

San Dieguito River Park
Joint Powers Authority
18372 Sycamore Creek Road
Escondido, CA 92025
(858) 674-2270 Fax (858) 674-2280
www.sdrp.org

**JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Chair Joe LaCava
San Diego City Council

Vice-Chair Chris Khoury
Citizens Advisory Committee

Brian Pepin
Poway City Council

Dwight Worden
Del Mar City Council

Christian Garcia
Escondido City Council

Marni von Wilpert
San Diego City Council

Joel Anderson
Supervisor, County of San Diego

Terra Lawson-Remer
Supervisor, County of San Diego

Jill MacDonald
Solana Beach City Council

Dustin Fuller, Ex Officio
22nd District Agricultural
Association

Shawna Anderson
Executive Director

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
11:00 a.m.
Friday, May 19, 2023
County Administration Center
1600 Pacific Highway, Room 302/303
San Diego**

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak about an item on the agenda. The Board may act on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of April 21, 2023 (Page 3)

Executive Director's Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. Approve FY23-24 Revised Budget and Authorize Use of JPA Reserve(Page 6)
2. Status Update for Osuna Segment of the Coast to Crest Trail (oral report)

INFORMATION

3. Project Status Updates
 - a. Reach the Beach Fairgrounds Trail
 - b. San Dieguito Lagoon Phase II Restoration (aka W-19)
 - c. CTC Trail - East San Pasqual and Sutherland Gaps Project
4. Coordination Reports (oral)
 - a. San Dieguito River Valley Conservancy
 - b. Friends of the San Dieguito River Valley
 - c. Volcan Mountain Foundation
 - d. San Dieguito Lagoon Committee
5. Jurisdictional Status Reports (oral)

An opportunity for the Board members to report on actions taken within their jurisdiction to further the park planning process.

THE NEXT REGULAR JPA MEETING will be June 16, 2023. If you have any questions, please contact Shawna Anderson at shawna@sdrp.org or 858/674-2270 x13

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of April 21, 2023**

MEMBERS PRESENT

Chris Khoury – Vice Chair
Dwight Worden
Dane White, Alternate for Christian Garcia
Brian Pepin
Greg Kazmer, Alternate for Joel Anderson
Jill MacDonald

MEMBERS ABSENT

Joe LaCava – Chair
Marni von Wilpert
Terra Lawson-Remer
Dustin Fuller

VISITORS/STAFF PRESENT

Shawna Anderson
Brenda Miller
Wayne Brechtel
Joseph Rivera
Lizzy Bendrick
Sue Carr
Maggie Brown
Jamie Kennedy
Quinton Grounds

REPRESENTING

Citizens Advisory Committee
City of Del Mar
City of Escondido
City of Poway
County of San Diego Dist. 2
City of Solana Beach

REPRESENTING

City of San Diego District 1
City of San Diego Dist. 5
County of San Diego Dist. 3
22nd Agricultural District

REPRESENTING

San Dieguito River Park JPA
San Dieguito River Park JPA
JPA Counsel
San Dieguito River Valley Conservancy
County Parks & Recreation Department
Fairbanks Polo Club HOA
Friends of San Dieguito River Valley
City of San Diego P.U.D.
City of San Diego Dist. 5

Introduction and Announcements:

Vice-Chair Chris Khoury convened the meeting at 11:00 a.m. A roll call was taken and a quorum of six board members were present to begin the meeting.

Pledge of Allegiance

1. Approval of the Minutes of March 17, 2023, as corrected

Vice-Chair Khoury noted the correction to the minutes of March 17, 2023. Board member Pepin moved to approve the minutes as corrected and Board member alternate Kazmer seconded the motion. All in favor.

Yes votes: Khoury, Worden, MacDonald, White, Pepin, Kazmer

Absent: LaCava, Lawson-Remer, vonWilpert

Executive Director's Report

Executive Director Shawna Anderson reported that the JPA received a \$24,000 grant from the Del Mar Foundation to design and plan the trail along the Fairgrounds, on the north side of the river, south side of the Fairgrounds. In addition, the funds will be used to design a coastal gateway to the San Dieguito River Park. Ms. Anderson reported that Sikes Adobe was part of the California Native Plant Society Garden tour and the Escondido Adobe home tour with approximately 700 people coming to Sikes Adobe. San Dieguito River Park hosted a portion of the Belgian Waffle Ride and received a \$15,000 donation. She reported on the ongoing Escondido Explorers program funded by the State Outdoor Equity Grant including a weeklong summer camp consisting of field trips to five locations in the watershed.

