

San Dieguito River Park
Joint Powers Authority
18372 Sycamore Creek Road
Escondido, CA 92025
(858) 674-2270 Fax (858) 674-2280
www.sdrp.org

**JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Chair Joe LaCava
San Diego City Council

Vice-Chair Chris Khoury
Citizens Advisory Committee

Brian Pepin
Poway City Council

Dwight Worden
Del Mar City Council

Christian Garcia
Escondido City Council

Marni von Wilpert
San Diego City Council

Joel Anderson
Supervisor, County of San Diego

Terra Lawson-Remer
Supervisor, County of San Diego

Jill MacDonald
Solana Beach City Council

Dustin Fuller, Ex Officio
22nd District Agricultural
Association

Shawna Anderson
Executive Director

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
11:00 a.m.
Friday, April 21, 2023
County Administration Center
1600 Pacific Highway, Room 302/303
San Diego**

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak to an item on the agenda. The Board may act on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of March 17, 2023 (Page 3)

Executive Director's Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. Consider Recommendation of JPA Budget Committee and Approve FY 23-24 JPA Budget (Page 6)
2. Approve Resolution for Land and Water Conservation Fund Grant Application for Osuna Segment of the Coast To Crest Trail (Page 20)

INFORMATION

3. Project Status Updates

- a. Reach the Beach Fairgrounds Trail
- b. San Dieguito Lagoon Phase II Restoration (aka W-19)
- c. CTC Trail - East San Pasqual and Sutherland Gaps Project

4. Coordination Reports (oral)

- a. San Dieguito River Valley Conservancy
- b. Friends of the San Dieguito River Valley
- c. Volcan Mountain Foundation
- d. San Dieguito Lagoon Committee

5. Jurisdictional Status Reports (oral)

An opportunity for the Board members to report on actions taken within their jurisdictions to further the park planning process.

- 6. Closed session pursuant to California Government Code Sec. 54956.8 to confer with Real Property Negotiators regarding acquisition of open space property: Property Location – 13634 El Camino Real, San Diego, CA; Negotiators – JPA - Shawna Anderson and D. Wayne Brechtel; Property Owner Negotiator – Matthew A. Peterson, Esq.

Closed session with Legal Counsel to discuss liability claim pursuant to California Government Code Sec. 54956.9(d)(1) Ward v JPA

THE NEXT REGULAR JPA MEETING will be May 19, 2023. If you have any questions, please contact Shawna Anderson at shawna@sdrp.org or 858/674-2270 x13

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of March 17, 2023**

MEMBERS PRESENT

Joe LaCava – Chair
Chris Khoury – Vice Chair
Greg Kazmer (Alt. for Joel Anderson)
Jill MacDonald
Brian Pepin
Dwight Worden
Dustin Fuller

REPRESENTING

City of San Diego District 1
Citizens Advisory Committee
County of San Diego Dist 2
City of Solana Beach
City of Poway
City of Del Mar
22nd Agricultural District

MEMBERS ABSENT

Terra Lawson-Remer
Marni von Wilpert
Christian Garcia

REPRESENTING

County of San Diego Dist. 3
City of San Diego Dist. 5
City of Escondido

VISITORS/STAFF PRESENT

Shawna Anderson
Christal Keeley
Wayne Brechtel
Sue Carr
Maggie Brown
Lizzy Bendrick
Garima Pathak
Sanwar Harshwal

San Dieguito River Park JPA
San Dieguito River Park JPA
JPA Counsel
Citizens Advisory Committee
Friends of San Dieguito River Valley
County of San Diego
Harshwal and Company
Harshwal and Company

Introduction and Announcements:

Chair LaCava convened the meeting at 11:00 a.m. A quorum of five Board Members were present to begin the meeting.

Approval of Minutes of February

Board Member Worden made the motion to approve the Minutes of February 17, 2023. Board Member Pepin seconded the motion.

Public Comment – no public comments

Yes votes: LaCava, Khoury, MacDonald, Pepin, Worden

Absent: Garcia, Lawson-Remer, von Wilpert, Kazmer

Abstain:

Executive Directors Report – No report.

Public Comment – no public comments

Board Member Kazmer (Alternate for Board Member Anderson) joined the Board Meeting in Progress at 11:05am

DISCUSSION/ACTION AGENDA

1. Receive and Distribute Third-Party Audit Report for Year Ending 6-30-22:

Garima Pathak and Sanwar Harshwal, representing Harshwal & Co., were introduced. Garima Pathak outlined their audit procedures and summarized the audit for the period ending June 30, 2022. No discrepancies were found, and the financials presented in the report were stated as accurate. Boardmember LaCava asked Mr. Harshwal if he were given access to all information he required for the audit, Mr. Harshwal responded that all information was given on a timely basis. Boardmember LaCava asked if any of the audit work was not performed due to limitations placed by him by management, and did the audit include any deviation to general accounting practices. Mr. Harshwal replied that no limitations were present, and that management was cooperative, and there were no deviations to the general accounting practices.

Chair LaCava stated that the audit is received and filed.

2. Presentation from Leana Bulay, JPA Senior Interpretive Ranger, on SDRP Programs and Volunteers (oral): Senior Interpretive Ranger Leana Bulay gave a detailed and informative presentation on the San Dieguito River Park's recreational and educational programs. The Board requested a copy of the presentation be sent to each member to share with their member agencies.

