

San Dieguito River Park
Joint Powers Authority
18372 Sycamore Creek Road
Escondido, CA 92025
(858) 674-2270 Fax (858) 674-2280
www.sdrp.org

**JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Chair Dave Grosch
Poway City Council

Vice-Chair Joe LaCava
San Diego City Council

Dwight Worden
Del Mar City Council

Tina Inscoc
Escondido City Council

Marni von Wilpert
San Diego City Council

Joel Anderson
Supervisor, County of San Diego

Terra Lawson-Remer
Supervisor, County of San Diego

Kelly Harless
Solana Beach City Council

Chris Khoury
Citizens Advisory Committee

Dustin Fuller, Ex Officio
22nd District Agricultural
Association

Shawna Anderson
Executive Director

**AGENDA
SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
VIA TELECONFERENCE ONLY
Friday, April 15, 2022 - 11:00 A.M.**

Pursuant to the State of California Executive Order N-29-20, and in the interest of public health, San Dieguito River Park is temporarily taking actions to reduce the spread of the COVID-19 pandemic by holding the Board Meeting via teleconference. All Board members and staff will be participating remotely.

To Join Zoom Meeting

<https://zoom.us/j/99988232354?pwd=SmRIQ1BPRWZBbVhVVnhXRvprMTJlUT09>

To join this meeting via Teleconference

Please dial: 1-669-900-9128

Meeting ID: 999 8823 2354

Passcode: 440149

Public Participation/Comment: It is highly recommended to call in to the meeting or log in to the waiting room **at least 15 minutes** prior to the commencement of the meeting. Persons wishing to address the Board on matters not on the agenda may do so under Public Comment. Those wishing to speak on items on the agenda may do so when the item is being considered. To make a comment, please use the raise hand feature of Zoom or let the moderator know by using the chat function. You may also participate in the meeting by emailing comments to Christal@sdrp.org by 3:00 p.m. the day prior to the meeting. The subject of your e-mail should clearly state the item number you are commenting on. All comments will be e-mailed to the Board of Directors prior to the start of the meeting. If you desire to have your comment read into the record during the meeting, please note that in the e-mail subject line. Comments may be mailed to the Board, but to be considered, must be received on or before the meeting date. Written comments should be mailed to: San Dieguito River Park, 18372 Sycamore Creek Road, Escondido, CA. 92025.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Christal Ames at 858-674-2270. Please notify Christal at least 48 hours prior to the Board meeting.

Approval of the Minutes of March 18, 2022 (Page 4)

Executive Director's Report

Public Comments

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. Approval of Resolution 22-4 Authorizing Virtual Teleconference Meetings per AB 361 (Page 9)
2. Approval of Central Property Appointments to Citizens Advisory Committee (Page 13)
3. Consider Recommendation of JPA Budget Committee for Proposed FY22-23 JPA Budget (Page 14)

INFORMATION

4. Project Status Updates
 - a. Osuna Segment of CTC Trail
 - b. San Dieguito Lagoon Phase II Restoration (aka W-19)
5. Coordination Reports (oral)
 - a. San Dieguito River Valley Conservancy
 - b. Friends of the San Dieguito River Valley
 - c. Volcan Mountain Foundation
 - d. San Dieguito Lagoon Committee

6. Jurisdictional Status Reports (oral)
An opportunity for the Board members to report on actions taken within their jurisdictions to further the park planning process

- 7.. Closed Session Pursuant to Government Code Section 54957(b)(1) to evaluate the performance of the Executive Director

THE NEXT REGULAR JPA MEETING will be May 20, 2022. If you have any questions, please contact Shawna Anderson at shawna@sdrp.org or (858) 674-2270 Ext. 13.

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of March 18, 2022**

MEMBERS PRESENT

Dave Grosch – Chair
Joe LaCava - Vice Chair
Marni von Wilpert
Dwight Worden
Joel Anderson
Kelly Harless
Tina Inscoe
Chris Khoury
Dustin Fuller

REPRESENTING

City of Poway
City of San Diego
City of San Diego
City of Del Mar
County of San Diego Dist. 2
City of Solana Beach
City of Escondido
Citizens Advisory Committee
22 Ag District

MEMBERS ABSENT

Terra Lawson –Remer

REPRESENTING

County of San Diego Dist. 3

VISITORS/STAFF PRESENT

Shawna Anderson
Christal Ames
Wayne Brechtel
Maggie Brown
Emily Kochert
Ricky Flahive
Greg Kazmer
Rebecca Smith
Eric Jones
David Wilson
Deb Mosley
Sue Carr

San Dieguito River Park JPA
San Dieguito River Park JPA
JPA Counsel
Friends of San Dieguito River Valley
San Dieguito River Valley Conservancy
City of San Diego
County of San Diego Dist 2
County of San Diego Dist 3
Volcan Mountain Foundation
Rancho Bernardo Planning Board
County of San Diego Parks staff
San Dieguito River Valley

Introduction and Announcements

Chair Grosch convened the meeting at 11:00am. A roll call was taken and a quorum of five Boardmembers were present to begin the meeting.

1. Approval of Resolution 22-3 Authorizing Remote Teleconference Meetings per AB 361

Recommendation: Adopt Resolution 22-3 Authorizing Remote Teleconference Meetings

Director Anderson explained that the State Covid Emergency is still valid and allows for remotely held meetings, and a resolution authorizing such meetings must be approved every 30 days. Motion to approve Resolution 22-3 was made by Boardmember Anderson, seconded by Boardmember Inscoe.