Public Comment – no comments.

DISCUSSION/ACTION

2. Consider Recommendation of JPA Budget Committee and Approve FY 23- 24 JPA Budget

Recommendation: Consider and Approve Proposed FY23-24 Budget.

Executive Director Anderson reported that the Board's ad-hoc Budget Committee recommended approval of the proposed fiscal year 2023-2024 budget. Ms. Anderson explained the proposed budget details and the recommended member agency contribution amounts. Ms. Anderson stated that the proposed budget includes an increase of 10% in member agency contributions over the FY 22-23 budget, exceeding the 5% cap in the JEPA. An increase capped at 5% would significantly reduce the ability to perform the JPA's current maintenance and programming required to implement its mission and is not recommended. Ms. Anderson stated that another option would be to dip into the operating reserve. She explained the JPA's operating reserve balance of \$325,000 would cover 66 days of operating expenses. The JPA also has a capital equipment reserve of \$25,000. Budget Committee member Worden stated that the Budget Committee is not recommending a FY23-24 budget with a 5% increase in contributions. The Committee is also exploring long-term financial strategies and will report back to the Board with recommendations. Board member County alternate Kazmer clarified that he couldn't speak for the County department regarding their ability to pay specific contribution amounts. Director Anderson stated that JPA is not required to obtain the approval of each member agency for the JPA's budget but that the ability to pay the JPA contributions are at the discretion of each agency, and that she and JPA Board members have been communicating directly with each member agency staff.

Public Comment – no public comment

Board member Worden made the motion to recommend approval of the proposed FY 23-24 Budget and forward on to their member agencies. Jill MacDonald seconded the motion.

Yes votes: Khoury, Worden, MacDonald, White, Pepin, Kazmer

Absent: LaCava, Lawson-Remer, vonWilpert

3. **Approve Resolution 23-2 for Land and Water Conservation Fund Grant Application for Osuna Segment of the Coast To Crest Trail**

Recommendation: Approve resolution for California State Parks Land and Water Conservation Grant application to request grant funds for the Osuna segment of the Coast to Crest Trail and authorize Executive Director to submit grant application and sign and execute agreement with property owner (City of San Diego).

Executive Director Shawna Anderson introduced the topic to approve a resolution for a State Land and Water Conservation Grant application and authorize the Executive Director to submit a grant application and sign and execute an agreement with the property owner, City of San Diego.

Director Anderson explained the need for additional funding for the Osuna trail project due to a project shortfall of over \$1.2 Million and that the LWCF grant program is a good funding opportunity. Anderson is also exploring other potential funding sources.

Public Comment- no public comment

Board member Worden moved to approve the resolution for the grant application. Board member alternate Kazmer seconded the motion.

Yes votes: Khoury, Worden, MacDonald, White, Pepin, Kazmer

Absent: LaCava, Lawson-Remer, vonWilpert

INFORMATION

4. **Project Status Updates**

- a. **Reach the Beach Fairgrounds Trail** - this was covered in the Executive Directors Report.
- b. **San Dieguito Lagoon Phase II Restoration (aka W-19)** – Staff and board member tours being scheduled.
- c. **CTC Trail – East San Pasqual and Sutherland Gaps Project** – Director Anderson reported progress on trail planning including coordination meetings with property owner.

5. **Coordination Reports (oral)**

- a. **San Dieguito River Valley Conservancy-** Joseph Rivera, conservation manager, reported that Conservancy is fully staffed. The San Dieguito River Valley Conservancy was selected as the Non-Profit of the Year by Senator Blakespear, District 38.
- b. **Friends of the San Dieguito River Valley-** President Maggie Brown reported on continuing status updates from the State Regional Water Board regarding ongoing water quality violations by Surf Cup operators.
- c. **Volcan Mountain Foundation** – no report
- d. **San Dieguito Lagoon Committee-** no report

6. **Jurisdictional Status Reports** – no reports

Public Comment – Sue Carr, resident, reported that the Fairbanks Polo Club Homeowners Association filed a lawsuit against the City of San Diego for violations of the grant deed for uses of the polo field.