3. Report from JPA Budget Committee (oral): Director Anderson and Board Member LaCava reported results of the JPA's Ad-hoc Budget Committee meetings held in March where they reviewed FY23-24 budget scenarios and that a proposed budget will be presented at the April or May JPA meeting for adoption. Discussed budget challenges including salaries and impact of inflation on JPA operations, and proposed member agency contribution amounts.

4. **Project Status Updates**

a. Osuna Segment of CTC Trail - Still in site development permit process with the City of San Diego.

Director Anderson explained that a funding shortfall for final engineering and construction is anticipated to cover rising costs for these items, and that the existing project grant is not sufficient to cover the shortfall. JPA staff is obtaining revised construction estimates and reviewing grant opportunities to fund the shortfall.

b. Reach the Beach Fairgrounds Trail – Director Anderson developed a cost-estimate for project design and construction and exploring grant opportunities for the short trail along the fairgrounds and Hubbell-designed gateway.

c. San Dieguito Lagoon Phase II Restoration (aka W-19) – A tour for staff as well as Board Members will be scheduled.

d. CTC Trail – East San Pasqual and Sutherland Gaps Project: Project is moving forward. A donor reception is planned for March 23.

Public Comment – no comments

INFORMATION

5. **Coordination Reports (oral)**

a. San Dieguito River Valley Conservancy- no report

b. Friends of the San Dieguito River Valley- Maggie Brown reports that the Friends would like to propose a new approach regarding the CTC trail along Surf Cup, which will connect with the Osuna Trail. Request to put this issue on the next JPA Board Agenda.

c. Volcan Mountain Foundation – No report.

d. San Dieguito Lagoon Committee- No report

6. Jurisdictional Status Reports – Board Member LaCava reported that the City's El Camino Real Bridge project has a 2024 start date.

Chair LaCava adjourned the meeting at 12:06

Agenda Item 1

April 21, 2023

TO: JPA Board

FROM: Staff

SUBJECT: Proposed FY23-24 JPA Budget

RECOMMENDATION:

Consider and Approve Proposed FY23-24 Budget

At your Board's March meeting, the JPA's Ad-hoc Budget Committee reported the results of meetings with the Executive Director to consider various FY23-24 budget scenarios. The March meeting also included a detailed report on budget scenarios. The Ad-hoc Committee voted unanimously to recommend that the JPA Board approve the proposed budget as presented. The Committee will also work with Director Anderson to develop a sustainable fiscal plan for future consideration. Attachment 1 includes an executive summary of the proposed budget along with details and supporting information. A report will also be presented at your meeting.

The FY23-24 operating budget projections presented a significant challenge regarding funding the JPA to adequately perform its obligations. The following issues are already affecting park operations and will continue into the next fiscal year:

- Retention of JPA staff with salaries competitive with our member agencies,
- Mandatory benefit and insurance costs that continue to increase, and
- Rising operating costs due to high Inflation.

Proposed FY23-24 Member Agency Contributions and JEPA Cap

Member agency contributions represent approximately 75 percent of the JPA's operating budget, with the rest funded by nonmember agency funds (Attachment 1). As discussed at your March meeting, the proposed FY23-24 budget includes a 10 percent increase in member agency contributions (from the current year) to cover rising operational costs due to inflation and adequately perform our obligations per our mission. The proposed increase exceeds the 5 percent member agency cap contained in Exhibit D of the JEPA. The member agency contribution cap was added to the JEPA in 2015 when the JEPA was renewed (from 1989) and extended for a fifty-year term.

A FY23-24 budget scenario with a 5% increase in member agency contributions rather than the proposed 10%, would effectively be lower than the current fiscal year's budget adjusted for inflation and put a large dent in the resources needed to meet our obligations. A projected budget capped at a 5% increase to member agency contributions includes the following:

Agenda Item 1

April 21, 2023

- Salary increases of 2%, well below the current 6.5% inflation rate which means a salary reduction in real terms adjusted for inflation.
- Only covers cost increases for mandatory line items the JPA does not control (pension and health benefit costs, workers compensation, insurance, etc.).
- Cuts to all other operating expenses including maintenance costs, supplies, materials, labor, training, HMP budgets and other expenses, which will require a commensurate reduction in the JPA's level of maintenance and programs.

That budget scenario is not recommended by the Ad-hoc Budget Committee or the Director because it would not provide adequate resources to meet current obligations. To the contrary, the JPA and public would notice a significant decline in function in this budget scenario.

Boardmembers and Director Anderson have communicated the possibility of higher contributions to their respective member agencies for their own budgeting purposes. Another available option to the Board is to authorize using the JPA's operating reserve to cover any remaining shortfall should a member agency not approve the additional increase.

The JPA Ad-hoc Committee discussed the possibility of relating the cap to the CPI or another measure to better address high inflationary years like 2021-2023.

RECOMMENDATION:

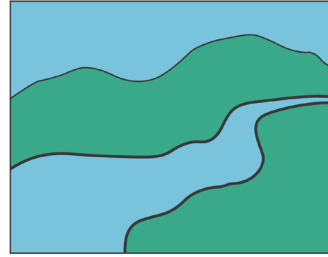
Consider and Approve Proposed FY23-24 Budget

Respectfully submitted,

Shawna Anderson
Executive Director

Attachment 1: Proposed Fiscal Year 2023-24 Budget and Attachments
Attachment 2: List of 2022 Accomplishments

San Dieguito River Park



FISCAL YEAR 2023-24 BUDGET *PROPOSED*

SDRP MISSION

To preserve and restore land within the Focused Planning Area of the San Dieguito River Park as a regional open space greenway and park system that protects the natural waterways, natural and cultural resources and sensitive lands and provides compatible recreational opportunities, including water related uses, that do not damage sensitive lands;

To provide a continuous and coordinated system of preserved lands with a connecting corridor of walking, equestrian, and bicycle trails, encompassing the San Dieguito River Valley from the ocean to the river's source.

