair-Elect, Jeff Barnouw

Counsel Brechtel asked for agenda item 5 to be moved from the Action Agenda to the Consent Agenda so both positions; the Citizen’s Advisory Committee Chair and Ex Officio Board Member Representing the 22nd District Agricultural Association could be sworn in at the same time.

5. Approve Dustin Fuller as the Ex Officio Board Member Representing 22nd District Agricultural Association moved to consent agenda

Boardmember Roberts made the motion to approve Consent Agenda items 1 and 2 including the addition of agenda item 5. Vice-Chair Jacob seconded the motion.

Yes Votes: Mosier, Jacob, Roberts, Golich, Diaz, Grosch, Zito, Kersey
Absent: Lightner

Counsel Brechtel swore in Jeff Barnouw and Dustin Fuller to their new positions on the San Dieguito River Valley Regional Open Space Park Joint Powers Authority Board of Directors.

Boardmember Golich spoke about being involved with the San Dieguito River Park from being the Solana Beach representative, to being the Conservancy President for three years, and now the Citizen’s Advisory Committee Chairman for the last six years. Boardmember Golich shared how much he has enjoyed working with the River Park and the Board. Supervisor Roberts personally thanked Boardmember Golich for his true and passionate support of the park.

Boardmembers Barnouw and Fuller took their Board seats.

ACTION AGENDA

3. Elect 2016 Officers: Chair Dianne Jacob, Vice-Chair Dave Grosch

Boardmember Roberts made the motion and Boardmember Diaz seconded the motion.

Yes Votes: Mosier, Jacob, Roberts, Barnouw, Diaz, Grosch, Zito, Kersey
Absent: Lightner
Boardmember Mosier thanked Interim Director Mark Ochenduszko, Executive Director McKernan and Tiffany Vinson from Boardmember Kersey’s office. Chair Jacob thanked Boardmember Mosier for his leadership during this difficult year and thanked all of the members of the board for their help, making note of Boardmember Kersey and his staff. Chair Jacob also thanked Tom Golich for his years of service to the board.

Chair Jacob took leadership of the meeting.

4. Approve 2016 Committee Assignments

Boardmember Zito made the motion to approve the 2016 Committee Assignments. Boardmember Diaz seconded the motion.

Yes Votes: Mosier, Jacob, Roberts, Barnouw, Diaz, Grosch, Zito, Kersey
Absent: Lightner

6. Approve Draft Policy Interpretive Features and Program P16-01

Executive Director McKernan said the policy was presented to the Board on at least one previous occasion and that this policy has been approved by the Citizen’s Advisory Committee. Director McKernan asked that the Board approve and adopt this policy.

Boardmember Roberts made the motion to approve Policy on Interpretive Features and Program P16-01. Boardmember Diaz seconded the motion.

Yes Votes: Mosier, Jacob, Roberts, Barnouw, Diaz, Grosch, Zito, Kersey
Absent: Lightner

7. Discuss and Approve Support Letter re: Intersection Improvements at Jimmy Durante Boulevard And San Dieguito Drive

Environmental Planner Shawna Anderson presented the issue. It is a project proposed in the City of Del Mar and it has come up due to the increased volume of pedestrian, bicycle and vehicle traffic in this location. The proposal is to install a roundabout to replace the stop sign for better control of the traffic. The draft EIR is out and the request for comments is due today. The City of Del Mar has said the roundabout is the preferred action however a traditional stoplight is also an alternative. JPA staff is asking the Board to send the letter of support. It will be better for the Coast to Crest Trail users in the area as well as the future Reach the Beach trail segment.

Boardmember Roberts made the motion to approve sending the letter of support to the City of Del Mar. Boardmember Barnouw seconded the motion.

Yes Votes: Jacob, Roberts, Barnouw, Diaz, Grosch, Zito, Kersey
Abstain: Mosier – City of Del Mar policy on City of Del Mar project
Absent: Lightner
INFORMATION

8. New Board Member Alternate for the City of Poway, Barry Leonard

Executive Director McKernan stated that the City of Poway has notified the JPA staff that the alternate from the City of Poway will now be Barry Leonard.

9. Park Project Status Reports

   a. Lagoon Ranger Station

      Environmental Planner Shawna Anderson reported that the building permit application has been submitted to the City of San Diego. The process could take two months and that the JPA staff is still looking into the financing.

   b. Pamo Valley Trail

      Environmental Planner Shawna Anderson reported that the JPA staff is working on the second round of comments for the Development Services Department.

10. Coordination Reports (oral)

    a. San Dieguito River Valley Conservancy - Director Boaz thanked the JPA Board for a successful 2015. Ms. Boaz thanked the County of San Diego for their support; Supervisor Jacobs for the Watershed Explorer Program van and Supervisor Roberts for the Del Mar River Path funds. The San Dieguito River Valley Conservancy supporters raised $150,000 to match the County grant for the Del Mar River Path and the San Diego Foundation matched the County grant with funds to purchase a second van for the Watershed Explorer Program. Ms. Boaz thanked the City of Solana Beach for the $5000 grant for the Watershed Explorer Program to support underserved youth in this education program at Solana Beach. Ms. Boaz stated that this year is the 30th anniversary and the Conservancy would like to celebrate with all of their partners. Ms Boaz stated there will be an Exec Trek on January 23, Volcan Mountain Hike February 13, Wax & Wine Event at the Knorr Candle Factory, and the River Path Del Mar Ribbon Cutting in April. Ms. Boaz appreciated the support letter regarding the roundabout for a safer road crossing.

    b. Friends of the San Dieguito River Valley - Jacqueline Winterer – No Report

    c. Volcan Mountain Preserve Foundation – No Report

    d. San Dieguito Lagoon Committee – Terry Kopanski reported that the River Path Del Mar Project has been delayed due to the recent storms. A request to extend the completion date has been submitted. The project should begin February 1 and take six weeks to complete. The ribbon cutting has been scheduled for April 9 at the lagoon, in conjunction with the Lagoon Day event.
11. **Jurisdictional Status Reports**

Boardmember Roberts stated that he has been working with Founders Tribute Committee. Margaret Schlesinger is not well and is unable to serve on the committee. The committee would like to bring Jan Fuchs on in Margaret Schlesinger’s place.

