



San Dieguito River Park
Joint Powers Authority
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**JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Chair Kristin Gaspar
Supervisor, County of San Diego

Vice-Chair Barbara Bry
San Diego City Council

Dwight Worden
Del Mar City Council

Olga Diaz
Escondido City Council

Dave Grosch
Poway City Council

Mark Kersey
San Diego City Council

Dianne Jacob
Supervisor, County of San Diego

Judy Hegenauer
Solana Beach City Council

Jeff Barnouw
Citizens Advisory Committee

Dustin Fuller, Ex Officio
22nd District Agricultural
Association

Kevin McKernan
Executive Director

AGENDA

**SAN DIEGUITO RIVER VALLEY REGIONAL OPEN SPACE PARK
CITIZENS ADVISORY COMMITTEE**

Friday, January 10, 2020
10:30 a.m.

Location: San Rafael Parish
Pastoral Center, Rooms D & E

(The Pastoral Center building is located on the south side of the parking lot)
17252 Bernardo Center Drive, Rancho Bernardo
(north of Rancho Bernardo Drive)

The Chair cannot start the meeting until a quorum is present. PLEASE ARRIVE BY 10:25 A.M. The CAC may take action on any item listed on the Consent or Discussion/Action agenda, but only when a quorum is present. If a quorum is temporarily lost during the meeting, no further discussion will take place until the quorum is regained. If the quorum is not regained, the meeting will be adjourned. **Please advise the Chair at the beginning of the meeting if you must leave before 12:15 p.m.**

NOTICE: Agenda packets are distributed by e-mail only. If you do not have an e-mail address, please contact the office at 858-674-2270 to make alternative arrangements.

Roll Call and Introductions

Chair

Late arrivals should speak to staff to make sure their attendance is noted.

Approval of November 1, 2019 Minutes (Page 3)

Chair's Report

Chair

Executive Director's Report

Staff

Public Comment

Public

DISCUSSION/ACTION

1. Committee Reports

- a. Project Review Committee
- b. Trails Committee
- c. Interpretation Committee

2. Election of Officers, Chair & Vice-Chair (Page 6)
3. Discuss San Dieguito River Park Lagoon Ranger Station Conference Room Reservation Policy (Page 8)

INFORMATION

4. Park Project Status (oral)
 - a. Osuna Segment of Coast to Crest Trail
5. Communications An opportunity for any CAC member or the public to bring to the CAC's attention a project or activity not reviewed by the Project Review Committee in their reports

Adjournment

Chair

The next meeting is scheduled for February 7, 2020

If you have any questions, please call Kevin McKernan at (858) 674-2270

**SAN DIEGUITO RIVER PARK
CITIZENS ADVISORY COMMITTEE
Minutes of November 1, 2019**

MEMBERS PRESENT

Jeff Barnouw
Phil Pryde
Jan Fuchs
Diane Coombs
Laurilyn Burson
Maggie Brown
Herb Dackerman
Judy LaVine
Cathy Greene
Dorothy McLin
Jennifer Hunt
Jeremy Blakespear
Julie Klein
Carol Kerridge
Peter Shapiro
Bill Michalsky
Pat Whitt
Jacqueline Winterer

REPRESENTING

CAC, Chair
Audubon Society
Carmel Valley Planning Board
Citizens Coordinate for Century 3
Del Dios Town Council
Friends of the San Dieguito River Valley
Julian Community Planning Group
Lake Hodges Native Plant Club
League of Women Voters
Lomas Serenas Property Owners
San Diego Bicycle Coalition
San Diego Mountain Bike Association
San Diego Trails Alliance
Del Mar Lagoon Committee
San Dieguito River Valley Conservancy
Sierra Club
Torrey Pines Community Planning Group
Coastal Property Owner

VISITORS/STAFF PRESENT

Kevin McKernan
Brenda Miller
Shawna Anderson
John Barone
Lois Delisi
Ben Stone

San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
City of San Diego Public Utility Department
Del Dios Town Council
San Diego Mountain Bike Association

Roll Call and Introductions

Chair Barnouw convened the meeting at 10:40 a.m. at the San Rafael Parish, 17252 Bernardo Center Drive, Rancho Bernardo.

Individual introductions were made and a quorum was met with 16 members in attendance.

Approval of Minutes- September 6, 2019

Jacqueline Winterer moved to approve the minutes of September 6, 2019 and Phil Pryde seconded the motion. Dorothy McLin abstained from voting, with all other members in favor.