7. **Adjourn to Closed Session** – Counsel Brechtel reported that the board met in closed session regarding the two items and provided direction to the real property negotiators and that no other reportable action was taken.

Vice-Chair Khoury adjourned the meeting at 12:10 p.m.

Agenda Item 1

May 19, 2023

TO: JPA Board

FROM: Staff

SUBJECT: FY23-24 Revised JPA Budget

RECOMMENDATION:

Approve FY23-24 Revised Budget and Authorize Use of JPA Reserve

Summary

Your Board is being asked to consider two items that result in changes to the FY23-24 operating budget approved at your April 2023 meeting. First, the Executive Director determined that adjustments must be made to individual FY23-24 projected line item expenses after the budget was approved to accommodate previously unanticipated budget changes. The revised total budget amount is substantially the same as the April approved budget although slightly reduced (by \$381) (Attachment 1).

The FY23-24 budget includes a ten percent increase in member agency contributions. It has come to the Executive Director's attention that the County Parks and Recreation Department may not fully fund the County's member agency contribution amount proposed in the JPA's FY23-24 budget. This affects funding the JPA's projected revenues.

FY23-24 Revised Budget

After the FY23-24 operating budget was approved in April, the Executive Director determined that changes must be made to accommodate two unanticipated individual staff salary amounts. Line item expenses were also reduced in some categories resulting in a total budget consistent with what was previously approved. This also resulted in slight changes to the individual member agency contribution amounts.

Member Agency Contributions

It is the Executive Director's understanding, based on communications with individual JPA Board Members and agency staff, that all but one of the JPA member agencies intends to accommodate the JPA's proposed FY23-24 member agency contributions into their budget projections. The JPA invoices each member agency for their annual contribution amount at the beginning of each fiscal year.

The County Department of Parks and Recreation (DPR) has communicated that they may not accommodate the County's full JPA contribution amount in their budget. Although

Agenda Item 1

May 19, 2023

the final number has not been confirmed, the DPR Director has indicated he could accommodate a 5% increase in their contribution (rather than 10%) equaling \$394,734.

Member agency contributions represent 75% of the JPA's operating revenues. High inflation and competitive salaries over the past two years have strained the JPA's expenses and caused a loss of staff to other public agencies that pay more. Retaining staff, especially skilled senior management staff, is critical to the JPA's ability to fulfill its commitments and function at an efficient level with limited resources.

The County contribution proposed in the JPA's FY23-24 budget equals \$413,558, a ten percent increase from the FY22-23 budget year. A five percent increase (\$394,734) would result in a shortfall of \$18,824 to the JPA's FY23-24 income. If the County commits to a contribution less than the full amount included in the JPA's FY23-24 approved budget, the Executive Director recommends the remaining shortfall be funded by the JPA's operating reserve.

RECOMMENDATION:

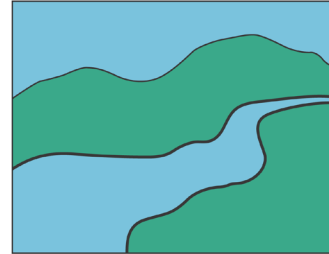
Approve FY23-24 Revised Budget and Authorize Use of JPA Reserve

Respectfully submitted,

Shawna Anderson
Executive Director

Attachment 1: Fiscal Year 2023-24 Revised Budget

San Dieguito River Park



FISCAL YEAR 2023-24 BUDGET Revise

SDRP MISSION

To preserve and restore land within the Focused Planning Area of the San Dieguito River Park as a regional open space greenway and park system that protects the natural waterways, natural and cultural resources and sensitive lands and provides compatible recreational opportunities, including water related uses, that do not damage sensitive lands;

To provide a continuous and coordinated system of preserved lands with a connecting corridor of walking, equestrian, and bicycle trails, encompassing the San Dieguito River Valley from the ocean to the river's source.