Boardmember Mosier reported that the City of Del Mar must go to the California Coastal Commission to obtain the Del Mar River Path extension approval. He stated that the construction of the trail may be postponed until after nesting season. Boardmember Mosier reported that Camino del Mar is closed between 4th street and Carmel Valley Road due to a major landslide at the head of Anderson Canyon. Major sewer, gas, communication lines need to be relocated and it could take up to 6 months or longer.

12. **Communications** – No communications

Counsel Brechtel announced the adjournment to closed session at 11:45 a.m.

13. **Adjourn to Closed Session**

   a. Conference with Legal Counsel to Discuss Liability Claim Pursuant to California Government Code Sec. 54956.9(d)(2): City of San Diego Fee Dispute
   b. Closed session pursuant to Government Code Section 54957(b)(1) to evaluate the performance of the Executive Director

Boardmembers Diaz and Kersey left the meeting at 12:05 p.m.

Counsel Brechtel stated that no reportable action was taken during the closed session.

Chair Jacob adjourned the meeting at 12:22 p.m.

The next meeting is scheduled for Friday, February 19, 2016

These minutes approved by Board Action

Date ____________________ Executive Director ____________________
San Dieguito River Park Joint Powers Authority
BYLAWS
Adopted and approved at the March__, 2015 Board Meeting

Article I Name

The name of this organization is the San Dieguito River Valley Regional Open Space Park Joint Powers Authority (“JPA”) which has been established pursuant to Government Code sections 6500 et. seq. The JPA shall be governed by a board of directors to be known as the “San Dieguito River Valley Regional Open Space Park Board” (hereinafter called “Board”).

Article II Definitions

a. “Public Agencies” means COUNTY OF SAN DIEGO, and cities of DEL MAR, ESCONDIDO, POWAY, SAN DIEGO, and SOLANA BEACH
b. “JEPA” means the AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE COUNTY OF SAN DIEGO AND THE CITIES OF DEL MAR, ESCONDIDO, POWAY, SAN DIEGO AND SOLANA BEACH CREATING THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY as adopted by the JPA Board and its member Public Agencies on or around June, 2015.
c. “Park” means preserved open space properties, public trails, historic structures and other public recreational facilities and amenities within the boundaries of the Focused Planning Area described in Exhibit A to the JEPA. Some Park properties and facilities are owned, leased or managed by the JPA pursuant to conservation easements or other agreements. Some Park properties and facilities are owned and managed by other public or private entities.

Emergency situation means:

(1) activities that severely impairs public health, safety, or public resources, as determined by a majority vote of the members of the Board; or
(2) a disaster that severely impairs public health, safety, or public resources, as determined by a majority vote of the members of the Board.

Public Record Act means the California public records law located at California Government Code sections 6250 through 6270, or as thereafter amended.

Ralph M. Brown Act means the California open meetings law located at California Government Code sections 54950 through 54962, or as thereafter amended.
Robert's Rules of Order means the eleventh edition of the publication Robert's Rules of Order (Newly Revised) or as thereafter revised.

Article III  Purpose of the JPA

The purpose of the JPA is to jointly exercise the powers of the Public Agencies to acquire, plan, design, improve, manage, operate, and maintain natural open space and recreational facilities within the Park and to work cooperatively with other entities and individuals to preserve and enhance natural open space and recreational facilities within the Park, as set forth in more detail in the JEPA.

Article IV  Membership on Board

1. Each member of the JPA shall serve in his/her individual capacity as a member of the Board. The membership of the board shall be as follows:

   a) Two (2) members each from among the elected officials of the governing bodies of the County of San Diego and the City of San Diego or one (1) elected official and one (1) designee appointed by their respective governmental bodies.

   b) One (1) elected member of the City Councils of the cities of Del Mar, Escondido, Poway, and Solana Beach appointed by their respective councils.

   c) The Chairperson of the San Dieguito Citizens Advisory Committee is an ex-officio member of the Board.

   d) One (1) non-voting ex officio advisory representative appointed by the Board.

   The elected members shall serve at the pleasure of their appointing authority. Each member shall have an alternate which may act in his/her absence. Alternates shall be chosen in the same manner as regular members except that the alternate to the Chairperson of the San Dieguito Citizens Advisory Board shall be the Vice Chairperson of that Board.

Article V  Terms of appointment and Vacancies

Term of the appointment and filling of the any vacancies shall be conducted in accordance with rules and procedures of the each Public Agency’s appointing authority.

Article VI  No Compensation for Members
Board members will receive no compensation for their service on the Board. However, members may be reimbursed for expenses they incur in performing their duties for the Board.

**Article VII  Duties and Functions of the Board**

In accordance with the JEPA, the Board shall provide overall governance of the JPA.

**Article VIII  Officers of the Board**

The Board shall select its own Chairperson and Vice Chairperson from among the members. The JPA Policy P95-1 further outlines the Board’s procedures for selection of officers.

**Article IX  Duties of the Officers**

A. The Chairperson shall be the principal officer of the Board who is responsible for the general supervision and direction of the Board's business. It shall be the duty of the Chairperson: (1) to bring all pertinent issues to the attention of the Board; (2) to establish the agendas for Board meetings; (3) to present all Board reports and recommendations; and, (4) to delegate duties as necessary. Items may also be placed on a future agenda by a majority vote of the members of the Board. The Chairperson shall be an ex-officio member of all sub-committees established by the Board.

B. In the absence of the Chairperson, the Vice-Chairperson shall exercise all the powers of the Chairperson. The Vice-Chairperson shall be an ex-officio member of all sub-committees established by the Board.

C. The Secretary shall maintain all Board attendance records and other records of the Board. The Secretary shall prepare and maintain minutes of all Board meetings and shall prepare all written reports and recommendations of the Board. The Secretary shall be the custodian of Board records for purposes of requests made under the *Public Records Act*. The Secretary shall carry out any other duties assigned by the Chair. Designated staff may perform the function of Secretary if so desired by the Board.