Yes votes: Anderson, Grosch, Harless, Inscoe, Khoury, LaCava, vonWilpert, Worden
Absent: Lawson-Remer

Discussion continued to the options available for meetings; continue zoom meetings, in person meetings, or a hybrid meeting. Counsel Brechtel advised that the choice should be made to either continue in person or on Zoom, and noted that they should remain consistent, whatever the decision. Continued discussion resulted in agreement that to accommodate all Boardmembers it would be best to keep holding the Board meetings remotely on the Zoom platform.

Approval of Minutes of February 18, 2022

Boardmember Harless made the motion to approve the Minutes of February 18, 2022. Boardmember von Wilpert seconded the motion.

Yes votes: Anderson, Grosch, Harless, Inscoe, Khoury, LaCava, von Wilpert
Absent: Lawson-Remer, Worden

Public Comment – no public comment

Executive Directors Report

Executive Director Shawna Anderson shared that the Ad-Hoc Budget Subcommittee Meeting will be held on Monday, March 21st, and she anticipates having a draft budget for FY22-23 for review in April or May. She also noted that there are currently two job openings at the San Dieguito River Park, Park Ranger Aide and Park Ranger I.

Public Comment - no public comments

DISCUSSION/ACTION AGENDA

2. Approval of Coastal Property Owner Appointment to Citizens Advisory Committee:

Approval is requested for Jan Fuchs as a CAC Coastal Property Owner Representative. She is a long-time CAC member and involved in the SDRP for over twenty years. Motion to approve the appointment was made by Boardmember LaCava and was seconded by Boardmember Harless.

Public Comment – no public comment

Yes votes: Anderson, Grosch, Harless, Inscoe, Khoury, LaCava, von Wilpert, Worden

Absent: Lawson-Remer

3. **Revisions to Section 6 of Joint Exercise of Powers Agreement regarding Board Alternates:**

Boardmember LaCava reviewed the challenges for the County of San Diego Boardmembers to attending meetings on a regular basis. A modification to the JEPA would allow both the County of San Diego and the City of San Diego to assign a member of their direct staff to be a voting member, if the elected official could not attend the meeting. The amendment would also allow voting restrictions and other limitations to be placed on alternates if determined appropriate by policy. Boardmembers agreed that the proposed JEPA revision would be considered separately from potential policy considerations. Counsel Brechtel confirmed that when an amendment to the JEPA is approved by the Board, the amended JEPA must be approved by each member agency before it takes effect, and that 100% agreement is required. Boardmember LaCava moved to approve the amendment to the JEPA, seconded by Boardmember Worden.

Public Comment – no public comment

Yes votes: Anderson, Grosch, Harless, Inscoe, Khoury, LaCava, von Wilpert, Worden

Absent: Lawson-Remer

Discussion continued regarding whether policies associated with the non-elected alternates should be developed and it was decided that proposed policies could be considered concurrently while the amended JEPA is routed for approval to all the member agencies. A motion to authorize the Ad-Hoc Budget Committee to develop policies for non-elected city and county alternates addressed in the JEPA amendment, keeping the same committee members was made by Boardmember Worden, seconded by Boardmember Inscoe.

Public Comment – no public comment

Yes votes: Grosch, Harless, Inscoe, Khoury, LaCava, von Wilpert, Worden

No votes: Anderson

Absent: Lawson-Remer

4. **Approval of Updated Member Agency Contribution Table with 2020 Census:**

Director Shawna Anderson presented the updated contribution table to reflect the 2020 Census data. Approval of the updated table with new population figures would ratify retention of the existing contribution formula and percentages that are in the JEPA. This does not require an amendment to the JEPA. Boardmember Worden requested to add a future agenda item to consider folding in the CPI adjustment to this formula. Boardmember Anderson made a motion to approve the Contribution Table, seconded by Boardmember Worden.

Public Comment – no comments

Yes votes: Anderson, Grosch, Harless, Inscoc, Khoury, LaCava, von Wilpert, Worden
Absent: Lawson-Remer

5. Presentation of Coast to Crest Funding Strategy Proposal (oral):

Director Anderson made a presentation proposing a \$1-2 Million Fundraising Campaign, “Connect Coast to Crest – Filling the Gaps”. The campaign focus is to raise \$1-2 million to design and permit 13 miles of unfinished trail sections to be at “shovel-ready”. Raised funds would cover trail route feasibility study, engineering plans, construction cost estimates, environmental documents, permit applications, and also can be used as “match” for construction grants. Director Anderson went on to explain that a campaign would be done jointly with the Conservancy and the JPA and that the Conservancy voted unanimously in support of the idea at their last meeting. Anderson explained that she is seeking approval and support the JPA Board. Boardmember suggested that an MOA with the Conservancy would be appropriate. Chris Khoury praised the well-defined goal, and pledged \$20,000 to the campaign. Boardmember Anderson moved to approve the motion for support to work on a funding campaign strategy concept with the San Dieguito River Valley Conservancy, Boardmember LaCava seconded the motion.