PRESENTED TO THE BOARD OF DIRECTORS: April 21, 2023

EXECUTIVE SUMMARY

The proposed Fiscal Year 23/24 general operating budget represents the main component of the JPA's overall fiscal profile and is essential to accomplishing and sustaining the mission and objectives of the San Dieguito River Park per the adopted Concept Plan. The JPA's annual operating budget reflects the needs of an efficient and high-performing organization to manage the daily operations of the SDRP and maintain the quality experience expected by residents and visitors to the region.

SDRP Budget Overview

The JPA's overall budget consists of the following components: the general operating budget, coast trails budget (funded by Southern California Edison), endowments (operating endowment and habitat management areas), and operating and capital reserves. This proposed operating budget focuses on the revenues and expenditures projected to perform daily operations and obligations and manage and maintain the SDRP in FY23/24.

The Operating Budget follows a fiscal year (July 1 through June 30) consistent with the JPA's member agencies, and funds staff salaries and benefits and recurring expenses associated with operating and maintaining park facilities and programs. The Capital Projects budget is funded by grants and private donations and is separate from the general operating budget. Capital projects are largely managed separately from the Operating Budget, with dedicated and distinct funding sources approved by the Board in separate actions throughout the year. Some capital projects are multi-year in scope and therefore span multiple fiscal years.

The main revenue sources of the Operating Budget are member agency contributions, income from SCE for rangers and administration associated with the coastal area Trails Management Agreement, endowments that fund JPA obligations associated with habitat management areas throughout the SDRP, the JPA's operations endowment (at San Diego Foundation), fee-for-service contracts (e.g., W-19 project), and trail event revenues and small private donations.

FY 23-24 Operating Budget Highlights

The proposed FY23-24 operating budget projections present a significant challenge regarding funding the JPA to adequately perform its obligations. The following issues are already affecting park operations and will continue into the next fiscal year creating a unique challenge for FY23-24:

- Retention of JPA staff with salaries competitive with our member agencies,
- Mandatory benefit and insurance costs that continue to increase, and
- Rising operating costs due to high Inflation

To maintain JPA's professional staff salaries at a level needed to support ongoing and planned JPA projects and programs, the proposed FY23-24 budget proposes modest merit increases (2-4%), one

promotional increase, and hourly rate increases (8%) for four ranger positions to approximate the County's minimum hourly rate, with the goal to retain the level of professional expertise needed to continue SDRP programs and projects at its current level.

The proposed budget also includes increases in mandatory line-item expenses (pension and health benefit, workers compensation, etc.), and modest increases in operational costs for materials, fuel, and vehicle maintenance for our aging vehicle fleet (8%), while keeping most other line items at current levels.

Employee Salaries

Employee retention has been impacted by lower wages at the JPA compared to our member agencies. The past two fiscal year budgets included increases in employee hourly rates, but it remains a challenge to keep pace with salaries provided by other public agencies including the JPA's member agencies. As in previous budgets, wages are a focus in this proposed budget. JPA staff provides critical in-kind labor matches for public grants, and it is thus important to maintain an adequate level of expertise to remain qualified and competitive for grant funding. JPA's small staff has a skill set that includes grant writing, CEQA expertise, planning and land use, programs, accounting administration, land management, and park maintenance.

Offsetting Member Agency Contributions/Assessments

Nonmember agency revenues are projected at 26% of total operating revenues in the FY23-24 budget. Nonmember agency revenues are projected to increase by 2.28% in FY23-24, which is not sufficient to offset rising operating costs:

1. After many years of growth, the JPA's endowment balances decreased in 2021/22 due to poor performance in the investment markets. The JPA's endowment income is projected to decrease slightly compared to FY22-23 (\$368) based on projected endowment distributions.
2. The San Dieguito River Valley Conservancy began funding 2/5ths of the JPA's interpretive ranger salary in 2021 in exchange for added education programming responsibilities that benefit both organizations. The Conservancy has agreed to continue this funding through FY23-24.
3. The FY23-24 budget assumes donations and event revenue projections will double from FY22-23, which partially offsets the reduction in other revenues.

BUDGET SUMMARY ALL FUNDS

Operating Budget

<u>Revenues</u>	Approved	Approved	Proposed
	FY21/22	FY22/23	FY23/24
Coast-SCE Income	\$ 306,414	\$ 336,280*	\$ 289,907*
General Operating Income (Proposed)	\$ 1,282,504	\$ 1,373,442	\$ 1,502,820
Total	\$ 1,588,918	\$ 1,709,722	\$ 1,792,727
<u>Expenditures</u>			
Coast-SCE Expenses	\$ 306,414	\$ 336,280*	\$ 289,907 *
General Operating Fund (Proposed)	\$ 1,282,504	\$ 1,373,442	\$ 1,502,820
Total	\$ 1,588,918	\$ 1,709,722	\$ 1,792,727
Revenues/Expenditures	\$ -	\$ -	\$ -

*Equals total coast budget, a portion of which funds 2.5 rangers and admin costs, page 4 of General Ops budget.