D. Each officer shall have the powers and duties that are normally exercised by persons holding that office, except as otherwise provided by these rules.
Article X  Subcommittees

The Board may create standing or ad hoc subcommittees to assist the Board in the performance of its duties. All members of standing subcommittees must be members of the Board. Non-members of the Board may be non-voting members of ad hoc subcommittees created by the Board. Meetings of all standing subcommittees and ad hoc subcommittees with non-members of the Board must be held in accordance with the rules established for the Board itself and in accordance with the Ralph M. Brown Act. When and as long as any subcommittees lack sufficient members to constitute a quorum for the conduct of business, the Board Chairperson and/or Vice-Chairperson is authorized to act as a voting member of that subcommittee. The JPA Policy P95-1 further outlines procedures for designating subcommittee members.

Article XI  Meetings of the Board

All meetings of the Board shall be held in accordance with the Ralph M. Brown Act. If there is any conflict between these rules and the Ralph M. Brown Act, the Ralph M. Brown Act shall prevail.

A. The Board will review and adopt a regular monthly meeting schedule (including the time and place) at or about its November meeting for the following calendar year. Subject to review and approval of the Board Chair, regular meetings may be cancelled by the JPA Executive Director when a quorum of directors is not available or there is insufficient business to warrant a meeting. Notice of the cancellation shall be provided in the same manner as regular meeting agendas and shall be posted at the location of cancelled meeting at the time and on the date it was to be held.

B. The subject matter to be considered at regular meetings shall be announced to the public and through a written agenda posted in a location that is freely accessible to members of the public at least 72 hours in advance of such meetings.

C. In addition to its regular meetings, the Board may hold special meetings. Special meetings must be announced to the public and news media through a written notice and agenda posted in a location that is freely accessible to member of the public at least 24 hours prior to such meetings.

D. The Board may hold a special emergency meeting without complying with the 24 hour notice requirement only if an emergency situation exists.

E. The Board may hold closed sessions only for the purposes authorized under the Ralph M. Brown Act and in accordance with the procedures set forth in that Act for closed sessions.

F. In order to help ensure a quorum, if any Board member misses five or more Board meetings in a calendar year (excluding special meetings) which are unexcused,
the individual may be removed by a majority vote of the Board. The Chairperson shall determine whether absences are excused or unexcused, and state the basis for each decision at the next regularly scheduled meeting of the Board. If an absence is that of the Chairperson, the Vice-Chairperson shall determine whether the Chairperson’s absence is excused or unexcused, and state the basis for the decision at the next regularly scheduled meeting of the Board. The Board may then take action to remove the Board member. Any voting member of the Board may contest the determination of the Chairperson or Vice-Chairperson by so moving, and if the motion is seconded by a voting member, the matter shall be placed on the agenda of the next regularly scheduled meeting. Whether the absence is excused or unexcused will then be determined by majority vote of the Board.

**Article XII  Agendas**

A. Except as provided in Article XIIB, agendas containing a brief general description of each item of business to be transacted or discussed at the Board's meetings shall be posted at the times required by and in accordance with Article XI. The brief description of each item generally need not exceed 20 words.

B. Board members may discuss items of business not posted on an agenda only after the Board has publicly identified the item and only if at least one of the conditions listed in Article XIIB(I)-(3) is satisfied:

1. The Board has determined by a majority vote that an emergency situation exists; or,

2. Two-thirds of the members of the Board present at the meeting vote or, if less than two-thirds of the members are present, those members present vote unanimously, that there is a need to take immediate action and that the need for action came to the attention of the Board subsequent to the agenda being posted; or,

3. The item was posted in accordance with Article XI for a prior meeting of the Board that occurred not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action the is being taken.

**Article XIII  Public Comment**

A. Public comment on agenda items at regular or special meetings of the Board.

1. Every agenda for regular or special meetings of the Board shall provide an opportunity for members of the public to directly address the Board body
concerning each item that has been described in the notice for a particular
meeting before or during consideration of that item.

B. Public comment on non-agenda items at a regular meeting of the Board

(1) Every agenda for a regular Board meeting shall provide a period on the
agenda for member of the public to address the Board on items of interest
to the public that are not on the agenda but are within the jurisdiction of
the Board. Subject to the exercise of the Chairperson's discretion for a
given agenda, time shall be designated for public comment on non-agenda
items at regular meetings.

C. Speakers shall be limited to three minutes each and public comments shall be limited to
thirty minutes per subject regardless of the number of people in attendance. The time
limit may be waived by either the Chairperson or a majority vote of the members of the
Board.

D. The Board may not take action on matters raised during public comment, but Board
members may briefly respond to statements made or questions posed and, subject to
rules and procedures adopted by the Board, request that staff report back to the Board
and/or place the matter on a future agenda.

E. The Board may adopt reasonable rules and regulations governing public comment
that are not in conflict with these Bylaws or the Ralph M. Brown Act.

Article XIV  Financial

A. The Board of Directors shall approve a final budget no later than June 30 of each year. A
copy of the final budget, when adopted, shall be filed with each Public Agency.

B. It is the responsibility of the Public Agencies to provide that portion of the JPA budget
that is identified as the Public Agency contributions which calculated by the formula
outlined in Section 5 of the JEPA. Payment of this determined sum of money shall be
made by each Public Agency by July 15 of each year. If payment by a Public Agency
has not been made by September 1 of each year, the voting rights of the Public Agency
shall be subject to suspension in accordance with Section 7(e) of the JEPA.

Article XV  Parliamentary Procedures

Unless otherwise provided in these Bylaws, the procedure for meetings shall be governed
by Robert's Rules of Order.
Article XVI  **Effective Date of Bylaws; Amendments**

These Bylaws shall become effective upon approval by majority vote of the Board. These Bylaws may be amended only by majority vote of the Board.

Article XVII  **Board's Authority to Adopt Rules for Conducting its Business**

The Board may adopt rules that are not addressed in these Bylaws that the Board deems necessary to conduct its business. The Board shall adopt the rules by majority vote of the members of the Board. Any rules that the Board adopts must conform to these Bylaws, the JEPA and to applicable law.