Public Comment – no comments

Yes votes: Anderson, Grosch, Harless, Inscoc, Khoury, LaCava, von Wilpert, Worden
Absent: Lawson-Remer

6. Discuss and Provide Staff Direction for Reach the Beach Segment of Coast to Crest Trail:

Director Anderson presented the many obstacles and challenges to finishing the Coast to Crest Trail to the Coast – called Reach the Beach. Director Anderson’s recommendation is to have an Ad-Hoc Committee work with staff on a plan. Boardmember Worden made a motion to create an Ad-Hoc Committee to work with Director Anderson to study and bring back a recommendation for the JPA Board on the best solution to Reach the Beach. The Ad-Hoc Committee will consist of Boardmembers Worden, Harless, Fuller, and CAC alternate Jeff Barnouw. Motion was seconded by Boardmember Harless.

Public Comment – no comments

Yes votes: Grosch, Harless, Inscoc, Khoury, LaCava, Worden
Absent: Lawson-Remer, Anderson, von Wilpert

INFORMATION**7. Project Status Updates**

- a. Osuna Segment of CTC Trail – no update
- b. San Dieguito Lagoon Phase II Restoration (aka W-19) – no update

8. Coordination Reports

- a. San Dieguito River Valley Conservancy - Emily Kochert, no report
- b. Friends of the San Dieguito River Valley – Maggie Brown, no report
- c. Volcan Mountain Foundation –no report

9. Jurisdictional Status Report

Boardmember Worden reported that Phase 3 of the Riverpath Del Mar trail planned from the Grand Ave Bridge to Crest Canyon just released a CEQA document for public review. Portions of the trail will be located on a boardwalk to minimize impacts to the nearby wetlands.

Public comment: - no comments

Chair Grosch adjourned the meeting at 12:19 pm.

Date

Executive Director

TO: JPA Board

FROM: Staff

SUBJECT: Resolution 22-4 Authorizing Virtual Teleconference Meetings per AB 361

RECOMMENDATION:

Adopt Resolution 22-4 to continue virtual meetings in April 2022.

SITUATION:

As discussed at your previous board meetings, Assembly Bill 361 amended provisions of the Ralph M. Brown Act (Cal. Gov. Code 54950 et seq.) during a state of emergency proclaimed by the Governor to provide local agencies with authority to continue holding virtual meetings after making certain findings. Resolutions approving virtual meetings pursuant to AB 361 automatically expire after 30 days unless renewed. Approval of Resolution 22-4 (Attachment 1) allows this meeting to be virtual.

CAC RECOMMENDATION

The CAC as a legislative body of the JPA must comply with the same Brown Act rules as the JPA Board regarding virtual meetings. Approval of Resolution 22-4 would allow the CAC to hold their May 6, 2022 meeting virtually if desired.

FISCAL IMPACT

This situation would not pose a fiscal impact to the JPA.

ALTERNATIVES

1. Adopt Resolution 22-4 approving continuation of virtual meetings for 30 days based upon a finding that as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees;
2. Do not adopt Resolution 22-4, and instead, set a date for an in-person meeting and adjourn.

Respectfully submitted,

Shawna Anderson
Executive Director

Attachments:

1. Draft Resolution 22-4

RESOLUTION NO. 22-4

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS DUE TO THE DECLARED STATE EMERGENCY RESULTING FROM THE COVID-19 PANDEMIC

WHEREAS, the San Dieguito River Valley Regional Open Space Joint Powers Authority (JPA) is committed to ensuring public access and participation in meetings of its legislative bodies; and

WHEREAS, all meetings of the JPA Board of Directors (Board of Directors) and the JPA's other legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconference meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), during a proclaimed state of emergency, subject to specified conditions; and

WHEREAS, on March 4, 2020, the Governor of California issued a Proclamation declaring a state of emergency pursuant to Government Code section 8625 due to the COVID-19 pandemic that remains in effect; and

WHEREAS, COVID-19 can result in serious illness or death; and

WHEREAS, COVID-19 spreads effectively in indoor settings when multiple people are present,

NOW, THEREFORE, THE BOARD OF DIRECTORS FOR THE SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK JOINT POWERS AUTHORITY HEREBY FINDS AND RESOLVES AS FOLLOWS:

1. The above recitations are true and correct.
2. The Board has reconsidered the circumstances of the COVID-19 pandemic state of emergency and finds that it continues to directly impact the ability of members to meet in person due to the risk of serious illness or death from the disease, and the ability of the disease to spread efficiently when multiple people are present, Board finds that meeting in person would present imminent risks to the health and safety of attendees.
3. Accordingly, the Board elects to continue holding legislative meetings telephonically pursuant to the alternative procedures authorized by Government Code section 54953(e).

4. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

5. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of May 15, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the JPA may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED at a meeting of the Board of Directors of the San Dieguito River Valley Regional Open Space Park Joint Power Authority held April 15, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

TO: JPA Board

FROM: Staff

SUBJECT: Approval of Central Property Owner Appointment to CAC

RECOMMENDATION:

Appoint Bob Dudley (primary) and Lois Jones (alternate) to represent a central property owner position on the Citizens Advisory Committee.

Clause IV.D of the JPA's Citizens Advisory Committee Bylaws requires the JPA to appoint six property owners to the CAC who represent a geographic range of the San Dieguito River Valley. Currently, there are three property owner vacancies on the CAC for the inland area of the SDRP.

Bob Dudley (as primary representative) and Lois Jones (as alternate) are volunteering to represent a central property owner position on the CAC. Both have lived in the Lake Hodges community for many years and come highly recommended by the CAC Chair.

