Speaker slips will be available. Please fill out a slip and give it to the
Chair prior to the meeting if you wish to speak to an item on the agenda.
The Board may take action on any item listed on the Consent or Action
Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of September 15, 2017 (Page 3)

Executive Director’s Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to
address the Board on items of interest within the jurisdiction of the Board and not
appearing on today’s agenda. Comments relating to items on today’s agenda are
to be taken at the time the item is heard. Pursuant to the Brown Act, no action
shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. Appoint Nominating Committee for JPA Board Officers (Page 8)

INFORMATION

3. Project Status Updates
   a. Founders Tribute
   b. Pamo Valley Trail
   c. Coastal Ranger Station
   d. Surf Cup and Fairbanks Ranch Trail Segment Issues

4. Coordination Reports (oral)
   a. San Dieguito River Valley Conservancy
   b. Friends of the San Dieguito River Valley
   c. Volcan Mountain Preserve Foundation
   d. San Dieguito Lagoon Committee
   e. Friends of Sikes Adobe

5. Jurisdictional Status Reports
   An opportunity for the Board members to report on actions taken within their jurisdictions to further the park planning process.

6. Communications

THE NEXT REGULAR JPA MEETING WILL BE December 8, 2017, one week early due to December holiday schedule.

If you have any questions, please call Kevin McKernan at (858) 674-2270 Ext. 15

****Due to the high cost of printing and mailing the JPA and CAC agendas, the JPA has converted to an email distribution of both agendas. Please advise the office at 858 674-2270 if you do not have an e-mail address and want other arrangements to be made. The agenda and minutes are available at no cost on the San Dieguito River Park web site at www.sdrp.org
SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of September 15, 2017

MEMBERS PRESENT
Dave Grosch - Chair
Kristin Gaspar – Vice Chair
Dwight Worden
Olga Diaz
Dianne Jacob
Jeff Barnouw
Dustin Fuller

MEMBERS ABSENT
Barbara Bry
Mark Kersey
Judy Hegenauer

REPRESENTING
City of Poway
County of San Diego
City of Del Mar
City of Escondido
County of San Diego
Citizens Advisory Committee
22 District Agricultural Association

VISITORS/STAFF PRESENT
Wayne Brechtel
Kevin McKernan
Shawna Anderson
Brenda Miller
John Barone
Tori Floyd
Jacqueline Winterer
Dallas Pugh
Jack Hughes
Trish Boaz
Steve Hadley
Ana Lutz
Ed Spaeth

JPA Counsel
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
City of San Diego
Supervisor Jacob Staff
Friends of the San Dieguito Lagoon
San Diego County Parks Department
San Dieguito River Valley Conservancy
Councilwoman Bry Staff
San Dieguito River Valley Conservancy
San Diego County Parks & Recreation Committee

Introduction and Announcements
Chair Grosch convened the meeting at 11:05 a.m. in the County Administration Building, 1600 Pacific Highway, Room 302/303, San Diego, CA 92101

Pledge of Allegiance
Chair Grosch invited everyone to stand and recite the Pledge of Allegiance.

Approval of Minutes of July 21, 2017
Boardmember Diaz made a motion to approve the minutes of July 21, 2017, Boardmember Worden seconded the motion.
Yes votes: Grosch, Jacob, Barnow, Diaz, Worden
Absent: Gaspar, Bry, Hegenauer, Kersey
Executive Director's Report-

Executive Director McKernan reported that the JPA staff is preparing to begin work on the Pamo Valley Trail. Director McKernan presented a snapshot update as of August 31 of budgets, cash balances, projects, and endowment funds to each board member.

Public Comment - No public comment.

Vice-Chair Gaspar arrived at the meeting at 11:11 a.m.

ACTION AGENDA

1. Adopt Resolution No. 17-01 Approving the Purchase of the Blum Property for Park and Open Space Purposes

   Recommendation: Adopt Resolution No. 17-01 Approving the Purchase of the Blum Property for Park and Open Space Purposes.

Executive Director McKernan presented the agenda item reporting that this acquisition has been brought to the board two times; to approve the concept and to approve the terms of the purchase. Escrow has been opened, due diligence has been performed, the title report has been reviewed, and the City of Poway confirmed that the property could be developed. The main road easement is in favor of the JPA. The City of Poway authorized purchase of property within the City of Poway. The property appraisal is higher than the purchase price and the purchase price is the amount that property taxes have been paid on. The funding is in place and the loan terms have been discussed. The loan will be paid off through fundraising, grants, or selling habitat credits. The notice of purchase was published in a local newspaper for three weeks and no comments were received. The Citizens Advisory Committee endorsed the purchase at their September 8, 2017 meeting. The Board briefly discussed future requirements of the property and expressed their appreciation to Director McKernan for this accomplishment.

Boardmember Worden made the motion to approve Resolution No. 17-01 of the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Powers Authority approving the purchase of the Blum property for park and open space purposes. Vice-Chair Gaspar seconded the motion.