Article XVIII  **Conflicts between JEPA Board Rules and Bylaws.**

If there is a conflict between these Bylaws, rules, or regulations established by the Board and the JEPA, the JEPA shall prevail.
## Quarterly Recap

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* General hours include: Administrative positions not specific to jurisdiction (Exec. Dir., Office Manager, Planner)

All staff for meetings, training, vacation, sick, other leave

*check*
Current San Dieguito River Park Joint Powers Authority
Citizens Advisory Committee Members
Member Organizations Slated for Removal Due to Non-Participation According to Bylaws*

American Society of Landscape Architects
Association of Environmental Professionals*
Audubon Society
California Native Plant Society
Carmel Valley Planning Board
Citizens Coordinate for Century 3
County Farm Bureau*
Del Dios Town Council
Fairbanks Ranch Association
Friends of the San Dieguito River Valley
Julian Community Planning Group
League of Women Voters
Lomas Serenas Homeowners Association
Ramona Trails Association
Rancho Bernardo Planning Board
Rancho Santa Fe Association
San Diego City Agricultural Advisory Board
San Diego County Bicycle Coalition
San Diego County Trails Council*
San Dieguito Lagoon Committee
San Dieguito Planning Group
San Dieguito River Valley Conservancy
Santa Fe Irrigation District*
Sierra Club
Torrey Pines Community Planning Group
Volcan Mountain Foundation

Property Owners:
Coastal Area (2)
San Pasqual/Lake Hodges Area (2)
East County Area (1)**
C. A copy of current CAC bylaws shall be available for perusal at any public meeting of the CAC. A copy of the bylaws shall be provided at cost to any individual or organization upon request.

IV. GENERAL MEMBERS

A. Membership shall be open to the following organizations: all community planning groups whose planning area overlaps or directly impacts the focused planning area of the San Dieguito River Park; a selection of homeowner associations; a biologist representing Association of Environmental Professionals; a landscape architect representing American Society of Landscape Architects; Friends of the San Dieguito River Valley; RVR-PARC; San Dieguito Lagoon Committee; San Dieguito River Valley Land Conservancy; local governmental entities owning property in the river valley; region-wide environmental organizations with significant interest in the river valley, and selected other special interest organizations with significant interest in the river valley.

B. Member organizations may be recommended by the CAC and approved by the JPA Board.

C. Member organizations will appoint, preferably from among their members, an individual and an alternate who will represent the organization on the CAC.

D. Additionally, the JPA Board shall appoint to the CAC six property owners representing a geographic range of the river valley. Property owners should agree to serve as the conduit for other property owners' interests as well as their own.

E. Organizations or property owners are expected to be represented at the meetings by either the appointed representative or an alternate. If neither the appointed representative nor alternate attends a meeting the organization or property owner is considered absent. Three consecutive absences or four absences within a twelve-month period shall result in the organization or property owner no longer being a member of the CAC. The Executive Director shall keep an up-to-date roster from which shall be determined membership status and each month's quorum. Organizations or property owners who lose their membership status under this paragraph may petition the JPA Board in writing for reinstatement and upon approval thereof shall be reinstated to full membership status after attendance at two consecutive meetings.

F. No person shall represent more than one organization on the CAC.
G. A quorum for the purpose of conducting business will consist of a simple majority of the members of the Citizens Advisory Committee.

H. When an organization or member is added to a newly created position on the CAC, that organization or member shall not have full voting status until after attendance at two consecutive meetings.  

I. New CAC members and alternates, and new representatives, are required to obtain an orientation about the River Park and the role of the CAC from River Park staff.  

V. OFFICERS

A. Officers of the CAC shall be the Chair and Vice-Chair. The Chair shall be recommended by the CAC subject to the approval of the JPA Board. The Vice-Chair shall be selected by the CAC. The CAC shall select a Chair and Vice-Chair by secret ballot.

B. The terms of the Officers shall be two one years, subject to the stipulations in Paragraph G of this section, renewable by appointment in the case of the Chair and election in the case of the Vice-Chair. The term shall begin with the effective date of these bylaws.

C. Nominations for Chair and Vice-Chair may be made by a Nominating Committee or from the floor by any eligible CAC member. The Vice-Chair must represent an organization or property owners.

D. A vacancy in the office of the Vice-Chair shall be filled by a majority vote of CAC members present at the meeting following the meeting at which such vacancy is created, provided that such members present constitute a quorum and subject to approval by the JPA Board.

E. The Chair shall be the principal officer and shall preside over all meetings of the CAC. The Chair may or may not represent an organization. Should the Chair be selected from the CAC body, then during the term of office he or she shall no longer be the formal representative of the organization that appointed him or her, and that organization will appoint another representative. The Chair shall vote only in the case of a tie vote.
**COUNTRY OF SAN DIEGO**
**APPLICATION FOR FISCAL YEAR 2015/16**
**NEIGHBORHOOD REINVESTMENT PROGRAM GRANT**

**READ INSTRUCTIONS FIRST. ALL FIELDS MUST BE COMPLETED AS APPLICABLE**

**ELIGIBILITY:** Only non-profit or government/public agencies operating in San Diego County may apply.

**What is the legal status of your organization?**
- [ ] Non-Profit Corporation  [X] Government/Public Agency

**Federal Tax Identification Number (TIN or EIN):** 95-6000934  
**Organization Name:** San Dieguito River Park JPA

**Street Address**
- **Address:** 18372 Sycamore Creek Road  
- **City:** Escondido  
- **State:** CA  
- **Zip:** 92025

**Mailing Address**
- **Address:** 18372 Sycamore Creek Road  
- **City:** Escondido  
- **State:** CA  
- **Zip:** 92025

