

Boardmember Barnouw made the motion to approve the San Diego Zoo Safari Park membership in the Citizens Advisory Committee. Vice-Chair Gaspar seconded the motion.

Yes votes: Grosch, Gaspar, Jacob, Barnouw, Diaz, Worden

Absent: Bry, Hegenauer, Kersey

INFORMATION

3. Project Status Updates

a. Founders Tribute

Principal Planner Shawna Anderson reported that she, Susan Carter, and Leana Bulay will be going to the artist's studio to work with artists on the design. JPA staff is also working with the videographer, Francine Filsinger.

b. Pamo Valley Trail

Principal Planner Shawna Anderson reported that the JPA staff is very excited to begin this project Tuesday, September 19. Staff has been working with John Barone and the City of San Diego Public Utilities Department.

c. Coast Ranger Station

Principal Planner Shawna Anderson reported that JPA staff is continuing to work with City of San Diego to get the final building permit. There is a potential that some drilling may be necessary. The intention is to phase the building however staff is attempting to get a permit for the entire project, phases one and two. The plan is to get bids for phase one with design to finish the building to stand alone, until phase two is ready to build. JPA staff will set the budget for the project. The budget target for phase one is \$500,000 and will request design – build bid.

4. Coordination Reports

a. San Dieguito River Valley Conservancy – Trish Boaz introduced Jack Hughes, Conservation Manager and new Education Manager, Ana Lutz. Ms. Boaz asked the Board to enter “KFMB.upickem.net” into a browser to vote for Conservancy in the 2017 Eco Ambassador. The winner of the 2017 Eco Ambassador challenge will win \$20,000. Voters can vote once per day from every device and the voting will end September 19. Ms. Boaz also mentioned the Coast to Crest Challenge with several people taking selfies at the five iconic places in the River Park. A montage of the photos will be shared at the River Valley Fest October 8th. Ms. Boaz gave invitations to all the board members. Aaron Chang's photos of Lake Hodges and other places in the River Park are on display at Sharp Hospital. Ms. Boaz reported that the Coastal Cleanup Day will be Saturday, September 16. The Conservancy along with the River Park staff, I Love a Clean San Diego, and the 22nd District Agricultural Association have many cleanup activities planned at the San Dieguito Lagoon.

- b. Friends of the San Dieguito River Valley – Jacqueline Winterer – no report
 - c. Volcan Mountain Preserve Foundation – no report
 - d. San Dieguito Lagoon Committee – no report
 - e. Friends of Sikes Adobe- no report
5. Jurisdictional Status Reports –Boardmember Worden introduced the topic of the Coast to Crest Trail and horses on the beach. Boardmember Worden presented an overview of a concept plan which has already been presented to the Del Mar city council. Boardmember Worden stated the JPA Master Plan and Concept Plan (which stops at I5), the Reach the Beach Feasibility Study have all been reviewed. The California Coastal Commission permits require that horses turn around at I5. The concept is to have a trail from the I5 freeway to the railroad tracks along the south side of the fairgrounds, with a turnaround for use by pedestrians, bicycles, and horses. At the time when the double track and seasonal platform projects begin, add a trail segment on the south side of the river for use by pedestrians and bicycles, not horses. Allow horse owners to trailer in horses at selected times of the year, on selected days and hours to provide equestrian beach access at Del Mar Dog Beach and implement a volunteer program to clean up after the horses on the beach. Vice-Chair Gaspar and Boardmember Jacob both thanked Boardmember Worden for his leadership and work on this subject. Boardmember Fuller mentioned the KAABOO music festival, the wetland restoration project will be planted in September and October, and thanked Boardmember Worden for taking the lead on the topic of the Coast to Crest Trail reaching the beach. Boardmember Barnouw reported that the Citizens Advisory Committee discussed climate change and sea level rise at their September meeting and that Nicole Capretz and Bill Powers from the Climate Action Campaign will be invited at a future CAC meeting. The topic came from the issue of the gas pipeline project that will be going under one of the River Park Trails in Escondido and the PRC is reviewing the pipeline project. Boardmember Jacob mentioned that care should be taken to keep the focus on the Coast to Crest Trail. The County will select a design/build team to build the Santa Ysabel Nature Center by the first months of 2018. The County has applied for a grant to work on the 86 acres of outdoor space of the project. Chair Grosch reported that Chair Grosch and Boardmember Worden met with Executive Director McKernan to discuss processes and the results will be reported at a future meeting. Executive Director McKernan reported on the I Love A Clean San Diego event to be held Saturday, September 16, beginning at 9 A.M. and ending with pizza at noon.
6. Communications – No communications.

Chair Grosch adjourned the meeting at 11:42 p.m. in honor of Wolfgang Berger, a long-time park supporter who recently passed away.

