

Agenda Item 2
April 2, 2021

TO: CAC

FROM: Staff

SUBJECT: Designation of Temporary CAC Vice Chair

Since the beginning of the coronavirus pandemic in March 2020, the CAC's Vice Chair (Jacqueline Winterer) has not been available to attend CAC or JPA board meetings. This has essentially left the Vice Chair position vacant. The current term for both the CAC Chair and Vice Chair ends in December 2021. It has become evident that a temporary Vice Chair should be designated to serve the remainder of the 2021 term and until new elections are held. The duties of the CAC Vice Chair are to attend all CAC meetings, chair the CAC meetings if the Chair is unavailable to attend, and serve as the CAC representative on the JPA board when the CAC Chair is unavailable to attend a board meeting. According to the CAC Bylaws a vacancy in the Vice Chair position shall be filled by a majority vote of the CAC (with quorum present) subject to approval by the JPA Board.

The Chair will take volunteers from the floor willing to serve as the Vice Chair.