Capital Projects

Project	Est Revenue (FY23/24)	Est Expenditures (FY23/24)	Pending Funding	Notes
Osuna segment of CTC Trail	\$200,000	\$200,000 (Reimbursable)	None currently	Pause after SDP. Resolve funding shortfall
Reach Beach Trail and Gateway	\$0 (Grant recvd FY22/23)	\$15,000 (Reimbursable from 2023 grant funds)	None currently	Del Mar Foundation Grant

Operating and Capital Reserves (as of Feb 2023)

Fund	Amount	Source	Anticipated Needs	Notes
Operating Reserve	\$325,315	RSF Foundation Non-Endowment Fund	None anticipated	22% (33% is target per JPA Policy)
Capital/Equipment Reserves	\$10,500	SDRP Capital Reserve Accounts Vehicles/Equipment	Ranger trucks, Excavator, Office water tank	Nearly depleted in 2021 to fund tractor

GENERAL OPERATING BUDGET DETAIL - PROPOSED

	Approved FY 20/21	Approved FY 21/22	Approved FY22/23	Proposed FY23/24	Difference
<u>REVENUES</u>					
Habitat Management Plan Income (all at RSFF)					
Caltrans Bernardo Mountain Endowment	10131	10592	11187	11043	(144)
HOA Fees- Golem Property (East Gorge HMP)	26000	26000	26000	26000	-
General Habitat Mgt. Fund Endowment	33512	34795	36730	36747	17
Sycamore Preserve ("Blum") Endowment	-	4500	5053	4635	(400)
SDRVC Bernardo Mtn Endowment	17011	17845	18776	18935	159
Subtotal HMP Income	86,654	93,732	97,728	97,360	(368)
Other Income					
Sandag W19 Reimbursement	30000	30000	30000	30000	-
Sikes Adobe Historic Farmhouse Events	1000	1000	1000	1000	-
22nd Ag. Offtrack Betting Revenue	6000	0	2000	3000	1000
SCE Coast income (2.5 rangers and admin)*	193372	199714	234580	233,032	(1,548)
Donations Transferred from SDRVC	1600	1800	1250	1500	250
SDRP San Diego Foundation Endowment	22000	27000	28,334	27200	(1,134)
SDRVC Agreement – 2/5 th Int Ranger Sal+Benefits 2022	-	-	25,967	27650	1683
Trail Events	2000	2000	4000	10000	6000
Donations	5000	5000	6000	10000	4000
Julian Property rental income	1920	2361	2361	2361	-
Subtotal- Non Member Agency Contribution Revenues	349,546	362,607	433,220	443,103	9883
Member Agency Contributions	1,078,037	1,119,815	1,174,802	1,292,749	117,947
Total General Operating Fund Revenues	1,427,583	1,482,422	1,608,022	1,735,852	127,830

Agenda Item 1
April 21, 2023

	Approved	Approved	Approved	Proposed	
	FY 20/21	FY 21/22	FY22/23	FY23/24	Difference
<u>EXPENDITURES</u>					
Salaries and Benefits					
Permanent Wages	675272	684740	744819	788,921	44,102
Combined - CERS Tiers	280825	276320	292313	342,179	49,866
Other Post Retirement Benefits (OPEB 1.78%)	9454	9586	10427	9783	(645)
Pension Obligation Bond Repayment (5.464%)	36897	37414	40697	34476	(6,221)
OASDI and Medicare (6.2+1.45%= 7.65%)	51658	52383	56979	60352	3,374
Employee Group Life Ins., Disab Insur.	1400	1400	1400	1400	-
Worker's Compensation Insurance	25500	27000	41084	44307	3,223
Flex Credit (Café Health Plan)	126970	128025	142219	158226	16,007
Unemployment Insurance	250	250	1000	1000	-
Benefits sub-total	532,956	532,404	586,119	651,723	65,604
<u>Wages and Benefits Sub-Total</u>	1,208,226	1,217,118	1,330,938	1,440,644	109,706
Habitat Management Plan Services, Supplies & Materials					
Materials	2900	2000	5000	5000	-
Consultants	4500	8000	15000	12000	(3000)
Mitigation Sites- planting, watering, monitoring	0	500	5000	5000	-
Subtotal- Habitat Land Management	7,400	10,500	25,000	22,000	(3000)
Open Space/Trails Mgt	19000	19000	23000	25000	3000
Fire Breaks	5000	5000	5000	5000	-
Tractor/Trailer Repair and Maintenance	4000	5000	5000	5000	-
Solar Automatic Gates Repair	4000	6000	4000	4000	-
Trailhead Portapotties	13988	13988	14000	14000	-
Park radios maintenance fee	-	-	2775	2775	-
Subtotal- TLM	45,988	48,988	53,775	55,775	3,000
Small Projects					
Office Water Tank	-	8500	0	0	-
Hodges Bridge Eng Inspection	-	6000	0	0	-
Hodges Bridge repairs			2000	2000	-
Subtotal - Small Projects	14,500	2,000	2000	2000	-

