SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
11:00 a.m.
Friday, July 19, 2019
County Administration Center
1600 Pacific Highway, Room 302/303
San Diego

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak to an item on the agenda. The Board may act on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of May 17, 2019 and June 21, 2019 (Page 3)

Executive Director’s Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today’s agenda. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. Approve Citizens Advisory Committee Membership Request (Page 7)

2. Acknowledge and File FY18/19 Year-End Budget Report (Page 8)
INFORMATION

3. Project Status Updates
   a. Ranger Maintenance Facility
   b. San Dieguito River Park 30th Anniversary

4. Coordination Reports (oral)
   a. San Dieguito River Valley Conservancy
   b. Friends of the San Dieguito River Valley
   c. Volcan Mountain Preserve Foundation
   d. San Dieguito Lagoon Committee
   e. Friends of Sikes Adobe

5. Jurisdictional Status Reports

   An opportunity for the Board members to report on actions taken within their jurisdictions to further the park planning process.

6. Communications

THE NEXT REGULAR JPA MEETING WILL BE August 16, 2019

If you have any questions, please call Kevin McKernan at (858) 674-2270 Ext. 15

****Due to the high cost of printing and mailing the JPA and CAC agendas, the JPA has converted to an email distribution of both agendas. Please advise the office at 858 674-2270 if you do not have an e-mail address and want other arrangements to be made. The agenda and minutes are available at no cost on the San Dieguito River Park web site at www.sdrp.org
SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY

Minutes of May 17, 2019

MEMBERS PRESENT
Kristin Gaspar – Chair
Barbara Bry- Vice-Chair
Dwight Worden
Olga Diaz
Judy Hegenauer
Mark Kersey
Jeff Barnouw
Dianne Jacob

REPRESENTING
County of San Diego
City of San Diego
City of Del Mar
City of Escondido
City of Solana Beach
City of San Diego
Citizens Advisory Committee
County of San Diego

MEMBERS ABSENT
Dave Grosch
Dustin Fuller

REPRESENTING
City of Poway
22nd District Agricultural Association

VISITORS/STAFF PRESENT
Kevin McKernan
Wayne Brechtel
Brenda Miller
Shawna Anderson
Bill Michalsky
Steve Hadley
Jacqueline Winter
Crystal Benham
Adam Wilson
Melanie Woods

San Dieguito River Park JPA
JPA Counsel
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
San Diego City Council District 1
Friends of the San Dieguito River Valley
County of San Diego Parks Department
County of San Diego District 2
County of San Diego District 3

Introduction and Announcements
Chair Gaspar convened the meeting at 11:00 AM in the County Administration building, 1600 Pacific Highway, Room 302/303, San Diego, CA 92101

Pledge of Allegiance
Chair Gaspar invited all to stand and recite the Pledge of Allegiance.

Approval of Minutes of March 15, 2019
Vice-Chair Bry made the motion to approve the minutes of March 15, 2019 and Boardmember Barnouw seconded the motion.
Yes votes: Gaspar, Bry, Barnouw, Diaz, Worden, Hegenauer  
Absent: Grosch, Jacob, Kersey

Executive Directors Report- None

Public Comment – No public comment

Boardmember Kersey arrived to the meeting at 11:02 AM

Boardmember Jacob arrived to the meeting at 11:05 AM

ACTION AGENDA

1. Approval to Submit County of San Diego Neighborhood Reinvestment Program Grant for San Dieguito Lagoon Ranger Station Elements

Vice-Chair Bry introduced this item and stated that the County Board of Supervisors will be voting on this item at the County Supervisor level and are not allowed to be included in the discussion at this time. Chair Gaspar and Boardmember Jacob recused themselves from the rest of the meeting at 11:13 AM to allow the remaining boardmembers to discuss the agenda item. After a short discussion Boardmember Kersey made the motion to approve this request. Boardmember Worden seconded the motion.

   Yes votes: Bry, Barnouw, Diaz, Hegenauer, Worden, Kersey  
   Absent: Grosch, Jacob, Gaspar

2. Approval of Amended Executive Director Contract

After a brief discussion of the Amended Executive Director Contract Boardmember Worden made the motion to approve the contract. Boardmember Kersey seconded the motion.