PRESENTED TO THE BOARD OF DIRECTORS: May 19, 2023

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

EXECUTIVE SUMMARY

This Revised Fiscal Year 23/24 general operating budget incorporates adjustments to budget details for salaries and expenses made after the initial budget was approved by the Board of Directors on April 21, 2023.

The proposed Fiscal Year 23/24 general operating budget represents the main component of the JPA's overall fiscal profile and is essential to accomplishing and sustaining the mission and objectives of the San Dieguito River Park per the adopted Concept Plan. The JPA's annual operating budget reflects the needs of an efficient and high-performing organization to manage the daily operations of the SDRP and maintain the quality experience expected by residents and visitors to the region.

SDRP Budget Overview

The JPA's overall budget consists of the following components: the general operating budget, coast trails budget (funded by Southern California Edison), endowments (operating endowment and habitat management areas), and operating and capital reserves. This proposed operating budget focuses on the revenues and expenditures projected to perform daily operations and obligations and manage and maintain the SDRP in FY23/24.

The Operating Budget follows a fiscal year (July 1 through June 30) consistent with the JPA's member agencies, and funds staff salaries and benefits and recurring expenses associated with operating and maintaining park facilities and programs. The Capital Projects budget is funded by grants and private donations and is separate from the general operating budget. Capital projects are largely managed separately from the Operating Budget, with dedicated and distinct funding sources approved by the Board in separate actions throughout the year. Some capital projects are multi-year in scope and therefore span multiple fiscal years.

The main revenue sources of the Operating Budget are member agency contributions, income from SCE for rangers and administration associated with the coastal area Trails Management Agreement, endowments that fund JPA obligations associated with habitat management areas throughout the SDRP, the JPA's operations endowment (at San Diego Foundation), fee-for-service contracts (e.g., W-19 project), and trail event revenues and small private donations.

FY 23-24 Operating Budget Highlights

The proposed FY23-24 operating budget projections present a significant challenge regarding funding the JPA to adequately perform its obligations. The following issues are already affecting park operations and will continue into the next fiscal year creating a unique challenge for FY23-24:

- Retention of JPA staff with salaries competitive with our member agencies,
- Mandatory benefit and insurance costs that continue to increase, and

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

- Rising operating costs due to high Inflation

To maintain JPA's professional staff salaries at a level needed to support ongoing and planned JPA projects and programs, the proposed FY23-24 budget proposes modest merit increases (2-4%), one promotional increase, and hourly rate increases (8%) for four ranger positions to approximate the County's minimum hourly rate, with the goal to retain the level of professional expertise needed to continue SDRP programs and projects at its current level.

The proposed budget also includes increases in mandatory line-item expenses (pension and health benefit, workers compensation, etc.), and modest increases in operational costs for materials, fuel, and vehicle maintenance for our aging vehicle fleet (8%), while keeping most other line items at current levels.

Employee Salaries

Employee retention has been impacted by lower wages at the JPA compared to our member agencies. The past two fiscal year budgets included increases in employee hourly rates, but it remains a challenge to keep pace with salaries provided by other public agencies including the JPA's member agencies. As in previous budgets, wages are a focus in this proposed budget. JPA staff provides critical in-kind labor matches for public grants, and it is thus important to maintain an adequate level of expertise to remain qualified and competitive for grant funding. JPA's small staff has a skill set that includes grant writing, CEQA expertise, planning and land use, programs, accounting administration, land management, and park maintenance.

Offsetting Member Agency Contributions/Assessments

Nonmember agency revenues are projected at 26% of total operating revenues in the FY23-24 budget. Nonmember agency revenues are projected to increase by 2.28% in FY23-24, which is not sufficient to offset rising operating costs:

1. After many years of growth, the JPA's endowment balances decreased in 2021/22 due to poor performance in the investment markets. The JPA's endowment income is projected to decrease slightly compared to FY22-23 (\$368) based on projected endowment distributions.
2. The San Dieguito River Valley Conservancy began funding 2/5ths of the JPA's interpretive ranger salary in 2021 in exchange for added education programming responsibilities that benefit both organizations. The Conservancy has agreed to continue this funding through FY23-24.
3. The FY23-24 budget assumes donations and event revenue projections will double from FY22-23, which partially offsets the reduction in other revenues.