Agenda Item 1
April 21, 2023

	Approved	Approved	Approved	Proposed	
	FY 20/21	FY 21/22	FY22/23	FY23/24	Difference
Office and Administration Services, Supplies, & Materials					
Telephone/Cell/Fax/Satellite Service	12000	12000	12500	12500	-
Insurance- General and Property Liability, Auto	26909	40000	50000	51291	1,291
Insurance- Medical/Liability for Volunteers	500	500	500	500	-
Vehicles- Fuel	12000	12000	13000	14000	1000
Vehicles- Maintenance, Tires, Repair	10000	10000	10000	15,000	5000
Office Operation and Maintenance	9000	10000	11000	11000	-
Julian property maintenance	0	2300	2,300	2300	-
Uniform Allowance	2000	2000	2000	2000	-
Mileage reimbursement	0	500	400	200	(200)
Lake Hodges Bridge Lease (paid to City of SD)	3600	3852	3852	3852	-
Dept of Health Permit/ Lake Hodges Bridge	535	535	765	765	-
Sikes Adobe	21000	21000	21000	21000	-
(Grounds/House Upkeep, termite					
Operations/Utilities, Programming)					
Memberships	900	900	500	500	-
Miscellaneous- Petty Cash Expenditures	700	700	100	100	-
Office Supplies	3900	3900	3900	3900	-
Postage	900	900	300	300	-
Printing- Stationary/Maps	2000	2000	2000	2000	-
Professional Services	41500	38000	38,800	39,300	500
Attorney- \$12,000					
Auditor- \$11,500					
County- Treasury Services- \$3,300					
Computer- Website Services- \$5,000					
Admin Asst \$7,500					
Maps, GIS	900	900	500	5000	4500
Legal Notices	300	300	300	300	-
Education/Volunteer Programming	10000	11000	11,000	11,000	-
Book, Publications, Subscriptions	200	200	200	200	-
Replacement Computer Equipment	0	2000	1,000	1000	-
Training (Seminars, Trails Conf., Herbicide App. Lic.)	0	2500	2,000	2500	500
Utilities (at undercrossing)	125	125	125	125	-
Computer Software (Quickbooks, Zoom, 365)	1000	1500	1500	4300	2800
Email Distribution Service	1000	1000	0	0	-
Subtotal- Office Services, Supplies, and Materials	160,969	185,612	189,809	204,933	15,124

Agenda Item 1
April 21, 2023

	Approved	Approved	Approved	Proposed	
	FY 20/21	FY 21/22	FY22/23	FY23/24	Difference
Other					
Lease/purchase copier equipment	4000	4500	4500	4500	-
Amortization Reserve (truck/equipment replacement)	1000	1000	3000	6000	3000
Subtotal- Other	5,000	5,500	7500	10,500	3000
Total General Operating Fund Expenditures	1,427,583	1,482,218	1,608,022	1,735,852	127,830
Amount increase/decrease from previous year	(906)	54,635	125,804	127,830	

MEMBER AGENCY CONTRIBUTIONS – PROPOSED FY23-24 BUDGET

	JEPA	Approved	Approved	Approved	Proposed
	Contribution	FY20/21	FY21/22	FY22/23	FY23/24
	Percents				
Total Member Contributions		\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	\$ 1,292,749
Del Mar	0.06	\$ 64,683	\$ 67,189	\$ 70,488	\$ 77,565
Solana Beach	0.07	\$ 75,464	\$ 78,387	\$ 82,236	\$ 90,492
Poway	0.10	\$ 107,806	\$ 111,981	\$ 117,480	\$ 129,275
Escondido	0.13	\$ 140,147	\$ 145,576	\$ 152,724	\$ 168,057
County of San Diego	0.32	\$ 344,978	\$ 358,341	\$ 375,937	\$ 413,680
San Diego	0.32	\$ 344,978	\$ 358,341	\$ 375,937	\$ 413,680
Total	1.00	\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	\$ 1,292,749

BUDGET WITH 5% INCREASE IN MEMBER AGENCY CONTRIBUTIONS

Del Mar	\$74,011
Solana Beach	\$86,346
Poway	\$123,351
Escondido	\$160,357
County of San Diego	\$394,724
San Diego	\$394,724
Total	\$1,233,514

JEPA Member Agency Contribution Formula

Public Agency Contribution Formula

The Public Agency Contribution Formula is based upon the following calculations, using the most recent U.S. Census data (2020), and current jurisdictional acreage within the JPA jurisdiction.

Public Agency	Population (2020)	Population Weighted Percentage¹	Juris-dictional Acreage	Juris-dictional Acreage Weighted Percentage²	Total (Population% + Acreage%)	Public Agency Contribution ³
Del Mar	4,268	5%	459.77	2%	7%	6%
Solana Beach	12,941	8%	0	0%	8%	7%
Poway	48,841	8%	666.33	4%	12%	10%
Escondido	151,038	11%	850.35	4%	15%	13%
Unincorporated County	505,675	32%	55,885.91	4%	36%	32%
San Diego	1,386,932	32%	16,325.93	4%	36%	32%
					114%	100%

¹Population Weighted Percentage

0-10,000 = 5%
 10,001-50,000 = 8%
 50,001-250,000 = 11%
 250,001-500,000 = 22%
 500,001 and above = 32%