Chair's Report – No report

Executive Director's Report –No report

Public Comment – Julie Klein asked about a project being done by the St. John Garabed Armenian Church. Maggie Brown reported that the Surf Cup traffic issues will be heard at the Carmel Valley Planning Board meeting on Thursday, January 23rd at 7:00 p.m. The meeting is held at the Carmel Valley Library, Community Room 3919 Townsgate Dr., San Diego, CA 92130.

DISCUSSION/ACTION

1. Committee Reports

a. **Project Review Committee** – Jan Fuchs reported that the committee took a tour of the Ranger Station and hiked on the Coast to Crest Trail to El Camino Real and back. The next PRC meeting will be held November 18th. There is no agenda at this time. Chair Barnouw reported that pages 7-10 of this agenda contain an article that he wrote for the Sandpiper Newspaper on the water quality treatment being done by the Fairgrounds. One reason for the new water quality system is that during the racing season 2,300 horses are washed down per day. The Project Review Committee plans to review and comment to the EIR when it is available, for the Mirasol project planned in Del Mar.

b. **Trails Committee** – The next Trails Committee meeting will be held November 12th.

c. **Interpretation Committee** – Cathy Greene asked if there would be a decision made on the W-19 naming, stating that a lot of work had gone into creating the name list and asked if the information could be passed along to the JPA for use in naming future projects. Executive Director McKernan said that a motion to rename the W-19 area of the San Dieguito Lagoon the Lost Lizard Wetlands was voted down at the September CAC meeting and that an informational report will be given to the JPA Board. Director McKernan said that JPA staff recognizes and appreciates the time and effort made by the Interpretation Committee to create this report. Director McKernan said that interpretive signs for Pamo Valley are being designed. The next Interpretation Committee meeting will be held Tuesday, November 12th.

2. Discussion on the Status of the Surf Cup /Polo Fields Trail Section Information Provided to JPA Board October 18, 2019.

Executive Director McKernan provided the background for this agenda item which was presented to the JPA Board October 18, 2019. Principal Planner Shawna Anderson prepared a timeline of events for the Surf Cup/Polo Fields trail section on page 11 of this agenda. Surf Cup Sports V.P. Rob Haskell was invited to the JPA meeting however he was unable to attend. Ms. Anderson reported that JPA Vice-Chair Bry was very engaged at the JPA meeting and said she would look into the issue with City staff and the Mayor. The JPA Board was provided the timeline of events, held a discussion and no formal action was taken. Principal Planner Anderson said that the event timeline began with the civil penalty and that the property is owned by the City of San Diego.

INFORMATION

3. Park Project Status (oral)

a. **Ranger Station** – Executive Director McKernan reported that the spartina green roof will be on soon and that there are no garage doors yet. Director McKernan continued to report that the San Dieguito River Valley Conservancy has pledged funds to pay for the cost of the solar system. Principal Planner Shawna Anderson said the water filtration basin will filter and treat the roof runoff water before it goes into the storm drain and eventually into the lagoon. Ms. Anderson added that another name for the filtration system is bio swale and that it will be lined with material because the basin is located too close to the ground water. Carol Kerridge said that the Del Mar Lagoon Committee, the San Dieguito River Valley Conservancy, and the JPA are planning a grand opening event at the Ranger Station in February. No date has been set.

b. **Osuna Segment of the Coast to Crest Trail** – Executive Director McKernan reported that successful meetings have been held with Bay Club officials regarding access to the trail location. Principal Planner Shawna Anderson reported that a Recreational Trails and Greenways grant application was submitted in October. A site visit would be the next step with notification in December, if the project is selected. Property owners and partners in the project would be in attendance at this visit. The final step will be to submit additional paperwork. The grant winners will be announced in June 2020. This is a very important gap in the Coast to Crest Trail. This is the location where the trail crosses the river and connects to other segments of the Coast to Crest Trail. The Santa Fe Valley segment of the Coast to Crest Trail will connect to the County's Lusardi Open Space Trail with construction of a section of trail to begin in the next few months. The Coast to Crest Trail will then continue along San Dieguito Road. Ms. Anderson showed a map of the location for the bridge and trail project. The grant amount requested was \$1.4 million to fund bridge engineering, CEQA documents, permits, and construction. A condition of the grant is for the JPA to provide a 20% match of which the SDRVC is donating \$114,000 for preliminary engineering work, JPA staff in house time will be second third of match, and the JPA will seek donations and submit a County grant application for final third of grant match. The bridge in this project will be 160' long and similar to the Del Dios Bridge. The trail will be 8' – 10' wide and the bridge will be 10' wide. The Osuna Bridge Feasibility Study done in 2015 was discussed.