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

BUDGET SUMMARY ALL FUNDS

Operating Budget

<u>Revenues</u>	Approved	Approved	Proposed
	FY21/22	FY22/23	FY23/24
Coast-SCE Income	\$ 306,414	\$ 336,280*	\$ 289,907*
General Operating Income (Proposed)	\$ 1,282,504	\$ 1,373,442	\$ 1,502,439
Total	\$ 1,588,918	\$ 1,709,722	\$ 1,792,346
<u>Expenditures</u>			
Coast-SCE Expenses	\$ 306,414	\$ 336,280*	\$ 289,907 *
General Operating Fund (Proposed)	\$ 1,282,504	\$ 1,373,442	\$ 1,502,439
Total	\$ 1,588,918	\$ 1,709,722	\$ 1,792,346
Revenues/Expenditures	\$ -	\$ -	\$ -

*Equals total coast budget, a portion of which funds 2.5 rangers and admin costs, page 4 of General Ops budget.

Capital Projects

Project	Est Revenue (FY23/24)	Est Expenditures (FY23/24)	Pending Funding	Notes
Osuna segment of CTC Trail	\$200,000	\$200,000 (Reimbursable)	None currently	Pause after SDP. Resolve funding shortfall
Reach Beach Trail and Gateway	\$0 (Grant recvd FY22/23)	\$15,000 (Reimbursable from 2023 grant funds)	None currently	Del Mar Foundation Grant

Operating and Capital Reserves (as of Feb 2023)

Fund	Amount	Source	Anticipated Needs	Notes
Operating Reserve	\$325,315	RSF Foundation Non-Endowment Fund	None anticipated	22% (33% is target per JPA Policy)
Capital/Equipment Reserves	\$25,000	SDRP Capital Reserve Accounts Vehicles/Equipment	Ranger trucks, Excavator, Office water tank	

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

GENERAL OPERATING BUDGET DETAIL - PROPOSED

	Approved FY 20/21	Approved FY 21/22	Approved FY22/23	Proposed FY23/24	Difference
REVENUES					
Habitat Management Plan Income (all at RSFF)					
Caltrans Bernardo Mountain Endowment	10131	10592	11187	11043	(144)
HOA Fees- Golem Property (East Gorge HMP)	26000	26000	26000	26000	-
General Habitat Mgt. Fund Endowment	33512	34795	36730	36747	17
Sycamore Preserve ("Blum") Endowment	-	4500	5053	4635	(400)
SDRVC Bernardo Mtn Endowment	17011	17845	18776	18935	159
Subtotal HMP Income	86,654	93,732	97,728	97,360	(368)
Other Income					
Sandag W19 Reimbursement	30000	30000	30000	30000	-
Sikes Adobe Historic Farmhouse Events	1000	1000	1000	1000	-
22nd Ag. Offtrack Betting Revenue	6000	0	2000	3000	1000
SCE Coast income (2.5 rangers and admin)*	193372	199714	234580	233,032	(1,548)
Donations Transferred from SDRVC	1600	1800	1250	1500	250
SDRP San Diego Foundation Endowment	22000	27000	28,334	27200	(1,134)
SDRVC Agreement – 2/5 th Int Ranger Sal+Benefits 2022	-	-	25,967	27650	1683
Trail Events	2000	2000	4000	10000	6000
Donations	5000	5000	6000	10000	4000
Julian Property rental income	1920	2361	2361	2361	-
Subtotal- Non Member Agency Contribution Revenues	349,546	362,607	433,220	443,103	9883
Member Agency Contributions	1,078,037	1,119,815	1,174,802	1,292,368	117,566
Total General Operating Fund Revenues	1,427,583	1,482,422	1,608,022	1,735,471	127,830