²Jurisdictional Acreage Weighted Percentage

0 = 0%
 1-500 = 2%
 Above 500 = 4%

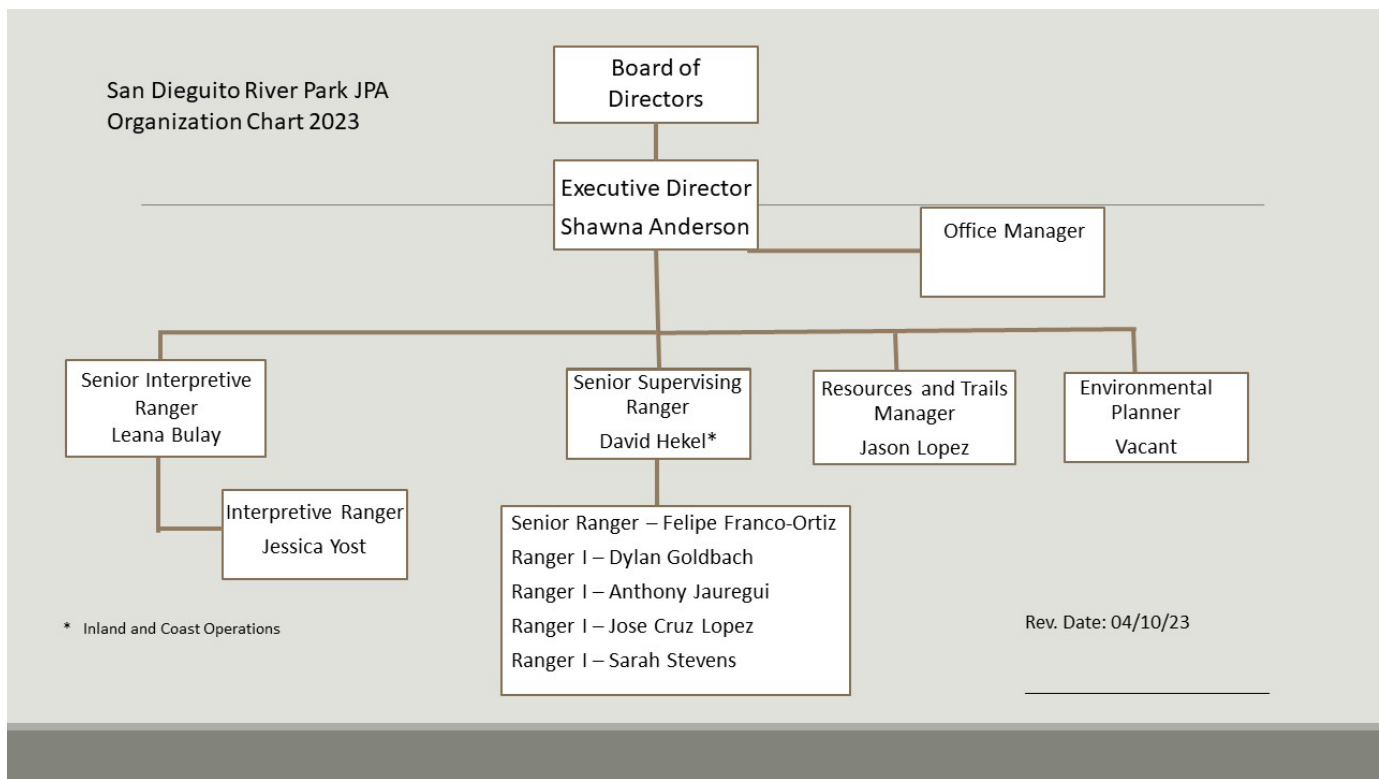
³Rounded and Normalized

Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year's required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution.

STAFFING SCHEDULE

TITLE AND POSITIONS	Approved FY 21-22		Approved FY 22-23		Proposed FY 23-24	
	Positions	FTE	Positions	FTE	Positions	FTE
Executive Director	1	1	1	1	1	1
Environmental Planner	1	0.8	1	0.8	1	0.8
Resources and Trails Manager	1	1	1	1	1	1
Snr Interpretive Ranger	1	1	1	1	1	1
Snr Supervising Ranger	1	1	1	1	1	1
Interpretive Ranger	1	0.8	1	1	1	1
Sr Ranger	2	2	1	1	1	1
Ranger I/Aide	3	2.8	4	4	4	3
Office Manager	1	1	1	1	1	1
Total	12	11.4	12	11.8	12	11.8

ORGANIZATION CHART



San Dieguito River Park JPA 2022 Accomplishments

Grants/Donations/Other Monetary Awards

- Initiated joint fundraiser with SDRVC for trail design of 13 miles of gaps in CTC Trail, raising \$1.9 Million in private donations as of December 2022, design kick-off January 2023
- Awarded \$256,935 from State Parks Outdoor Equity Program for Watershed Explorers Program
- Awarded \$82,714 from SANDAG for Cactus Wren restoration project
- Collected approximately \$27,000 from Bike/Run Events held on SDRP trails
- Awarded \$20,000 from Edison International for ranger station monument sign
- SDRP selected as charity for Del Mar Red Nose Run event, which raised \$8500 for SDRP

Trails and Other Park Projects

- San Dieguito Lagoon Restoration Phase Two construction initiated in January. Participated in media events with SANDAG and Caltrans team to kick-off project start.
- Completed lagoon interpretive walk QR signs along lagoon trail
- Initiated construction permit process to build Osuna Segment of CTC Trail
- Organized and conducted volunteer work party event to improve trail along CTC Trail on Surf Cup lease
- Conducted RFP process and selected consultant team to design 13 miles of CTC Trail gaps at East San Pasqual Valley and Lake Sutherland (projects to launch January 2023)
- New artist-designed bench donated by Tipler Family installed at boardwalk
- Created new and updated GIS maps and data for JPA owned properties, FPA ownership, trails, and HMP areas
- Completed David Leigh donor recognition bench and dedication ceremony along SFV trail segment with donor family and Rancho SF Association
- Installed new ranger station monument sign and held sign unveiling ceremony with SCE
- Launched new interactive SDRP Trails webpage featuring existing and planned trails and interpretive elements
- Provided CTC Trail segments for various running and biking events