4. Communications – No communications

Jacqueline Winterer made the motion to adjourn the meeting and Peter Shapiro seconded the motion.

Chair Barnouw adjourned the meeting at 11:34 AM.

- G. A quorum for the purpose of conducting business will consist of a simple majority of the members of the Citizens Advisory Committee.
- H. When an organization or member is added to a newly created position on the CAC, that organization or member shall not have full voting status until after attendance at two consecutive meetings.⁵
- I. New CAC members and alternates, and new representatives, are required to obtain an orientation about the River Park and the role of the CAC from River Park staff.⁶

V. OFFICERS

- A. Officers of the CAC shall be the Chair and Vice-Chair. The Chair shall be recommended by the CAC subject to the approval of the JPA Board. ~~The Vice-Chair shall be selected by the CAC.~~⁷ The CAC shall select a Chair and Vice-Chair by secret ballot.⁸
- B. The terms of the Officers shall be two ~~one~~ years⁹, subject to the stipulations in Paragraph G of this section.¹⁰ ~~renewable by appointment in the case of the Chair and election in the case of the Vice-Chair. The term shall begin with the effective date of these by laws.~~¹¹
- C. Nominations for Chair and Vice-Chair may be made by a Nominating Committee or¹² from the floor by any eligible CAC member. The Vice-Chair must represent an organization or property owners.¹³
- D. A vacancy in the office of the Vice-Chair shall be filled by a majority vote of CAC members present at the meeting following the meeting at which such vacancy is created, provided that such members present constitute a quorum and subject to approval by the JPA Board¹⁴.
- E. The Chair shall be the principal officer and shall preside over all meetings of the CAC. The Chair may or may not represent an organization. Should the Chair be selected from the CAC body, then during the term of office he or she shall no longer be the formal representative of the organization that appointed him or her, and that organization will appoint another representative. The Chair shall vote only in the case of a tie vote.¹⁵

- F. The Vice-Chair shall, in the absence of the Chair, carry out all the duties and responsibilities of the principal officer.
- G. The maximum term of office of the Chair shall be 3 (three) two year terms. However, the Chair may be reelected to office and serve a maximum of 2 (two) additional two year terms if he/she has been out of office for at least one full two year term. This clause shall take effect beginning with election of officers in the first election held after its inclusion in the by-laws.¹⁶

VI. SUBCOMMITTEES

- A. The Chair, with the advice and consent of the CAC, shall establish subcommittees and approve membership in those subcommittees, as necessary or appropriate to carry on the work of the CAC.
1. Each subcommittee shall have a chair, and the chair of each subcommittee shall be a member of the CAC.
 2. All members and alternates shall be eligible to serve on subcommittees.
 3. The chair of a subcommittee may invite non-members to attend in a non-voting capacity if necessary.
 4. The subcommittee shall report its activities to the CAC at each regularly scheduled meeting.
 5. A subcommittee shall not represent itself as speaking for the CAC unless the CAC has taken action on the item being represented.
 6. All subcommittees shall be comprised of CAC members only who constitute less than a quorum of the CAC, unless inclusion of outside members is approved by the full CAC and/or unless a membership greater than a quorum of the CAC is approved by the CAC. In either such case all meetings of the subcommittee shall be noticed and held in conformance with the Ralph M. Brown Act. Other subcommittee meetings of less than a quorum and containing

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Draft San Dieguito River Park Lagoon Ranger Station Conference Room Reservation Policy

Purpose

The primary purpose of the San Dieguito River Park Lagoon Ranger Station is for administrative and field support functions of JPA staff. The regular hours of operation are generally 8am to 4pm 7 days per week. This means that JPA staff are on site and occupying the main office, garage or work yard periodically throughout the day. When staff are not present, the main office, garage and work yard are to be locked, with the exception of the external public bathroom in garage.

The conference room at the San Dieguito River Park Coast Ranger Facility may be available to provide a facility for civic, educational, and cultural related activities that support the River Park's goals and objectives. In order to accommodate groups that are interested in using a room, it is the intent of this policy to provide application and scheduling procedures, regulate the use of the room and set fees for the use of the room and equipment. In general, use of the conference room by the public will be limited to the hours of 9am to 3pm. Exceptions may be made by the Executive Director or his/her designee if staff resources are available to open, close and monitor the use of the conference room by a group.