   Yes votes: Gaspar, Bry, Barnouw, Diaz, Hegenauer, Worden, Kersey  
   Absent: Grosch, Jacob

INFORMATION

3. Project Status Updates

   a. Ranger Maintenance Facility – Executive Director McKernan showed a picture of the Ranger Building under construction. Director McKernan asked the Board to have the next meeting, June 21, on site at the Ranger Station.

   b. San Dieguito River Park 30th Anniversary- Executive Director McKernan introduced the topic and Office Manager Brenda Miller explained the planned activities.
4. **Coordination Reports**
   
   a. San Dieguito River Valley Conservancy- No Report
   
   b. Friends of the San Dieguito River Valley- No Report
   
   c. Volcan Mountain Preserve Foundation- No Report
   
   d. San Dieguito Lagoon Committee-No Report
   
   e. Friends of Sikes Adobe- No Report

5. **Jurisdictional Status Reports**- Boardmember Worden shared that the City Council of Del Mar saw a presentation on blue carbon ecosystems and the City of Del Mar will roll out a bike sharing program with other coastal cities in July. Director McKernan, Principal Planner Anderson, and Boardmember Worden are researching the use of ebikes to ride the Coast to Crest Trail in the Del Mar area. Boardmember Jacob reported that the Santa Ysabel Nature Center is well under construction and should be completed by the end of this year. Boardmember Hegenauer reported that the City of Solana Beach will be included in the bike sharing program and that the Fiesta Del Sol event will be May 18-19.

6. **Communications**- No communications

Vice-Chair Bry adjourned the meeting at 11:15 AM

These minutes approved by Board Action

________________     __________________
Date                  Executive Director
SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of June 21, 2019

MEMBERS PRESENT
Barbara Bry- Vice-Chair
Dwight Worden
Olga Diaz
Dave Grosch
Dustin Fuller

MEMBERS ABSENT
Kristin Gaspar – Chair
Judy Hegenauser
Mark Kersey
Jeff Barnouw
Dianne Jacob

VISITORS/STAFF PRESENT
Kevin McKernan
Wayne Brechtel
Dewain Baker
Felicia Brechtel
Crystal Benham
Julie Klein
Jacqueline Winter
Maggie Brown
Bill Farrell
Candy Bowman
Ellen Breen
Carol Kerridge
Steve Hadley

Representing
City of San Diego
City of Del Mar
City of Escondido
City of Poway
22nd District Agricultural Association

Representing
County of San Diego
City of Solana Beach
City of San Diego
Citizens Advisory Committee
County of San Diego

Introduction and Announcements
Vice-Chair Bry convened the meeting at 11:20 AM, at 15665 San Andres Drive Del Mar, CA 92014

Public Comment – No public comment
Vice-Chair Bry adjourned the meeting at 11:21 AM.

These minutes approved by Board Action

_________________  ___________________
Date              Executive Director
TO: Brenda Miller
Date: July 1, 2019

From: Judy LaVine, President, Lake Hodges Native plant Club

I am petitioning the board for a position on the Citizens Advisory Committee for the San Dieguito River Park. Our plant club was founded in 1982 with the goal to increase appreciation, knowledge, and enjoyment of native and drought-resistant plants, encourage their propagation and preservation, protect indigenous wild life, support water conservation, and promote the establishment of a native plant preserve.

The club maintains a five acre NativeScape garden at the San Diego Zoo Safari Park. This curated collection of plants is divided into nine microclimates representing all areas of San Diego County. All the plants in the garden are native to San Diego county. To maintain the garden, our members have to join the SD Zoo volunteer organization, which also gives us access to many activities at the Zoo and Safari Park.

I believe the mission of our club is in alignment with the mission of the San Dieguito River Park. The experience we have with maintaining the native garden, and our presence in the San Pasqual Valley gives us the knowledge to participate on the CAC.
DATE: July 19, 2019

TO: JPA Board of Directors

FROM: Staff

SUBJECT: FY 18/19 Year-End Budget Status

BACKGROUND:

The JPA’s fiscal year budget for 2018/2019 (FY18/19) ended June 30, 2019. The Operating Budget for FY18/19 projected revenues and expenses balanced at $1,198,529 (Attachment 1). With all known revenues received and expenses accounted for in FY18/19, the budget revenue exceeded the budgeted projection by $7,770 and expenses were $33,458 under budget. This resulted in a net income of $41,229. This was the first year since FY15/16 that revenues have exceeded projections due to adjustments made in revenue forecasting over that time. The factors that resulted in expenditures coming in under budget include the fact that the JPA had major projects (Pamo Valley Trail and FEMA trails repairs), going on during the fiscal year which diverted from some usual park expenditures. There was also some under expenditures related to wages and benefits due to staff turnover (vacancies/lower pension rates for new staff).

The SDRP accounts at the County Treasury all remain at positive levels with adequate reserves to close out the year (Attachment 2). Endowment totals as of 6/30/2019 are also included in Attachment 2.

The Coast Budget runs on a calendar year and is reported as mid-year. Revenues and expenses are on target as of 6/30/2019 (Attachment 1).

Capital projects, including Pamo Valley Trail segment, FEMA trail repairs and Coast Ranger Station are all on track with their respective budgets.