Habitat Conservation and Restoration

- Managed and maintained seven Habitat Management Areas
- Continued restoration/maintenance of 4-ac Pamo mitigation site
- Avian surveys confirmed least Bell's vireo breeding at East Gorge site after years of restoration
- Seed harvesting and plantings at Pamo and East Gorge sites
- Conducted invasive species control projects at Bernardo Mountain, Sycamore Creek, and Santa Maria Creek
- Discovered and reported illegal 4WD road in San Pasqual cactus wren habitat area

Community Outreach and Education

- Launched Escondido Explorers program outreach (Outdoor Equity grant) at Escondido Library
- Commemorated Sikes Adobe 150th anniversary with special tours and events throughout the year
- Implemented streamlined trail kiosk displays throughout SDRP with consistent design and messages
- Conducted Watershed Explorer Program site visits with High Tech Elementary and High Schools
- Citizens Advisory Committee met seven times in 2022 and CAC Trails and Interpretation committees worked with staff on various topics and projects
- Sponsored several volunteer trainings and monthly volunteer enrichments with partner organizations
- Participated in community outreach events including Earth Days (RB and Escondido), historical societies, I Love a Clean SD, Master Gardeners, etc.
- Conducted tours and education field trips with youth organizations and community groups
- Continued participating in volunteer monthly lagoon bird counts
- Participated in Walk 'n Talks in various sites throughout the park
- Rented SDRP passenger van to Groundworks and Escondido Creek Conservancy
- Sponsored interns

Agenda Item 2

April 21, 2023

TO: JPA Board

FROM: Staff

SUBJECT: Land and Water Conservation Fund Grant Application for Osuna Segment of the Coast to Crest Trail

RECOMMENDATION:

Approve resolution for California State Parks Land and Water Conservation Grant application to request grant funds for the Osuna segment of the Coast to Crest Trail and authorize Executive Director to submit grant application and sign and execute agreement with property owner (City of San Diego).

JPA staff plans to apply for a California State Parks Land and Water Conservation Fund (LWCF) grant for the Osuna segment of Coast to Crest Trail due June 1. The grant application requires an authorizing resolution by the applicant's governing body (Attachment 1).

Osuna Project Funding Summary

In November 2020, the JPA was awarded a \$1,397,800 grant from the Natural Resources Agency Trails and Greenways program for the Osuna segment of the Coast to Crest Trail located near the community of Fairbanks Ranch between the end of the Surf Cup trail segment and the San Dieguito Road future pathway (Attachment 2). The Osuna project includes a one-mile-long trail and 150-foot-long bridge spanning the San Dieguito River. The grant was awarded for planning and project design, engineering, CEQA, permits, and project construction, with the JPA providing a 20 percent funding match consisting of in-kind labor, private donations received through the San Dieguito River Valley Conservancy, and a JPA cash match from capital project funds. Project implementation began in 2021 and the project has been in the site development permit process at the City of San Diego since November 2021. The project CEQA and SDP process is anticipated to be concluded within the next six months.

The Osuna project budget was developed in 2019 (for the grant application). It has since been determined by JPA staff that the project budget is no longer adequate to fully fund final bridge design and construction costs due to inflation, timeline delays, and project design modifications requiring additional engineering. JPA staff obtained revised costs for final engineering and construction from the project engineer confirming a total project budget shortfall of \$1.2 million. The current plan is to put the project on hold after SDP/CEQA are concluded until additional funds can be identified to cover the shortfall.

Agenda Item 2

April 21, 2023

In March 2023 the JPA obtained a grant performance period extension to March 2027 for project completion.

LWCF Grant

The source for additional project funds would likely come from public grants. The California LWCF grant program is an excellent fit for the Osuna project. The recommendation is the JPA apply for this grant program for the project budget shortfall for a total grant request of approximately \$1.2M. The existing Trails and Greenways grant and match qualify as matching funds under the LWCF program, which would represent a 59% project match. The Executive Director would prepare and submit the grant application.

LWCF Boundary Map and Agreement with City of San Diego

Because the project is located on property owned by City of San Diego Parks and not the JPA (grant applicant), the grant application must include an agreement acknowledging the City as a JPA member agency and responsible party in the event the JPA dissolves. Should the grant be awarded an LWCF boundary around the trail as a deed restriction would be required by the owner (Attachment 3). JPA staff has been coordinating these requirements with the State grant officer and City staff including Parks and Real Estate Assets departments.

According to State Parks, grant awards would be identified in Winter 2023 with funds potentially awarded in late 2024.

Respectfully submitted,

Shawna Anderson
Executive Director

Attachment 1: Draft LWCF Resolution

Attachment 2: Project Location Map

Attachment 3: Draft LWCF Boundary

RESOLUTION NO. 23-2

RESOLUTION OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY APPROVING AN APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE OSUNA SEGMENT OF COAST TO CREST TRAIL PROJECT

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the applicant certifies by resolution the approval of the application and the availability of eligible matching funds prior to submission of the application to the State.