Procedure

Any person or group of persons desiring to use this meeting room must apply on the forms provided on this website and provide additional information as may be required by the SDRP to assure compliance with the regulations and specifications of this policy. Applicants will be required to satisfy the SDRP that meetings or activities will be conducted in an orderly manner without damage to the facility and that such persons or groups are financially able to respond to damages in the event of any personal injuries or property damage arising from the use of the room. Prior to use of the facility, the application must have the approval of the SDRP designated representative.

Reservations

Reservation requests will be made by email; however, the reservation will not be valid until fees have been paid, the Room Use Agreement has been signed by the responsible member of the organization, and approved by the SDRP designated representative. Pending reservations will be held for one week only without an approved application and fee payment.

Regulations and Restrictions

All meeting room users will be subject to the following regulations and restrictions:

- The use of alcoholic beverages is prohibited, except when determined appropriate by the SDRP for SDRP sponsored events.
- Smoking is prohibited.
- For all meetings of young people, 18 years and under, there shall be at least one responsible adult in attendance, who shall remain in the room for the duration of the activity.

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- No group's use shall interfere with the normal use and activities of the SDRP.
- Activities conducted shall not be in the nature of a commercial enterprise.
- Room capacity shall not exceed _____ and all applicable fire and building codes must be followed.
- No object, poster, or writing, etc. will be placed on walls.
- No signs may be posted inside or outside of the facility without permission of the designated representative.
- The use of open flames or candles in the meeting room is prohibited.
- Room shall not be used for private social functions. See Priorities of Use Section as it relates to nonprofit and social organizations.
- Use of room may be denied on the basis of the frequency of use or requests for space by other groups and organizations. In any case, room may not be used by the same group more than 12 times per year. It is the goal of the SDRP to make the room available to a wide variety of groups and organizations.
- Groups are expected to leave a room in the condition in which it was found.
- Food or drink may not be brought into or served in the room without advance permission. Groups must remove all debris, food and personal items after each use of the room.
- Members of groups using the room will not be paged to the telephone except in cases of emergency. SDRP staff will not accept telephone messages for meeting attendees.
- Equipment, supplies or personal effects cannot be stored or left in the facility before or after use. SDRP is not responsible for theft of, or damage to, property brought into the building.
- SDRP does not provide special accommodation to groups using the meeting room, such as parking, service to carry supplies, providing refreshments, office supplies or photocopies. All groups must provide their own support for preparation and reasonable clean-up.
- SDRP is responsible for set up of SDRP equipment.
- Permission to use the SDRP meeting room does not constitute SDRP endorsement of a group's viewpoints, product, service, or program. Advertisements or announcements implying such endorsement are not permitted.
- SDRP needs may preempt other scheduled events in the meeting room with a minimum thirty days' notice to a previously scheduled group.
- SDRP staff must have free access to meeting room at all times. SDRP retains the right to monitor all meetings to ensure compliance with SDRP policies.
- Permission to use the meeting room may be withheld from groups that have damaged the room, floor, equipment, furniture, facilities, or grounds, or that have caused a disturbance, or have failed to comply with the SDRP policies, rules, and regulations.

Priorities of use

Permission for use of meeting room shall be granted on a first-come, first served basis. Subject to the following priorities:

- All SDRP initiated and/or conducted activities.
- All official SDRP co-sponsored groups and/or activities, that are non-profit, self-governing, privately organized and of an educational nature.
- Official public agency sponsored programs and activities not included in 1 and 2 above.

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- Recreational, social, or civic activities in groups that are resident promoted and sponsored by local non-profit organizations.
- Schools, colleges and other similar civic groups not qualifying under the definition of non-profit.
- Others.

*Non-profit is defined as an organization that is so defined by the Internal Revenue Service, 501 (c) (3) and has a State of California Tax Identification Number.

Available hours 9am – 3pm unless approved by the Executive Director or his/her designee. Extra fees may apply to compensate the SDRP extra staff time to open, close and monitor the activity.

Fees and Cancellation

No fee shall be charged for use of the meeting room or equipment by SDRP when co-sponsored by SDRP.

Two-hour minimums are required for Meeting Room reservations and are:

Maximum Occupancy _____ Fee: \$25 per hour, \$150 per day (8 hours), \$50 min.

The meeting room fee includes the setup and dismantling of chairs and tables as applicable.

Equipment Fee: \$50 per hour (1 hour minimum)

This fee includes computer and AV setup, consulting and/or monitoring during the event. The fee will be estimated by the designated representative at the time of booking.

Notice of cancellation of a reservation is required three weekdays prior to the scheduled use. Any notice of cancellation less than three weekdays will result in forfeiture of the \$50.