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

	Approved FY 20/21	Approved FY 21/22	Approved FY22/23	Proposed FY23/24	Difference
<u>EXPENDITURES</u>					
Salaries and Benefits					
Permanent Wages	675272	684740	744819	789,340	44,521
Combined - CERS Tiers	280825	276320	292313	346,823	54,510
Other Post Retirement Benefits (OPEB 1.78%)	9454	9586	10427	9788	(640)
Pension Obligation Bond Repayment (5.464%)	36897	37414	40697	34494	(6,203)
OASDI and Medicare (6.2+1.45%= 7.65%)	51658	52383	56979	60385	3,406
Employee Group Life Ins., Disab Insur.	1400	1400	1400	1400	-
Worker's Compensation Insurance	25500	27000	41084	44307	3,223
Flex Credit (Café Health Plan)	126970	128025	142219	158226	16,007
Unemployment Insurance	250	250	1000	1000	-
Benefits sub-total	532,956	532,404	586,119	656,422	70,303
<u>Wages and Benefits Sub-Total</u>	1,208,226	1,217,118	1,330,938	1,445,763	114,825
Habitat Management Plan Services, Supplies & Materials					
Materials	2900	2000	5000	5000	-
Consultants	4500	8000	15000	12000	(3000)
Mitigation Sites- planting, watering, monitoring	0	500	5000	5000	-
Subtotal- Habitat Land Management	7,400	10,500	25,000	22,000	(3000)
Open Space/Trails Mgt	19000	19000	22000	23000	1000
Fire Breaks	5000	5000	5000	5000	-
Tractor/Trailer Repair and Maintenance	4000	5000	5000	5000	-
Solar Automatic Gates Repair	4000	6000	4000	4000	-
Trailhead Portapotties	13988	13988	14000	14000	-
Park radios maintenance fee	-	-	2775	2775	-
Subtotal- TLM	45,988	48,988	52,775	53,775	1,000
Small Projects					
Office Water Tank	-	8500	0	0	-
Hodges Bridge Eng Inspection	-	6000	0	0	-
Hodges Bridge repairs			2000	2000	-
Subtotal - Small Projects	14,500	2,000	2000	2000	-

ATTACHMENT 1

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

	Approved	Approved	Approved	Proposed	
	FY 20/21	FY 21/22	FY22/23	FY23/24	Difference
Office and Administration Services, Supplies, & Materials					
Telephone/Cell/Fax/Satellite Service	12000	12000	12500	12500	-
Insurance- General and Property Liability, Auto	26909	40000	50000	51291	1,291
Insurance- Medical/Liability for Volunteers	500	500	500	500	-
Vehicles- Fuel	12000	12000	13000	14000	1000
Vehicles- Maintenance, Tires, Repair	10000	10000	10000	14,000	4000
Office Operation and Maintenance	9000	10000	11000	10000	(1000)
Julian property maintenance	0	2300	2,300	2300	-
Uniform Allowance	2000	2000	2000	2500	500
Mileage reimbursement	0	500	400	200	(200)
Lake Hodges Bridge Lease (paid to City of SD)	3600	3852	3852	3852	-
Dept of Health Permit/ Lake Hodges Bridge	535	535	765	765	-
Sikes Adobe	21000	21000	21000	21000	-
(Grounds/House Upkeep, termite					
Operations/Utilities, Programming)					
Memberships	900	900	500	500	-
Miscellaneous- Petty Cash Expenditures	700	700	100	100	-
Office Supplies	3900	3900	3900	3900	-
Postage	900	900	300	300	-
Printing- Stationary/Maps	2000	2000	2000	1000	(1000)
Professional Services	41500	38000	38,800	39,300	500
Attorney- \$12,000					
Auditor- \$11,500					
County- Treasury Services- \$3,300					
Computer- Website Services- \$5,000					
Admin Asst \$7,500					
Maps, GIS	900	900	500	5000	4500
Legal Notices	300	300	300	300	-
Education/Volunteer Programming	10000	11000	11,000	10,000	(1,000)
Book, Publications, Subscriptions	200	200	200	200	-
Replacement Computer Equipment	0	2000	1,000	1000	-
Training (Seminars, Trails Conf., Herbicide App. Lic.)	0	2500	2,267	2500	233
Utilities (at undercrossing)	125	125	125	125	-
Computer Software (Quickbooks, Zoom, 365)	1000	1500	1500	4300	2800
Email Distribution Service	1000	1000	0	0	-
Subtotal- Office Services, Supplies, and Materials	160,969	185,612	189,809	201,433	11,624