Mr. Dudley served on the San Dieguito River Valley Conservancy board several years ago and is active as a volunteer for other community non-profits.

Ms. Jones was a board member on the San Dieguito Community Planning Group for many years including as chairperson and represented the organization on the CAC. She was also active with the Conservancy, serving as vice chairperson twice and two additional years as a member for their annual fundraising event. She lives at the base of Bernardo Mountain overlooking Lake Hodges and learned of the JPA/Conservancy's successful preservation of Bernardo Mountain back in the early 2000s.

Appointing Bob Dudley and Lois Jones for a central property owner position on the CAC has my full support.

Respectfully submitted,

Shawna Anderson
Executive Director

TO: JPA Board

FROM: Staff

SUBJECT: Report on Proposed FY22-23 Budget

RECOMMENDATION:

Approve Ad-hoc Budget Committee Recommendation to Approve FY22-23 Proposed Budget.

The JPA Board's Ad-hoc Budget Subcommittee met with the JPA's Executive Director on March 21, 2022 to review and discuss the Executive Director's proposed FY22/23 Budget (Attachment 1). The subcommittee voted unanimously to recommend that the JPA Board consider approval of the proposed budget as presented. Attachment 1 includes an executive summary of the proposed budget along with details and supporting information. A report will also be presented at your meeting.

Respectfully submitted,

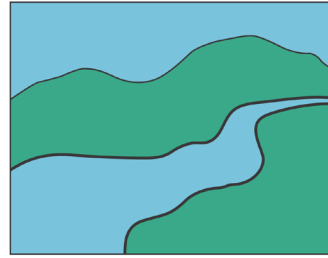
Shawna Anderson
Executive Director

Attachment 1: Fiscal Year 2022-23 Proposed Budget (Pages 15-25)

Attachment 2: Leveraged Resources for Member Agencies, April 2022 (Page 26)

Attachment 3: Approved CY2022 Lagoon Trails Agreement Budget (SCE Coast Budget) (Page 27)

San Dieguito River Park



FISCAL YEAR 2022-23 BUDGET *PROPOSED*

SDRP MISSION

To preserve and restore land within the Focused Planning Area of the San Dieguito River Park as a regional open space greenway and park system that protects the natural waterways, natural and cultural resources and sensitive lands and provides compatible recreational opportunities, including water related uses, that do not damage sensitive lands;

To provide a continuous and coordinated system of preserved lands with a connecting corridor of walking, equestrian, and bicycle trails, encompassing the San Dieguito River Valley from the ocean to the river's source.

PRESENTED TO THE BOARD OF DIRECTORS: April 15, 2022

EXECUTIVE SUMMARY

The proposed Fiscal Year 22/23 general operating budget represents the main component of the SDRP's overall fiscal profile and is essential to accomplishing and sustaining the mission and objectives of the San Dieguito River Park per the adopted Concept Plan.

SDRP Budget Overview

The JPA's overall budget consists of the following components: the general operating budget, coast trails budget (funded by Southern California Edison), endowments (supports habitat management areas), and operating and capital reserves. The Capital Projects budget is funded by grants and private donations and is separate from the general operating budget. This proposed operating budget focuses on the revenues and expenditures projected to perform JPA obligations and manage and maintain the SDRP in FY22/23.

The SDRP general operating budget follows a fiscal year from July 1 through June 30 each year. This cycle is consistent with all other member agencies of the JPA. The Operating Budget funds staff costs and recurring expenses associated with operating and maintaining park facilities and programs. Capital projects are largely managed separately from the Operating Budget, with dedicated and distinct funding sources approved by the Board in separate actions throughout the year. Some capital projects are multi-year in scope and therefore span multiple fiscal years.

The main revenue sources of the Operating Budget are member agency contributions, income from SCE that funds expenditures associated with the coastal area Trails Management Agreement, endowments that fund JPA obligations associated with habitat management areas throughout the SDRP, the JPA's operations endowment (at San Diego Foundation), fee-for-service contracts (e.g., W-19 project), and trail event revenues and small private donations. Non member agency income, projected to increase by 19 percent in FY22/23, helps offset member agency contributions.

FY 22/23 Operating Budget Highlights

The proposed FY22/23 budget reflects the needs of an efficient and high-performing organization to manage the daily operations of the SDRP and maintain a quality Regional Park experience expected by residents and visitors to the region.

Employee Salaries

Improving JPA salaries is a focus in this proposed budget, particularly at the junior ranger level. The Ad-Hoc Budget Subcommittee supported raising the hourly rate of the JPA's entry level rangers (Ranger 1 positions) by 10% effective in March 2022 to partially address the disparity between JPA ranger salaries and those of its member agencies. Even with the 10% increase however, the minimum hourly rate remains lower than rates paid by member agencies (\$21/hour). The JPA experienced two Ranger 1

resignations in the past 6 months due to low salaries. As recreational opportunities have grown within the SDRP (added trail miles and habitat projects), ranger responsibilities have increased. Thus, the proposed FY22/23 budget includes another 3-5% increase for the four Ranger 1 positions to achieve the \$21 per hour rate.

To maintain JPA's non-ranger professional staff salaries consistent with our member agencies and compensate staff expertise needed to support ongoing and planned JPA projects and programs, the proposed FY22/23 budget also includes merit raises ranging from 3 to 6 percent. Merit raises are consistent with the JPA's policy for its at-will employees.