Yes votes: Grosch, Gaspar, Jacob, Barnouw, Diaz, Worden
Absent: Bry, Hegenauer, Kersey

2. Approve San Diego Zoo Safari Park Membership in Citizens Advisory Committee

   Recommendation: Approve San Diego Zoo Safari Park Membership in Citizens Advisory Committee

Boardmember Barnouw reported that at the September 8, 2017 Citizens Advisory Committee meeting the members voted unanimously in favor of the San Diego Zoo Safari Park becoming a Citizens Advisory Committee member. Safari Park Director McClure will retire in a few months and his successor will then become the representative.
Boardmember Barnouw made the motion to approve the San Diego Zoo Safari Park membership in the Citizens Advisory Committee. Vice-Chair Gaspar seconded the motion.

Yes votes: Grosch, Gaspar, Jacob, Barnouw, Diaz, Worden
Absent: Bry, Hegenauer, Kersey

INFORMATION

3. Project Status Updates
   a. Founders Tribute
      Principal Planner Shawna Anderson reported that she, Susan Carter, and Leana Bulay will be going to the artist’s studio to work with artists on the design. JPA staff is also working with the videographer, Francine Filsinger.
   b. Pamo Valley Trail
      Principal Planner Shawna Anderson reported that the JPA staff is very excited to begin this project Tuesday, September 19. Staff has been working with John Barone and the City of San Diego Public Utilities Department.
   c. Coast Ranger Station
      Principal Planner Shawna Anderson reported that JPA staff is continuing to work with City of San Diego to get the final building permit. There is a potential that some drilling may be necessary. The intention is to phase the building however staff is attempting to get a permit for the entire project, phases one and two. The plan is to get bids for phase one with design to finish the building to stand alone, until phase two is ready to build. JPA staff will set the budget for the project. The budget target for phase one is $500,000 and will request design – build bid.

4. Coordination Reports
   a. San Dieguito River Valley Conservancy – Trish Boaz introduced Jack Hughes, Conservation Manager and new Education Manager, Ana Lutz. Ms. Boaz asked the Board to enter “KFMB.upickem.net” into a browser to vote for Conservancy in the 2017 Eco Ambassador. The winner of the 2017 Eco Ambassador challenge will win $20,000. Voters can vote once per day from every device and the voting will end September 19. Ms. Boaz also mentioned the Coast to Crest Challenge with several people taking selfies at the five iconic places in the River Park. A montage of the photos will be shared at the River Valley Fest October 8th. Ms. Boaz gave invitations to all the board members. Aaron Chang’s photos of Lake Hodges and other places in the River Park are on display at Sharp Hospital. Ms. Boaz reported that the Coastal Cleanup Day will be Saturday, September 16. The Conservancy along with the River Park staff, I Love a Clean San Diego, and the 22nd District Agricultural Association have many cleanup activities planned at the San Dieguito Lagoon.
b. Friends of the San Dieguito River Valley – Jacqueline Winterer – no report

c. Volcan Mountain Preserve Foundation – no report

d. San Dieguito Lagoon Committee – no report

e. Friends of Sikes Adobe - no report

5. Jurisdictional Status Reports – Boardmember Worden introduced the topic of the Coast to Crest Trail and horses on the beach. Boardmember Worden presented an overview of a concept plan which has already been presented to the Del Mar city council. Boardmember Worden stated the JPA Master Plan and Concept Plan (which stops at I5), the Reach the Beach Feasibility Study have all been reviewed. The California Coastal Commission permits require that horses turn around at I5. The concept is to have a trail from the I5 freeway to the railroad tracks along the south side of the fairgrounds, with a turnaround for use by pedestrians, bicycles, and horses. At the time when the double track and seasonal platform projects begin, add a trail segment on the south side of the river for use by pedestrians and bicycles, not horses. Allow horse owners to trailer in horses at selected times of the year, on selected days and hours to provide equestrian beach access at Del Mar Dog Beach and implement a volunteer program to clean up after the horses on the beach. Vice-Chair Gaspar and Boardmember Jacob both thanked Boardmember Worden for his leadership and work on this subject. Boardmember Fuller mentioned the KAABOO music festival, the wetland restoration project will be planted in September and October, and thanked Boardmember Worden for taking the lead on the topic of the Coast to Crest Trail reaching the beach. Boardmember Barnouw reported that the Citizens Advisory Committee discussed climate change and sea level rise at their September meeting and that Nicole Capretz and Bill Powers from the Climate Action Campaign will be invited at a future CAC meeting. The topic came from the issue of the gas pipeline project that will be going under one of the River Park Trails in Escondido and the PRC is reviewing the pipeline project. Boardmember Jacob mentioned that care should be taken to keep the focus on the Coast to Crest Trail. The County will select a design/build team to build the Santa Ysabel Nature Center by the first months of 2018. The County has applied for a grant to work on the 86 acres of outdoor space of the project. Chair Grosch reported that Chair Grosch and Boardmember Worden met with Executive Director McKernan to discuss processes and the results will be reported at a future meeting. Executive Director McKernan reported on the I Love A Clean San Diego event to be held Saturday, September 16, beginning at 9 A.M. and ending with pizza at noon.