**Popular Name or d.b.a.:** San Dieguito River Park JPA

**Supervisory District** (based on street address of organization):  
- [ ] 1  
- [ ] 2  
- [X] 3  
- [ ] 4  
- [ ] 5  

**Title of Grant Request:** San Dieguito River Park Infrastructure Improvements and Fire Prevention

**Contact Person** (individual who will sign the grant agreement and be responsible for the expenditure of the funds)
- **Name:** Brenda Miller  
- **Title:** Office Manager  
- **Telephone Number:** (858) 674-2270  
- **Fax Number:** (858) 674-2280  
- **Email:** brenda@sdrp.org

**Grant Administrator** (individual who will sign the grant agreement and be responsible for the expenditure of the funds)  
(This individual must be different from the Contact Person listed above)
- **Name:** Kevin McKernan  
- **Title:** Executive Director  
- **Telephone Number:** (858) 674-2270  
- **Fax Number:** (858) 674-2280  
- **Email:** kevin@sdrp.org

**PROJECT LOCATION** (see instructions)
- **Street Address:** 18372 Sycamore Creek Road Escondido and 12655 Sunset Drive, Escondido, CA 92025
- **Community to be Served:** Escondido, Rancho Bernardo, Poway, San Pasqual Valley

**For Capital Projects:**
- **Owner of Project Site:** San Dieguito River Park JPA
- **Name of person or entity responsible for project site maintenance (Provide a copy of any maintenance agreements or commitment letters, if applicable):** San Dieguito River Park JPA

**Purpose of grant:** (Describe the purpose for which you are seeking grant funding. If your request consists of multiple components, please describe each item in priority order and indicate the associated amount requested. A higher priority shall be given to requests for capital projects and/or one-time expenses.)

- JPA Headquarters Infrastructure Improvements and Fire Prevention (New Water Tank, Improved Well): The JPA headquarters office burned completely in the 2007 Witch Creek Fires. The office was rebuilt with more fire prevention measures - with the exception of the original 10,000 water tank which is used for the fire sprinkler system as well as a fire hydrant for fire fighter use. The aging tank is in severely degraded condition, only able to hold half of its capacity due to leaks, and in danger of collapse. Also, the well that supplies water to the tank has been jeopardized due to nearby development and is in need of upgrades. There are several other minor infrastructure needs for the building itself.
- The Sikes Historic Farmstead Roof Replacement and Drainage: The Site Historic Farmstead has been in the process of restoration for several years. The recent El Nino rains have exposed defects in the roof which is causing leaks and threatening the adobe walls. Also
COUNTY OF SAN DIEGO
APPLICATION FOR FISCAL YEAR 2015/16
NEIGHBORHOOD REINVESTMENT
PROGRAM GRANT

ORGANIZATION NAME: San Dieguito River Park JPA
TITLE OF GRANT REQUEST: San Dieguito River Park Infrastructure Improvements and Fire Prevention

Poor drainage is causing "wicking" of water up into the adobe walls threatening its integrity.

Estimated Total cost of the project: $50,000
(Provide verifiable cost estimates with this application)

Total Amount requested from the County (minimum $3,500): $50,000
Estimated project completion date: 03/31/2017

Have you made any expenditures to date for this project that you expect to claim under this grant?
IMPORTANT: This information will be used to determine the effective date of your grant if awarded.

☐ Yes ☒ No

If YES, the date of the first expenditure:
Month: Year:

If NO, when do you expect to start the project:
Month: April Year: 2016

QUESTIONS 1 & 2 WILL BE USED TO HELP EVALUATE YOUR PROPOSAL

1. Describe how the project will benefit the community. Provide an estimate of how many people will be served.

   The JPA headquarters is in a high fire risk wildland urban interface near the communities of Rancho Bernardo and Poway. The JPA is required to have a functional 10,000 water tank for fire prevention purposes. The tank is not functioning at its capacity due to its age and an unreliable water source (well). Replacing the tank and upgrading the well will insure that adequate fire prevention measures are in place in the event of wildfire. The entire area burned in the 2007 Witch Creek Fires and is prone to future wildfire events. 500-1000 people protected from future wildfire escape.

   The Historic Sikes Adobe Farmstead is an historic feature operated by the JPA in the Escondido/Rancho Bernardo community. The site has been in the process of restoration for several years and provides the community with historic resource for education and reflection. The adobe building burned in the Witch Creek Fires and was rebuilt by the JPA. Due to the historic nature of the building and unique building materials (adobe walls) the roof has shown to be of inadequate design and material. The recent El Nino rains have exposed the roof to leakage which is damaging the adobe walls and interior. Also, the recent rains have exposed the adobe walls to "wicking" from a high ground water table. There needs to be drainage installed around the adobe to protect it. ~3,000 people

2. What other funding partners/sources do you have for this project?

   The JPA's operating budget has not historically had infrastructure or capital improvement line items. The Board of Directors (which is made up of the member agency cities and county) has traditionally relied on the JPA receiving outside grants for capital projects. The County's NRP grant program has been a significant source for helping the JPA meet it responsibilities to serve the public by funding capital improvement projects for its facilities and recreational amenities.

   In addition, a significant amount of volunteer labor is relied upon to operate the facilities and trails once the capital improvements are made.
# COUNTY OF SAN DIEGO

**FISCAL YEAR 2015/16 NEIGHBORHOOD REINVESTMENT PROGRAM GRANT APPLICATION SUMMARY OF FINANCIAL INFORMATION**

**ORGANIZATION NAME:** San Dieguito River Park JPA  
**TITLE OF GRANT REQUEST:** San Dieguito River Park Infrastructure Improvements and Fire Prevention

## Financial Solvency:

- I hereby certify that this organization is currently financially solvent and not at risk for insolvency.