JPA staff provides critical in-kind labor matches for public grants, and it is thus important to maintain an adequate level of expertise to remain qualified and competitive for grant funding. JPA staff has a skill set that includes grant writing, CEQA expertise, planning and land use, accounting administration experience, land management, and park maintenance.

Operating expenses in other budget categories are projected to increase (and have already for fuel and materials) due to inflation. Reductions were made in other categories to keep the proposed member agency increase under the 5% limit specified in the JEPA.

Offsetting Member Agency Contributions/Assessments

Estimated non-member agency income is projected to increase 19 percent in FY22/23 compared to the previous fiscal year. Non-member agency income represents approximately 27 percent of the JPA's total operating revenue, which helps offset member agency costs.

The JPA is a respected organization with a credible long-term record of success acquiring project grants and maintaining and operating SDRP trails and assets, an essential component of accomplishing our mission.

Recovery from COVID Pandemic

The coronavirus pandemic underscored the demand for and popularity of outdoor recreation. Usage of SDRP trails and staging areas increased dramatically from previous years and introduced new users to the SDRP. Volunteerism, educational opportunities, and park events are returning to SDRP after the pandemic and will continue to increase throughout 2022/23 as we expand outreach to the community.

JPA staff continues to focus on enhancing the park user experience and safely engaging with the public to provide the quality park experience that San Diego residents and visitors expect. In addition, targeted outreach to underserved youth and populations is a focus that will continue with programs like the Watershed Explorers Program and Live Well San Diego.

BUDGET SUMMARY ALL FUNDS

Operating Budget

<u>Revenues</u>	Approved	Approved	Proposed
	FY20/21	FY21/22	FY22/23
Coast-SCE Income (CY2022)	\$ 295,482	\$ 306,414*	\$ 336,280*
General Operating Income (Proposed)	\$ 1,236,253	\$ 1,282,504	\$ 1,373,442
Total	\$ 1,531,735	\$ 1,588,918	\$ 1,709,722
<u>Expenditures</u>			
Coast-SCE Fund (CY2022)	\$ 295,482	\$ 306,414*	\$ 336,280 *
General Operating Fund (Proposed)	\$ 1,236,253	\$ 1,282,504	\$ 1,373,442
Total	\$ 1,531,735	\$ 1,588,918	\$ 1,709,722
Revenues/Expenditures	\$ -	\$ -	\$ -

*Equals total coast budget, a portion of which funds 2.5 rangers and admin costs, page 4 of GenOps budget.

Capital Projects

Project	Est Revenue (FY22/23)	Est Expenditures (FY22/23)	Pending Funding	Notes
Osuna segment of CTC Trail	\$900,000	\$900,000 (Reimbursable)	\$162,500 (FY23/24)	State Grant 2021-2024
SDG&E Easement Acquisitions (W19)	\$97,000	TBD	All in 2022	To be spent on SDRP projects at JPA discretion

Operating and Capital Reserves (as of March 2022)

Fund	Amount	Source	Anticipated Needs	Notes
Operating Reserve	\$335,192	RSF Foundation Non-Endowment Fund	None anticipated	28% (33% is target per JPA Policy)
Capital/Equipment Reserve	\$2,500	SDRP Capital Reserve Account Vehicles/Equipment/Fac.	Ranger truck, Excavator, Office water tank	Nearly depleted in 2021 to fund tractor

GENERAL OPERATING BUDGET DETAIL - PROPOSED

	Approved FY 19/20	Approved FY 20/21	Approved FY21/22	Proposed FY22/23	Difference
<u>REVENUES</u>					
Habitat Management Plan Income (all at RSFF)					
CalTrans Bernardo Mountain Endowment	10000	10131	10592	11187	595
HOA Fees- Golem Property (East Gorge HMP)	26000	26000	26000	26000	-
General Habitat Mgt. Fund Endowment	34000	33512	34795	36730	1935
Sycamore Preserve ("Blum") Endowment			4500	5053	535
SDRVC Bernardo Mtn Endowment	18000	17011	17845	18776	931
Subtotal HMP Income	88,000	86,654	93,732	97,728	3996
Other Income					
Sandag W19 Reimbursement	25000	30000	30000	30000	-
Sikes Adobe Historic Farmhouse Events	3000	1000	1000	1000	-
22nd Ag. Offtrack Betting Revenue	10000	6000	0	2000	2000
SCE Coast income (2.5 rangers and admin)*	185851	193372	199714	234,580	34866
Donations Transferred from SDRVC	1500	1600	1800	1250	-550
SDRP San Diego Foundation Endowment	25000	22000	27000	28,334	1334
SDRVC Agreement – 2/5 th Int Ranger Sal+Benefits 2022	-	-	-	25,967	25967
Trail Events	6000	2000	2000	4000	2000
Donations	5000	5000	5000	6000	1000
Julian Property rental income	1920	1920	2361	2361	-
Subtotal- Non Member Agency Contribution Revenues	351,271	349,546	362,607	433,220	70,613
Member Agency Contributions	1,077,216	1,078,037	1,119,815	1,174,802	54,987
Total General Operating Fund Revenues	1,428,487	1,427,583	1,482,422	1,608,022	125,600