6. Communications – No communications.

Chair Grosch adjourned the meeting at 11:42 p.m. in honor of Wolfgang Berger, a long-time park supporter who recently passed away.

These minutes approved by Board Action

Date Executive Director
JPA Meeting of November 17, 2017

ITEM: 1

SUBJECT: Appoint Nominating Committee for JPA Board Officers
POLICY NO. P95-1
ADOPTION DATE: 3/17/95
POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK
JOINT POWERS AUTHORITY
ELECTION OF JPA BOARD OFFICERS

PURPOSE

The San Dieguito River Park Joint Powers Authority (JPA) was formed to create, preserve and enhance the San Dieguito River Valley Regional Open Space Park (Park). The Joint Powers Agreement provides for the Board to select its officers from among the members. The purpose of this policy is to provide direction on the selection of officers.

POLICY

The success of the JPA in fulfilling its functions as authorized by its member agencies and in carrying out its programs to serve the people of San Diego County is in the hands of its Boardmembers and most importantly its officers. Therefore, it is the policy of this Board to select officers who are enthusiastically supportive, willing and able to promote the San Dieguito River Park and its goals and objectives, and to implement the will of the Board.

OFFICERS/TERMS

The Joint Powers Authority officers shall consist of a Chair and a Vice-Chair who will serve one year terms. In January of each year, customarily the Vice-Chair from the previous year will assume the Chair’s office. At any time during the year should the Chair resign or be unable to serve in the function of Chair, the Vice-Chair will assume the Chairmanship. An effort shall be made to rotate the Chair and Vice-Chair positions among the various jurisdictions.

NOMINATING COMMITTEE

A nominating committee will be appointed by the Chair in October of each calendar year. The nominating committee shall present to the Board of Directors for their consideration at the next JPA meeting a proposed slate which includes nominations for the two officers and membership on the Land Use Committee, Acquisition and Financing Strategies Committee and the Budget/Administration/Policy Committee. These committees will meet as needed to accomplish the business of the JPA. The Board may accept the recommendations of the nominating committee or amend them by a majority vote.

REMOVAL FROM OFFICE

An officer of the San Dieguito River Park JPA may be removed by a majority vote of the Board of Directors.
ITEM: 2

SUBJECT: Review Draft Policy No. P17-01 Annual Personnel Budget Process
DRAFT POLICY NO. P17-01

POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY (JPA)

ANNUAL PERSONNEL BUDGET PROCESS

PURPOSE
This policy provides guidance on the development of the annual personnel budget, including Executive Director (ED) compensation. The JPA operates on a fiscal year from July 1 to June 30. A draft of the annual budget has generally been developed by staff and an Ad Hoc subcommittee of the Board between January and March of each year, with the full Board of Directors approving the budget between April and June. The Executive Director, or designated staff supervisors, evaluate staff annually on their performance. The Executive Director normally receives an annual performance review from the Board of Directors. Concurrent with annual reviews, or as otherwise authorized by JPA policies and procedures, compensation and benefits for staff and the Executive Director may change. Changes may include adjustments in individual compensation and benefits based upon merit or other considerations, such as, Board direction and JPA policies, budget constraints, and other factors. This policy provides a process for inclusion of appropriate personnel funding in the JPA’s annual budget.

POLICY
An Ad Hoc budget subcommittee will be established by the full Board in either December or January. During the budget development process, the subcommittee will consider the availability and adequacy of funding for staff and Executive Director compensation and provide a recommendation to the Board of Directors regarding any necessary changes in funding. The Executive Director, or staff assigned by the ED, will provide general wage comparisons within the industry, salary history and other information and analysis that may be requested for the subcommittee to consider. The subcommittee will also conduct a provisional review of the Executive Director compensation and provide recommendations to the full Board as part of the Executive Director’s annual review. It is the goal of the Board of Directors that staff are compensated within a reasonably comparable range to that of their counterparts in other local San Diego area Parks and Recreation positions performing similar duties with similar responsibilities. Compensation for similar positions outside of the San Diego area may also be considered when deemed relevant. However, it is also noted that the JPA faces a number of funding constraints that may limit its ability to fund personnel compensation increases in any given year, including Exhibit D of the JEPA which states that “Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year’s required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution.” Further, the existence or approval of personnel funding does not require or guarantee additional compensation to any JPA employee. Compensation of the Executive Director shall be determined by the Board of Directors based upon individual merit, funding availability, JPA rules and
policies, and any other factors deemed appropriate by the Board of Directors. Compensation of JPA Staff shall be determined by the Executive Director based upon individual merit, funding availability, JPA rules and policies, and any other direction provided by the Board of Directors.

DRAFT POLICY NO. 17-02 (or incorporated above)

POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY (JPA)

EVALUATION OF THE EXECUTIVE DIRECTOR

A preliminary evaluation of the Executive Director will be conducted by the budget sub-committee of the Board of Directors at the time of annual budget preparation, usually between January and March of each year. The evaluation can take any form that the sub-committee chooses, including verbal or written. The subcommittee’s evaluation shall be shared with the full Board during its annual performance evaluation of the Executive Director in closed session.