<table>
<thead>
<tr>
<th>FINANCIAL STATEMENT</th>
<th>PRIOR YEAR ACTUALS</th>
<th>CURRENT YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type in Your “Fiscal Year” if different</strong></td>
<td>Through</td>
<td>Through</td>
</tr>
<tr>
<td><strong>COUNTY COMMUNITY ENHANCEMENT GRANTS</strong></td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>COUNTY NEIGHBORHOOD REINVESTMENT GRANTS (formerly Community Projects (grants))</strong></td>
<td>$71,025</td>
<td>$136,012</td>
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<tr>
<td><strong>CITY FUNDING</strong></td>
<td>$565,579</td>
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<tr>
<td>City Name: San Diego, Del Mar, Solana Beach, Encinitas, Poway</td>
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<tr>
<td><strong>OTHER REVENUES</strong></td>
<td>$25,000</td>
<td>$22,500</td>
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<td>(Please itemize below)</td>
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<tr>
<td>Off Track Betting</td>
<td>$25,000</td>
<td>$22,500</td>
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<td>Land Management</td>
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<td>$3,000</td>
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<tr>
<td>Misc</td>
<td>$34,230</td>
<td>$24,230</td>
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<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$1,735,596</td>
<td>$1,577,051</td>
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<tr>
<td>(If more than $50,000, attach IRS form 990 or 990EZ; if $50,000 or less, attach IRS form 990-N e-postcard)</td>
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<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
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<tr>
<td><strong>OPERATING SURPLUS (DEFICIT)</strong></td>
<td>$0</td>
<td>$0</td>
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</table>
RESOLUTION OF THE BOARD OF DIRECTORS

OF San Dieguito River Park JPA

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the San Dieguito River Park JPA wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of San Dieguito River Park JPA: 

1. Confirms that San Dieguito River Park JPA is a non-profit California corporation or a public agency under the laws of the State of California;

2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's 2015-2016 fiscal year; and

3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the 2015-2016 fiscal year.

1. Print Name: Kevin McKeman
   Title: Executive Director
   Signature:

2. Print Name: Brenda Miller
   Title: Office Manager
   Signature:

3. Print Name: 
   Title: 
   Signature:

Adopted on this 19th day of February, 2016

__________________________
Secretary, Board of Directors
### Agenda Item # 5b
**February 19, 2016**

#### COUNTY OF SAN DIEGO
APPLICATION FOR FISCAL YEAR 2015/16
NEIGHBORHOOD REINVESTMENT
PROGRAM GRANT

**READ INSTRUCTIONS FIRST**
ALL FIELDS MUST BE COMPLETED AS APPLICABLE

#### ELIGIBILITY:
Only non-profit or government/public agencies operating in San Diego County may apply.

**What is the legal status of your organization?**
- [ ] Non-Profit Corporation
- [x] Government/Public Agency

Federal Tax Identification Number (TIN or EIN): 95-6000934
Organization Name: San Dieguito River Park Joint Powers Authority
(Must match name filed under Federal Tax Identification Number)

#### Street Address
- **Address:** 18372 Sycamore Creek Road
- **City:** Escondido
- **State:** CA
- **Zip:** 92025

#### Mailing Address
- **Address:** 18372 Sycamore Creek Road
- **City:** Escondido
- **State:** CA
- **Zip:** 92025

Popular Name or d.b.a.: San Dieguito River Park JPA

#### Supervisory District (based on street address of organization): [ ] 1 [ ] 2 [x] 3 [ ] 4 [ ] 5 (Select only one)

#### Title of Grant Request:
San Dieguito River Park Founders Tribute

#### Contact Person (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)
- **Name:** Shawna Anderson
- **Title:** Principal Planner
- **Telephone Number:** (858) 674-2270
- **Fax Number:** (858) 674-2280
- **Email:** shawna@sdrp.org

#### Grant Administrator (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)
(This individual must be different from the Contact Person listed above)
- **Name:** Kevin McKerman
- **Title:** Executive Director
- **Telephone Number:** (858) 674-2270
- **Fax Number:** (858) 674-2280
- **Email:** kevin@sdrp.org

#### PROJECT LOCATION (see instructions)
- **Street Address:** 2801 Via de la Valle, San Diego, CA
- **Community to be Served:** Regional population, Del Mar, Solana Beach, San Diego

#### For Capital Projects:
- **Owner of Project Site:** San Dieguito River Park JPA
- **Name of person or entity responsible for project site maintenance (Provide a copy of any maintenance agreements or commitment letters, if applicable):** San Dieguito River Park JPA

#### Purpose of grant: (Describe the purpose for which you are seeking grant funding. If your request consists of multiple components, please describe each item in priority order and indicate the associated amount requested. A higher priority shall be given to requests for capital projects and/or one-time expenses.)

The purpose of the project is to document and recognize the founders of the San Dieguito River Park. The project will consist of two components: a narrative/video history ($5,000) and the creation of an outdoor feature ($40,200) to honor these individuals. The JPA will hire a videographer to interview and record a visual/audio history of the community founders who had the vision and organized to protect the San Dieguito River Park. Secondly, the JPA will hire a design team and contractor to build a physical tribute on a site adjacent to the Coast to Crest Trail overlooking the San Dieguito Lagoon. The narrative history will be used throughout the SDRP including on the JPA’s website, at the SDRP coastal ranger station, and for educational programs. The JPA staff will work with the SDRP Founders Tribute Committee and Citizen’s Advisory Committee to create the project content and design for the tribute. The design criteria include creativity, a low-scale feature that integrates with the site, utilizes technology for viewing and interaction via smartphones, and is low maintenance.
<table>
<thead>
<tr>
<th>Estimated Total cost of the project:</th>
<th>$40,200</th>
<th>(Provide verifiable cost estimates with this application)</th>
</tr>
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<tbody>
<tr>
<td>Total Amount requested from the County (minimum $3,500):</td>
<td>$40,200</td>
<td>Estimated project completion date: 05/30/2017</td>
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<tr>
<td>Have you made any expenditures to date for this project that you expect to claim under this grant:</td>
<td></td>
<td></td>
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<tr>
<td>IMPORTANT: This information will be used to determine the effective date of your grant if awarded.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>If YES, the date of the first expenditure:</td>
<td>Month:</td>
<td>Year:</td>
</tr>
<tr>
<td>If NO, when do you expect to start the project:</td>
<td>Month: May</td>
<td>Year: 2016</td>
</tr>
</tbody>
</table>

**QUESTIONS 1 & 2 WILL BE USED TO HELP EVALUATE YOUR PROPOSAL**

1. **Describe how the project will benefit the community. Provide an estimate of how many people will be served.**

   The project is designed to honor those individuals who made a substantial contribution to realizing the vision to preserve the San Dieguito River Valley from the ocean at Del Mar to the headwaters at Volcan Mountain. The goal is to inspire others with the message that they can accomplish big things starting with a small idea and to motivate community activism in the next generation. The tribute will send a strong message in a public place along the Coast to Crest Trail that is visited by thousands of local park users and tourists every year. The tribute will also be seen by school groups and other organizations that use the SDRP for educational programs and organized events.