RECOMMENDATION:

Board acknowledge and file FY18/19 year-end budget report

Respectfully submitted,

Kevin McKernan
Executive Director
### SDRP Consolidated Budget Status FY18/19 4th Quarter – Year End (Apr-Jun 2019)

<table>
<thead>
<tr>
<th>Operating Fund</th>
<th>Thru 4th Qtr rec'd</th>
<th>4th Qtr proj.</th>
<th>4th Qtr target 100%</th>
<th>Total Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member Agencies</td>
<td>1,028,529</td>
<td>1,028,529</td>
<td>100%</td>
<td>1,028,529</td>
</tr>
<tr>
<td>Habitat Mgt</td>
<td>90,644</td>
<td>90,500</td>
<td>100%</td>
<td>90,500</td>
</tr>
<tr>
<td>Misc</td>
<td>87,126</td>
<td>79,500</td>
<td>110%</td>
<td>79,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,206,299</td>
<td>1,198,529</td>
<td>101%</td>
<td>1,198,529</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thru 4th Qtr exp'd</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education/Vol. Program</td>
<td>9,567</td>
<td>12,000</td>
<td>80%</td>
<td>12,000</td>
</tr>
<tr>
<td>Salaries</td>
<td>926,304</td>
<td>934,556</td>
<td>99%</td>
<td>934,556</td>
</tr>
<tr>
<td>Habitat Management</td>
<td>7,629</td>
<td>15,750</td>
<td>48%</td>
<td>15,750</td>
</tr>
<tr>
<td>Lagoon Mitigation</td>
<td>915</td>
<td>5000</td>
<td>18%</td>
<td>5000</td>
</tr>
<tr>
<td>Non-Habitat Services</td>
<td>55,151</td>
<td>64,578</td>
<td>85%</td>
<td>64,578</td>
</tr>
<tr>
<td>Office Admin</td>
<td>143,338</td>
<td>148,645</td>
<td>96%</td>
<td>148,645</td>
</tr>
<tr>
<td>Sikes Adobe</td>
<td>22,166</td>
<td>18,000</td>
<td>123%</td>
<td>18,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,165,070</td>
<td>1,198,529</td>
<td>97.21%</td>
<td>1,198,529</td>
</tr>
</tbody>
</table>

Net Annual Budget Income: $41,229

### Coast Budget Operated on Calendar Year - Status through 2nd Qtr (Apr-Jun 2019)

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Thru 2nd Qtr exp'd</th>
<th>Thru 2nd Qtr proj.</th>
<th>Thru 2nd Qtr target 50%</th>
<th>Total Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials</td>
<td>6,174</td>
<td>7,051</td>
<td>44%</td>
<td>14,102</td>
</tr>
<tr>
<td>Salaries</td>
<td>114,326</td>
<td>79,760</td>
<td>72%</td>
<td>159,520</td>
</tr>
<tr>
<td>Operations</td>
<td>23,761</td>
<td>52,511</td>
<td>23%</td>
<td>105,021</td>
</tr>
<tr>
<td>Vehicles</td>
<td>5,988</td>
<td>5,500</td>
<td>54%</td>
<td>11,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>150,250</td>
<td>144,822</td>
<td>52%</td>
<td>289,643</td>
</tr>
</tbody>
</table>
### Cash Balance Report

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>44625</td>
<td>Operating</td>
<td>306,655.15</td>
</tr>
<tr>
<td>44634</td>
<td>SDRPJPA - Coast</td>
<td>44,783.88</td>
</tr>
<tr>
<td>44655</td>
<td>Capital Project</td>
<td>677,937.75</td>
</tr>
<tr>
<td>44656</td>
<td>Reserve (vehicle replacement)</td>
<td>45,422.37</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>1,074,799.15</strong></td>
</tr>
</tbody>
</table>

### Endowment Balances

<table>
<thead>
<tr>
<th>Endowment Balances</th>
<th>As of 6/30/19</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rancho Santa Fe Foundation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bernardo Mtn. HMP</td>
<td>$354,146</td>
<td>5% Annual draw for HMP services</td>
</tr>
<tr>
<td>Bernard Mtn. 2</td>
<td>$210,723</td>
<td>5% Annual draw for HMP services</td>
</tr>
<tr>
<td>SDRP General HMP</td>
<td>$691,994</td>
<td>5% Annual draw for HMP services</td>
</tr>
<tr>
<td>Coast/I5 Preserve</td>
<td>$303,448</td>
<td>Held until SDRPJPA starts HMP services</td>
</tr>
<tr>
<td>SDRP Operations Reserve</td>
<td>$267,151</td>
<td>Unrestricted authorized by BOD for reserve purposes</td>
</tr>
<tr>
<td>SDRP Trail Fund</td>
<td>$34,721</td>
<td>Unrestricted authorized by BOD and pursuant to development agreement</td>
</tr>
<tr>
<td>San Diego Foundation</td>
<td>$618,079</td>
<td>Semi-Annual disbursement for operating fund (~$20,000/yr.)</td>
</tr>
<tr>
<td>Del Mar Foundation</td>
<td>$850,521</td>
<td>Held until SCE lagoon mitigation complete (30+yrs)</td>
</tr>
</tbody>
</table>