NOW, THEREFORE, THE BOARD OF DIRECTORS FOR THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY HEREBY FINDS AND RESOLVES AS FOLLOWS:

1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed Osuna Segment of Coast to Crest Trail; and
2. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
3. Agrees to abide by 54 U.S.C. §200305(f)(3) which requires, "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
4. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the project, which up to half may be reimbursed; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Appoints the JPA's Executive Director as agent of the applicant to conduct all

Agenda Item 2

April 21, 2023

negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED at a meeting of the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Power Authority held April 21, 2023 by the following vote:

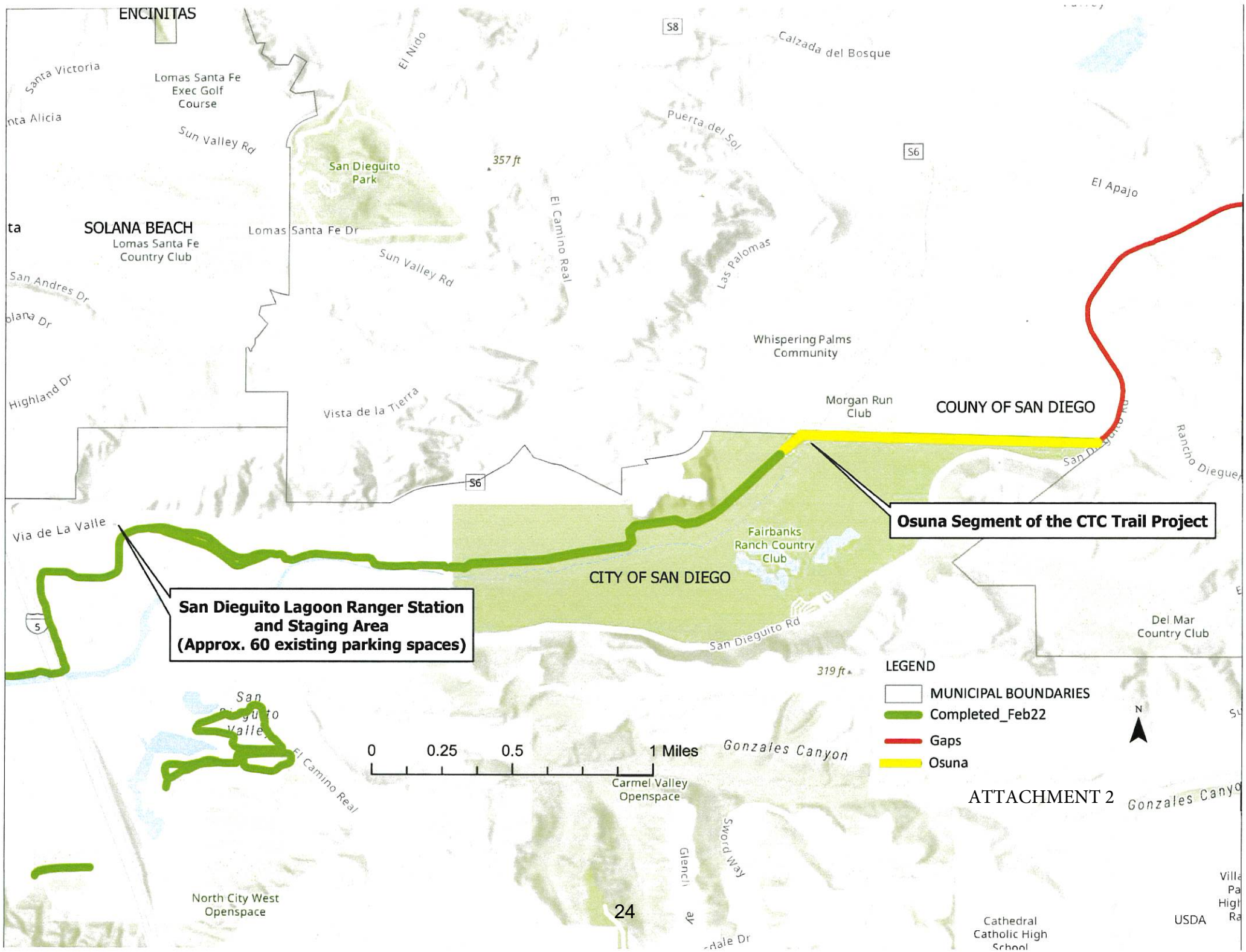
AYES:

NOES:

ABSENT:

ABSTAIN:

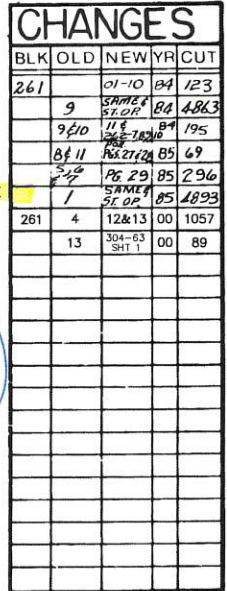
ATTEST:



08  PARCELQUEST

LWCF Boundary Map Osuna segment of Coast to Crest Trail

1" = 800'



MAP 10730-FAIRBANKS COUNTRY CLUB-UNIT NO. 1
ROS 15403

ATTACHMENT 3

SAN DIEGO COUNTY
ASSESSOR'S MAP
BOOK 302, PAGE 26, SHT. 1 OF 8

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.