   It is estimated that over 20,000 people will see the project every year serving as a public amenity and an educational tool to raise environmental awareness and inspire community activism.

2. **What other funding partners/sources do you have for this project?**

   It is anticipated that the Founders Tribute project will be funded solely by the County NRP grant. However, the San Dieguito River Park JPA will be responsible for maintenance of the facility. The JPA is funded by its member agencies who contribute a share of the funds needed to operate and maintain the SDRP.
# COUNTY OF SAN DIEGO
## FISCAL YEAR 2015/16 NEIGHBORHOOD REINVESTMENT PROGRAM GRANT APPLICATION
### SUMMARY OF FINANCIAL INFORMATION

**ORGANIZATION NAME:** San Dieguito River Park Joint Powers Authority  
**TITLE OF GRANT REQUEST:** San Dieguito River Park Founders Tribute

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**Financial Solvency:**  
☐ I hereby certify that this organization is currently financially solvent and not at risk for insolvency.

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<table>
<thead>
<tr>
<th>Financial Statement</th>
<th>Prior Year Actuals</th>
<th>Current Year</th>
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<tr>
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<td>June 30, 2015</td>
<td></td>
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<td></td>
<td>Through</td>
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**Type in Your "Fiscal Year" if different**

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<tr>
<th>County Community Enhancement Grants</th>
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<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Neighborhood Reinvestment Grants (Formerly Community Projects Grants)</td>
<td>$71,025</td>
<td>$136,012</td>
</tr>
<tr>
<td>City Funding</td>
<td>San Diego, Del Mar, Solana, Beach, Escondido, Poway</td>
<td></td>
</tr>
<tr>
<td>City Name:</td>
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<td></td>
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<tr>
<td>$565,579</td>
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<td>Other Revenues (Please itemize below)</td>
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<td>Misc</td>
<td>$34,230</td>
<td>$24,230</td>
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<td><strong>Total Revenues</strong> (If more than $50,000, attach IRS form 990 or 990EZ. If $50,000 or less, attach IRS form 990-N e-postcard)</td>
<td>$1,735,596</td>
<td>$1,577,051</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
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</tr>
<tr>
<td><strong>Operating Surplus (Deficit)</strong></td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

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Rev. 06/15
RESOLUTION OF THE BOARD OF DIRECTORS

OF San Dieguito River Park Joint Powers Authority

(organization name)

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the San Dieguito River Park Joint Powers Authority (organization name) wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of San Dieguito River Park Joint Powers Authority (organization name):

1. Confirms that San Dieguito River Park Joint Powers Authority (organization name) is a non-profit California corporation or a public agency under the laws of the State of California;

2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's 2015-2016 fiscal year; and

3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the 2015-2016 fiscal year.

1. Print Name: Kevin McKernan
   Title: Executive Director
   Signature:

2. Print Name: Shawna Anderson
   Title: Principal Planner
   Signature:

3. Print Name: ____________________________
   Title: ____________________________
   Signature:

   Adopted on this 19th day of February, 2016

   ____________________________
   Secretary, Board of Directors
ELIGIBILITY: Only non-profit or government/public agencies operating in San Diego County may apply.

What is the legal status of your organization?

☐ Non-Profit Corporation  ☑ Government/Public Agency

Federal Tax Identification Number (TIN or EIN): 95-6000934  Organization Name: San Dieguito River Park JPA

(Must match name filed under Federal Tax Identification Number)

Street Address
Address: 18372 Sycamore Creek Road
City: Escondido  State: CA  Zip: 92025

Mailing Address  ☑ Same as Street Address
Address: 18372 Sycamore Creek Road
City: Escondido  State: CA  Zip: 92025

Popular Name or d.b.a.: San Dieguito River Park JPA

Note: The total amount requested should not exceed 50% of your organization’s current Fiscal Year Budget or 100% of the City funding (see Board Policy B-58, paragraphs 8 and 9).

Total Amount Requested: $30,000

This amount is automatically calculated based on the activity information given on the next page.

Supervisiorial District (based on street address of organization):  ☑ 1  ☑ 2  ☑ 3  ☑ 4  ☑ 5  (Select only one)

ArcGIS - County of San Diego Supervisiorial Districts

Check below to indicate whether your organization is located within the unincorporated portion of the County or within a city.

☐ Unincorporated Area of San Diego County  ☑ City

ACTIVITY(IES) TO BE FUNDED (In priority order):

Title of activity one: Sikes Adobe Historic Farmstead Event Series

Amount Requested: $25,000

Brief description of activity one:

To develop a series of events at the Sikes Adobe Historic Farmstead in order to increase public awareness, use and support for the historic site. The San Dieguito River Park JPA owns and operates the facility on behalf of its member agencies the cities of San Diego, Del Mar, Solana Beach, Escondido and Poway and the County of San Diego. The events will highlight the historic adobe.

District(s) Where Activity will take place: ☑ District 1  ☑ District 2  ☑ District 3  ☑ District 4  ☑ District 5

If there are no further activities, leave this entire section blank.

Title of activity two: Develop Advertising and Marketing Plan for Sikes Adobe

Amount Requested: $5,000

Brief description of activity two:

The Sikes Adobe Historic Farmstead is operated by the San Dieguito River Park JPA through its operating budget allocated by its member agencies. The site has great potential to generate revenue to offset the operating budget allowing it to be more accessible to the public. The JPA will use a variety of events in order to develop an advertising and marketing plan for the future.

District(s) Where Activity will take place: ☑ District 1  ☑ District 2  ☑ District 3  ☑ District 4  ☑ District 5

If there are no further activities, leave this entire section blank.