	Approved	Approved	Approved	Proposed	
EXPENDITURES	FY 19/20	FY 20/21	FY21/22	FY22/23	Difference
Salaries and Benefits					
Permanent Wages	654512	675272	684740	744285	59367
Combined - CERS Tiers (21/22 rates)	262273	280825	276320	292191	15871
Other Post Retirement Benefits (OPEB 1.78%)		9454	9586	10420	831
Pension Obligation Bond Repayment (5.464%)	37438	36897	37414	40668	3244
OASDI and Medicare (6.2+1.45%= 7.65%)	50070	51658	52383	56938	4542
Employee Group Life Ins., Disab Insur.	1400	1400	1400	1400	-
Worker's Compensation Insurance	23500	25500	27000	41084	14084
Flex Credit (Café Health Plan)	116226	126970	128025	142219	14194
Unemployment Insurance	250	250	250	1000	750
Benefit sub-total	491,157	532,954	532,378	585,920	53516
Wages and Benefits Sub-Total	1145669	1208226	1217118	1,330,205	112,883
Habitat Management Plan Services, Supplies and Materials					
Materials	6500	2900	2000	5000	3000
Consultants	9250	4500	8000	15000	7000
Lagoon Mitigation Sites- planting, watering, monitoring	1686	0	500	5000	4500
Subtotal- Habitat Land Management	17,436	7,400	10,500	25,000	14500
Open Space/Trails Mgt	22000	19000	19000	23000	4000
Fire Breaks	6000	5000	5000	5000	-
Property Acquisition Payment	21102	0	0	0	-

	Approved	Approved	Approved	Proposed	
	FY 19/20	FY 20/21	FY21/22	FY22/23	Difference
Tractor/Trailer Repair and Maintenance	4000	4000	5000	5000	-
Solar Automatic Gates Repair	5500	4000	6000	4000	-2000
Trailhead Portapotties (add #)	18500	13988	13988	14000	12
Park radios maintenance fee				2775	2775
Subtotal- TLM	77,102	45,988	48,988	53,775	4787
Small Projects					
Office Water Tank			8500	0	-8500
Hodges Bridge Eng Inspection			6000	0	-6000
Hodges Bridge repairs				2000	2000
Subtotal- Small Projects			14,500	2,000	-12500
Office and Administration Services, Supplies, and Materials				-	
Telephone/Cell/Fax/Satellite Service	10200	12000	12000	12500	500
Insurance- General and Property Liability, Auto	26000	26909	40000	50000	10000
Insurance- Medical/Liability for Volunteers	500	500	500	500	-
Vehicles- Fuel	12000	12000	12000	13000	1000
Vehicles- Maintenance, Tires, Repair	10000	10000	10000	10000	-
Office Operation and Maintenance	9000	9000	10000	11,000	1000
Julian property maintenance	1920	0	2300	2,300	-
Interpretive Panel Replacement	3000	0	5000	0	-5000
Uniform Allowance	2500	2000	2000	2000	-
Mileage reimbursement	4000	0	500	400	-100
Lake Hodges Bridge Lease (paid to City of SD)	3600	3600	3852	3852	-

	Approved	Approved	Approved	Proposed	
	FY 19/20	FY 20/21	FY21/22	FY22/23	Difference
Dept of Health Permit/ Lake Hodges Bridge	535	535	535	765	230
Sikes Adobe	21000	21000	21000	21000	-
(Grounds/House Upkeep, termite					
Operations/Utilities, Programming)					
Memberships	900	900	900	500	-400
Miscellaneous- Petty Cash Expenditures	700	700	700	100	-600
Office Supplies	3900	3900	3900	3900	-
Postage	900	900	900	300	-600
Printing- Stationary/Maps	2500	2000	2000	2000	-
Professional Services	41500	41500	38000	38,800	800
Attorney- \$20,000					
Auditor- \$11,500					
County- Treasury Services- \$3,300					
Computer- Website Services- \$2,000					
Admin Asst \$2,000					
Maps, Photos	1000	900	900	500	-400
Legal Notices	300	300	300	300	-
Education/Volunteer Programming	12000	10000	11000	11,000	-
Book, Publications, Subscriptions	200	200	200	200	-
Replacement Computer Equipment	1500	0	2000	1,000	-1000
Training (Seminars, Trails Conf., Herbicide App. Lic.)	4000	0	2500	2,000	-500
Utilities (at undercrossing)	125	125	125	125	-
Computer Software (Quickbooks,	1500	1000	1500	1500	-
Email Distribution Service	1000	1000	1000	0	-1000
Subtotal- Office Services, Supplies, and Materials	176,280	160,969	185,612	189,542	3930

	Approved	Approved	Approved	Proposed	
Other Charges	FY 19/20	FY 20/21	FY21/22	FY22/23	Difference
Lease/purchase copier equipment	4000	4000	4500	4500	-
Amortization Reserve (for truck/equipment replacement)	8000	1000	1000	3000	2000
Subtotal- Other Charges	12,000	5,000	5,500	7500	2000
Total General Operating Fund Expenditures	1,428,487	1,427,583	1,482,218	1,608,022	
Amount increase/decrease from previous year	230,819	(904)	54,635	125,600	125,600