ATTACHMENT 1

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

	Approved	Approved	Approved	Proposed	
	FY 20/21	FY 21/22	FY22/23	FY23/24	Difference
Other					
Lease/purchase copier equipment	4000	4500	4500	4500	-
Amortization Reserve (truck/equipment replacement)	1000	1000	3000	6000	3000
Subtotal- Other	5,000	5,500	7500	10,500	3000
Total General Operating Fund Expenditures	1,427,583	1,482,218	1,608,022	1,735,471	127,449
Amount increase/decrease from previous year	(906)	54,635	125,804	127,449	

MEMBER AGENCY CONTRIBUTIONS – PROPOSED FY23-24 BUDGET

	JEPA	Approved	Approved	Approved	Proposed		
	Contribution	FY20/21	FY21/22	FY22/23	FY23/24		
	Percents						
Total Member Contributions		\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	\$ 1,292,368		
Del Mar	0.06	\$ 64,683	\$ 67,189	\$ 70,488	\$ 77,542		
Solana Beach	0.07	\$ 75,464	\$ 78,387	\$ 82,236	\$ 90,466		
Poway	0.10	\$ 107,806	\$ 111,981	\$ 117,480	\$ 129,237		
Escondido	0.13	\$ 140,147	\$ 145,576	\$ 152,724	\$ 168,008		
County of San Diego	0.32	\$ 344,978	\$ 358,341	\$ 375,937	\$ 413,558		
San Diego	0.32	\$ 344,978	\$ 358,341	\$ 375,937	\$ 413,558		
Total	1.00	\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	\$ 1,292,368		

BUDGET WITH 5% INCREASE IN MEMBER AGENCY CONTRIBUTIONS

Del Mar	\$74,013
Solana Beach	\$86,348
Poway	\$123,354
Escondido	\$160,361
County of San Diego	\$394,734
San Diego	\$394,734
Total	\$1,233,544

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

JEPA Member Agency Contribution Formula

Public Agency Contribution Formula

The Public Agency Contribution Formula is based upon the following calculations, using the most recent U.S. Census data (2020), and current jurisdictional acreage within the JPA jurisdiction.

Public Agency	Population (2020)	Population Weighted Percentage¹	Juris-dictional Acreage	Juris-dictional Acreage Weighted Percentage²	Total (Population% + Acreage%)	Public Agency Contribution ³
Del Mar	4,268	5%	459.77	2%	7%	6%
Solana Beach	12,941	8%	0	0%	8%	7%
Poway	48,841	8%	666.33	4%	12%	10%
Escondido	151,038	11%	850.35	4%	15%	13%
Unincorporated County	505,675	32%	55,885.91	4%	36%	32%
San Diego	1,386,932	32%	16,325.93	4%	36%	32%
					114%	100%

¹Population Weighted Percentage

0-10,000 = 5%
10,001-50,000 = 8%
50,001-250,000 = 11%
250,001-500,000 = 22%
500,001 and above = 32%

²Jurisdictional Acreage Weighted Percentage

0 = 0%
1-500 = 2%
Above 500 = 4%

³Rounded and Normalized

Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year's required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution.

SAN DIEGUITO RIVER PARK
FISCAL YEAR 2023 - 2024 Revised BUDGET

STAFFING SCHEDULE

TITLE AND POSITIONS	Approved FY 21-22		Approved FY 22-23		Proposed FY 23-24	
	Positions	FTE	Positions	FTE	Positions	FTE
Executive Director	1	1	1	1	1	1
Environmental Planner	1	0.8	1	0.8	1	0.8
Resources and Trails Manager	1	1	1	1	1	1
Snr Interpretive Ranger	1	1	1	1	1	1
Snr Supervising Ranger	1	1	1	1	1	1
Interpretive Ranger	1	0.8	1	1	1	1
Sr Ranger	2	2	1	1	1	1
Ranger I/Aide	3	2.8	4	4	4	3
Office Manager	1	1	1	1	1	1
Total	12	11.4	12	11.8	12	11.8

ORGANIZATION CHART