Title of activity three:

Amount Requested: 

Brief description of activity three:

District(s) Where Activity will take place: ☑ District 1  ☑ District 2  ☑ District 3  ☑ District 4  ☑ District 5
ORGANIZATION NAME: San Dieguito River Park JPA

If there are no further activities, leave this entire section blank.

Title of activity four: ____________________________  Amount Requested: ____________________________

Brief description of activity four:

District(s) Where Activity will take place: [ ] District 1  [ ] District 2  [ ] District 3  [ ] District 4  [ ] District 5

If there are no further activities, leave this entire section blank.

Title of activity five: ____________________________  Amount Requested: ____________________________

Brief description of activity five:

District(s) Where Activity will take place: [ ] District 1  [ ] District 2  [ ] District 3  [ ] District 4  [ ] District 5

PERFORMANCE INDICATORS THAT WILL BE USED TO HELP EVALUATE YOUR PROPOSAL

1. What, specifically, will your project provide to the people of San Diego County if funding is approved? Describe how your proposal will promote tourism or economic development and provide an estimate of how many people will be served? (limit response to the space below)

The project involves the development of several events at the Sikes Adobe Historic Farmstead in order to raise public awareness, support and greater use of the site. An example of events may include, historic walks, speaker series, historic reenactments, gardening/farming classes, and/or drive in movies. The events will be vetted by JPA staff, partner organizations such as the Friends of Sikes Adobe and several volunteer docents. A calendar will be developed and advertised which will help promote tourism and associated economic benefits. It is estimated that the events could attract up to 5,000 new visitors from around the region and beyond.

2. What steps is your organization taking to increase funding from other sources? (limit response to the space below)

The JPA generates modest revenue from use of the site as a farmers market and for other private events such as weddings and workshops. The outcomes of this project will produce a framework for the development of more outside funding sources through the marketing and operations plan. The JPA has also received a number of private donations for improvements of historic structure and grounds and continues to staff operation of the site through its member agency budget.
3. Briefly describe how effective your organization is in meeting its goals and how past grants have affected the community. How many people were served including both local residents and out of town visitors? (limit response to the space below)

The San Dieguito River Park JPA was formed in 1989 and has notable accomplishments in park and trail development as well as a robust interpretation program. The JPA has successfully managed millions of dollars in capital improvement projects, acquiring open space lands, building segments of the Coast to Crest Trail and implementing education programs. The organization has a long track record of clean audits and remains in good standing with all past granting agencies. The JPA has provided services to thousands of residents and visitors throughout its twenty-five year history. More detail about prior JPA accomplishments can be view on its website www.sdrp.org

CONTACT INFORMATION:

Contact Person (Individual who is knowledgeable about the organization’s activities and this application)
Name: Leana Bulay
Title: Manager of Interpretation and Outreach
Telephone Number: (858) 674-2270  Fax Number: (858) 674-2280  Email: leana@sdrp.org

Grant Administrator (Individual who would be responsible for overseeing the expenditure of the grant funds)
(This individual must be different from the Contact Person listed above)
Name: Kevin McKernan
Title: Executive Director
Telephone Number: (858) 674-2270  Fax Number: (858) 674-2280  Email: kevin@sdrp.org
**Financial Solvency:**

I hereby certify that this organization is currently financially solvent and not at risk for insolvency. I also understand that the County's contribution may not exceed fifty percent (50%) of this organization's current fiscal year operating budget.

<table>
<thead>
<tr>
<th>FINANCIAL STATEMENT</th>
<th>PRIOR FISCAL YEAR ACTUALS</th>
<th>CURRENT YEAR BUDGET</th>
<th>NEXT YEAR BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMUNITY ENHANCEMENT GRANTS</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>COUNTY NEIGHBORHOOD REINVESTMENT GRANTS (Formerly Community Projects Grants)</td>
<td>$71,025</td>
<td>$136,012</td>
<td>$0</td>
</tr>
<tr>
<td>CITY FUNDING (Requested funding not to exceed this amount)</td>
<td>$565,579</td>
<td>$626,831</td>
<td>$658,172</td>
</tr>
</tbody>
</table>

City Name: San Diego, Del Mar, Solana Beach, Escondido, Pow

<table>
<thead>
<tr>
<th>OTHER REVENUES (Please Itemize below)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Off Track Betting</td>
<td>$25,000</td>
</tr>
<tr>
<td>Land Management</td>
<td>$87,080</td>
</tr>
<tr>
<td>Contracts and Grants</td>
<td>$695,582</td>
</tr>
<tr>
<td>Member Agency Assessment (County)</td>
<td>$254,100</td>
</tr>
<tr>
<td>Donations</td>
<td>$3,000</td>
</tr>
<tr>
<td>Misc</td>
<td>$34,230</td>
</tr>
</tbody>
</table>

**TOTAL REVENUES**
(If more than $50,000, attach IRS form 990 or 990EZ. If $50,000 or less, attach IRS form 990-N e-postcard)

$1,735,596 | $1,577,051 | $1,109,506

**TOTAL EXPENDITURES**

$1,735,596 | $1,577,051 | $1,109,506

**OPERATING SURPLUS (DEFICIT)**

$0 | $0 | $0
RESOLUTION OF THE BOARD OF DIRECTORS
OF San Dieguito River Park JPA

WHEREAS, the County of San Diego Community Enhancement Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the San Dieguito River Park JPA wants to file an application with County of San Diego for Community Enhancement Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of
San Dieguito River Park JPA:

1. Confirms that San Dieguito River Park JPA is a non-profit California corporation or a public agency under the laws of the State of California;

2. Approves the filing of an application with the County of San Diego for Community Enhancement Program funding during the County's 2016-2017 fiscal year; and

3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Community Enhancement funds for the 2016-2017 fiscal year.

1. Print Name: Kevin McKernan
   Title: Executive Director

2. Print Name: Leana Bulay
   Title: Manager of Interpretation and Outreach

3. Print Name: 
   Title: 

Adopted on this 19th day of February, 2016

__________________________
Secretary, Board of Directors