MEMBER AGENCY CONTRIBUTIONS – PROPOSED

	JEPA	Approved	Approved	Approved	Proposed	
	Contribution	FY19/20	FY20/21	FY21/22	FY22/23	Difference
	Percents					
Total Member Contributions		\$ 1,077,237	\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	
Del Mar	0.06	\$ 64,634	\$ 64,683	\$ 67,189	\$ 70,488	\$ 3,299
Solana Beach	0.07	\$ 75,407	\$ 75,464	\$ 78,387	\$ 82,236	\$ 3,849
Poway	0.10	\$ 107,724	\$ 107,806	\$ 111,981	\$ 117,480	\$ 5,499
Escondido	0.13	\$ 140,041	\$ 140,147	\$ 145,576	\$ 152,724	\$ 7,148
County of San Diego	0.32	\$ 344,716	\$ 344,978	\$ 358,341	\$ 375,937	\$ 17,596
San Diego	0.32	\$ 344,716	\$ 344,978	\$ 358,341	\$ 375,937	\$ 17,596
Total	1.00	\$ 1,077,237	\$ 1,078,056	\$ 1,119,815	\$ 1,174,802	\$ 54,987
		\$ 48,689	\$ 819	\$ 41,759	\$ 54,987	4.91%

JEPA Member Agency Contribution Formula

Public Agency Contribution Formula

The Public Agency Contribution Formula is based upon the following calculations, using the most recent U.S. Census data (2020), and current jurisdictional acreage within the JPA jurisdiction.

Public Agency	Population (2020)	Population Weighted Percentage ¹	Juris-dictional Acreage	Juris-dictional Acreage Weighted Percentage ²	Total (Population% + Acreage%)	Public Agency Contribution ³
Del Mar	4,268	5%	459.77	2%	7%	6%
Solana Beach	12,941	8%	0	0%	8%	7%
Poway	48,841	8%	666.33	4%	12%	10%
Escondido	151,038	11%	850.35	4%	15%	13%
Unincorporated County	505,675	32%	55,885.91	4%	36%	32%
San Diego	1,386,932	32%	16,325.93	4%	36%	32%
					114%	100%

¹Population Weighted Percentage

0-10,000 = 5%

10,001-50,000 = 8%

50,001-250,000 = 11%

250,001-500,000 = 22%

500,001 and above = 32%

²Jurisdictional Acreage Weighted Percentage

0 = 0%

1-500 = 2%

Above 500 = 4%

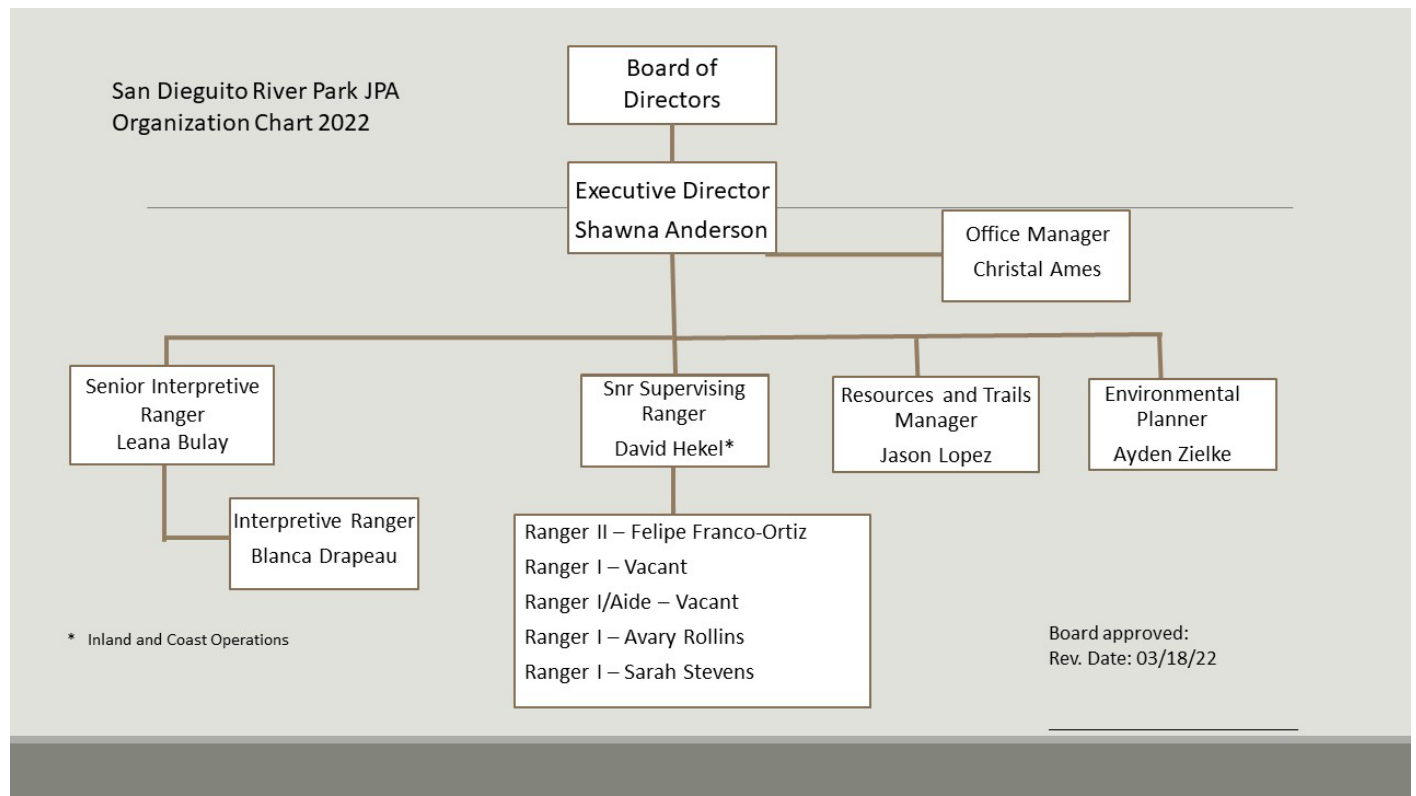
³Rounded and Normalized

Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year's required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution.