These minutes approved by Board Action

Date

Executive Director

JPA Meeting of November 17, 2017

ITEM: 1

SUBJECT: Appoint Nominating Committee for JPA Board Officers

POLICY NO. P95 - 1
ADOPTION DATE: 3/17/95
POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER
VALLEY REGIONAL OPEN SPACE PARK
JOINT POWERS AUTHORITY
ELECTION OF JPA BOARD OFFICERS

PURPOSE

The San Dieguito River Park Joint Powers Authority (JPA) was formed to create, preserve and enhance the San Dieguito River Valley Regional Open Space Park (Park). The Joint Powers Agreement provides for the Board to select its officers from among the members. The purpose of this policy is to provide direction on the selection of officers.

POLICY

The success of the JPA in fulfilling its functions as authorized by its member agencies and in carrying out its programs to serve the people of San Diego County is in the hands of its Boardmembers and most importantly its officers. Therefore, it is the policy of this Board to select officers who are enthusiastically supportive, willing and able to promote the San Dieguito River Park and its goals and objectives, and to implement the will of the Board.

OFFICERS/TERMS

The Joint Powers Authority officers shall consist of a Chair and a Vice-Chair who will serve one year terms. In January of each year, customarily the Vice-Chair from the previous year will assume the Chair's office. At any time during the year should the Chair resign or be unable to serve in the function of Chair, the Vice-Chair will assume the Chairmanship. An effort shall be made to rotate the Chair and Vice-Chair positions among the various jurisdictions.

NOMINATING COMMITTEE

A nominating committee will be appointed by the Chair in October of each calendar year. The nominating committee shall present to the Board of Directors for their consideration at the next JPA meeting a proposed slate which includes nominations for the two officers and membership on the Land Use Committee, Acquisition and Financing Strategies Committee and the Budget/Administration/Policy Committee. These committees will meet as needed to accomplish the business of the JPA. The Board may accept the recommendations of the nominating committee or amend them by a majority vote.

REMOVAL FROM OFFICE

An officer of the San Dieguito River Park JPA may be removed by a majority vote of the Board of Directors.

JPA Meeting of November 17, 2017

ITEM: 2

SUBJECT: Review Draft Policy No. P17-01 Annual Personnel
Budget Process

DRAFT POLICY NO. P17-01

POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE
PARK JOINT POWERS AUTHORITY (JPA)

ANNUAL PERSONNEL BUDGET PROCESS

PURPOSE

This policy provides guidance on the development of the annual personnel budget, including Executive Director (ED) compensation. The JPA operates on a fiscal year from July 1 to June 30. A draft of the annual budget has generally been developed by staff and an Ad Hoc subcommittee of the Board between January and March of each year, with the full Board of Directors approving the budget between April and June. The Executive Director, or designated staff supervisors, evaluate staff annually on their performance. The Executive Director normally receives an annual performance review from the Board of Directors. Concurrent with annual reviews, or as otherwise authorized by JPA policies and procedures, compensation and benefits for staff and the Executive Director may change. Changes may include adjustments in individual compensation and benefits based upon merit or other considerations, such as, Board direction and JPA policies, budget constraints, and other factors. This policy provides a process for inclusion of appropriate personnel funding in the JPA's annual budget.

POLICY

An Ad Hoc budget subcommittee will be established by the full Board in either December or January. During the budget development process, the subcommittee will consider the availability and adequacy of funding for staff and Executive Director compensation and provide a recommendation to the Board of Directors regarding any necessary changes in funding. The Executive Director, or staff assigned by the ED, will provide general wage comparisons within the industry, salary history and other information and analysis that may be requested for the subcommittee to consider. The subcommittee will also conduct a provisional review of the Executive Director compensation and provide recommendations to the full Board as part of the Executive Director's annual review. It is the goal of the Board of Directors that staff are compensated within a reasonably comparable range to that of their counterparts in other local San Diego area Parks and Recreation positions performing similar duties with similar responsibilities. Compensation for similar positions outside of the San Diego area may also be considered when deemed relevant. However, it is also noted that the JPA faces a number of funding constraints that may limit its ability to fund personnel compensation increases in any given year, including Exhibit D of the JEPA which states that *"Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year's required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution."* Further, the existence or approval of personnel funding does not require or guarantee additional compensation to any JPA employee. Compensation of the Executive Director shall be determined by the Board of Directors based upon individual merit, funding availability, JPA rules and

policies, and any other factors deemed appropriate by the Board of Directors. Compensation of JPA Staff shall be determined by the Executive Director based upon individual merit, funding availability, JPA rules and policies, and any other direction provided by the Board of Directors.

DRAFT POLICY NO. 17-02 (or incorporated above)

POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE
PARK JOINT POWERS AUTHORITY (JPA)

EVALUATION OF THE EXECUTIVE DIRECTOR

A preliminary evaluation of the Executive Director will be conducted by the budget sub-committee of the Board of Directors at the time of annual budget preparation, usually between January and March of each year. The evaluation can take any form that the sub-committee chooses, including verbal or written. The subcommittee's evaluation shall be shared with the full Board during its annual performance evaluation of the Executive Director in closed session.