STAFFING SCHEDULE

TITLE AND POSITIONS	Approved FY 20-21		Approved FY 21-22		Proposed FY 22-23	
	Positions	FTE	Positions	FTE	Positions	FTE
Executive Director	1	1	1	1	1	1
Environmental Planner	1	0.8	1	0.8	1	0.8
Resources and Trails Manager	1	1	1	1	1	1
Snr Interpretive Ranger	1	1	1	1	1	1
Snr Supervising Ranger	1	1	1	1	1	1
Interpretive Ranger	1	0.8	1	.6	1	1
Ranger II	2	2	1	1	1	1
Ranger I/Aide	3	2.8	4	4	3	3
Office Manager	1	1	1	1	1	1
Total	12	11.4	12	11.4	12	11.8

ORGANIZATION CHART





San Dieguito River Park JPA Core Essential Services and Leveraged Resources for Member Agencies

The River Park JPA provides core essential services to its member agencies and to the public. Economies of scale and financial efficiencies are realized by a multi-jurisdictional JPA to provide a broad level of services to member agencies at significantly less cost and beyond the scope of what each member could provide on its own. These core services include:

1. Over 60 miles of trails available for walking, jogging, biking, equestrian use, physical and mental health, and enjoying nature
2. 4,000 acres of preserved habitat supporting San Diego's flora and fauna, including threatened and endangered species, and providing valuable open space while enhancing natural vistas
3. Programs that address climate change by sequestering GHG through habitat management assisting members in achieving their climate action goals
4. Staff dedicated to implementing the SDRP Concept Plan including completing the Coast to Crest Trail
5. In-house expertise for environmental permitting, planning, and grant writing
6. Successful track record bringing in grant funds and private donations to build capital projects supported by the community
7. Restoration, enhancement, and maintenance of key habitat and natural resources in the member agencies' jurisdictions, including but not limited to, the San Dieguito Lagoon, Lake Hodges Reservoir, San Pasqual Valley, Poway MSCP preserve lands, Santa Ysabel/ Lake Sutherland preserves and Volcan Mountain preserve
8. Habitat management services and multi-species program implementation
9. Partnering with non-profits, including the San Dieguito River Valley Conservancy, Volcan Mountain Foundation, San Diego Mountain Biking Association and others bringing hundreds of committed volunteers to leverage every member agency contributed dollar.
10. Trail construction, trail management, and trail repair; water quality control, trash collection, restrooms, education, interactive activities, staging areas, parking, and other essential public health and safety services
11. Providing insurance and protecting the member agencies from operational or maintenance expenses, as well as insulation from liability

The San Dieguito River Park provides the space needed for maintaining physical and mental health. There are tens of thousands of citizens from the member agencies who use and depend on the River Park. There are thousands of others from outside the county who visit annually spending money in the member agencies and contributing to the tax base. The member agencies, on their own, could not replicate what the JPA provides. Unlike smaller urban parks, sports fields, and recreation centers, the San Dieguito River Park is an expansive open space resource that the public and county public health officials recognize as a safe outlet for physical activity.

Agenda Item 3
Attachment 3
April 15, 2022

SAN DIEGUITO RIVER PARK - Lagoon Trails Management Agreement
 Final Budget (v12/13/21)
 January 1- December 31, 2022

<u>Activity</u>	<u>Description</u>	<u>Details</u>	<u>Amount</u>
Staff 7-Day/Week Patrol	Snr Park Ranger, half-time	Salary and Benefits 0.5 FTE	\$ 62,982
Maintenance, BMP, Agency coord.			
Public contact/outreach	Park Rangers, full-time	Salary and Benefits	\$ 109,886
	Interpretive Ranger	Salary and Benefits 0.25 FTE	\$ 31,141
sub-total			\$ 204,009
Cell Phone	Cell phone and service		\$ 3,000
Office Fee	Per agreement amend#1	Years 2013-2023	\$ 48,000
Vehicles			
	Maintenance		\$ 3,000
	Fuel		\$ 4,000
	Vehicle Replacement Reserve		\$ 4,000
Staff Training/Uniforms	Herbicide application, heavy equipment, habitat		\$ 3,000
Hired Labor & Materials			\$ 11,000
	Trail surface maint., equip rental, herbicide, fencing gate repair, erosion control, materials, signs		
Tools			\$ 5,000
Dump Fees			\$ 600
Sanitary Services	3 Staging area ADA restrooms	Cleaned twice weekly.	\$ 8,600

Education Program	Materials, Supplies	Printed Materials, kiosks and signs, educational aids	\$ 7,500
Volunteer/Intern Support		Refreshments, stipend	\$ 2,000
Office Supplies			\$ 2,000
Administration	10% of direct costs		\$ 30,571
Total			\$ 336,280